



REGULAR MINUTES

Wednesday, May 19, 2021

ACTION MINUTES

**In Compliance with Executive Department State of California
Executive Order N-29-20**

**Join Hangouts Meet: meet.google.com/xuu-djir-afw
Join by Phone: +1 617-675-4444 PINL 957 232 826 9538#**

1. CALL TO ORDER: The meeting was called to order by Chairman Christensen at 6:00 p.m.

2. ROLL CALL: Via Phone

Director Karla Christensen
Director Anita Ebbinghausen
Director John Chapman
Director Roscoe Raymond

Candi Bingham, General Manager
Gisele Wurzbarger, Board Clerk – Google Meet

Director Patrick Henry arrived at 6:04 p.m.

3. PLEDGE OF ALLEGIANCE: Chairman Christensen led the Pledge of Allegiance.

4. AGENDA:

Motion by Chairman Christensen seconded by Board Member Chapman and carried by a 4 to 0 vote to approve the Regular Agenda dated April 21, 2021 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: Henry

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Chairman Christensen reported she had received a customer bad smell complaint on Emigrant and which could possibly be propane. She noted no smell was detected at her home.

6. MINUTES: Discussion / Approval.

A. April 21, 2021 Regular Meeting.

Motion by Vice-Chairman Raymond, seconded by Chairman Christensen, and carried by a 5 to 0 vote to approve the Minutes dated April 21, 2021 as amended. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending April 30, 2021.
- b. Expenditure Report - Submitted Check Approval through April 30, 2021.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

Motion by Vice-Chairman Raymond, seconded by Board Member Henry, and carried by a 5 to 0 vote to approve the Consent Items - Period Ending April 30. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

April 1 thru April 30, 2021 Water Production/Sold Information:

Well 2 - 280,800 gallons Total Produced – 870,859 gallons
Well 3R – 418,400 gallons Total Sold – 421,220 gallons
Well 6R – 171,659 gallons Unaccounted Loss - 52%
Staff Hours: Water 53.75 hours

April 1 thru April 30, 2021 Wastewater Production:

Influent flow: 1,093,000 gallons Effluent Discharged: 1,189,100 gallons
Staff Hours: Wastewater 71.50 hours

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham added the following items:

- 1. Amador Water Agency had informed staff the Slate and Sutter Creek generators would have to be replaced. Staff will be research replacement cost for these generators and will be included in the 2021/2022 Budget review which will be submitted at the next meeting.

2. The 2020 Annual Audit will be submitted at the next meeting. The 2021 Annual Audit Financial information has been sent to the Auditor's office for completion.
3. The 2020 Annual Audit and Financial Statements will be forwarded to the State.
4. Amador County Election Department sent notification that they will be only holding Even Year Consolidated Elections. Those Board Members that are up for election will be carried over to 2022. A resolution to change this policy will be submitted at the next meeting.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

9. BOARD MATTERS: Discussion/Action.

a. Distribution Project Funding Loan Options. Discussion/Action.

No written report was submitted on this item. General Manager Bingham reported the State wants to perform a Financial/Credit review of the District. She will be sending updated Financial Reports and Audit report.

Chairman Christensen inquired if the State had set guidelines for their loan funding process. General Manager Bingham stated there were not set guidelines.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

General Manager Bingham requested this item be placed on the next agenda for continued update

No action taken.

b. Maintenance Fees. Discussion/Action.

General Manager Bingham reported the Maintenance Fees are \$10.00 per month for vacant property. Vacant property means a piece of land within the District boundaries that does not have a structure on it and does not have water/sewer connections to it. Maintenance Fees were established so that the owners of this type of property were contributing to the maintenance of the systems so that when the time came for them to connect to the system (water/sewer hookup) they had been contributing to the upkeep.

Impact to the District: Approximately four to five lots at \$10.00 per month.

The recommendation: Waive the "Maintenance Fee" for those properties that have an adjoining property with a house on it and the property paying the "Maintenance Fee" has a permanent structure.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

After considerable discussion amongst the Board - No action taken.

c. Update on Distribution Project Funding. Discussion/Action.

This item was a duplicate item. No action taken.

d. River Access Dam Committee Update. Continued Discussion.

No written report was submitted on this item. Chairman Christensen reported on the River Access Dam water levels.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

- a. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

Board Member Henry reported the Town Hall was cleaned up after the Food Service Event. However later he noticed there was mud in the Town Hall and inquired who used it after that cleanup.

General Manager Bingham reported there were no scheduled events after that event. She noted Board Members and AA were the only individuals with a key to the Town Hall. She inquired if the Board could keep an eye on the Town Hall usage.

12. FUTURE AGENDA TOPICS:

- a. Distribution Project Funding Loan Options. Continued Discussion.
- b. Approve 2020 Annual Audit. Discussion/Action.
- c. Review Purchase Options for Two Generators. Discussion/Action.
- d. Review Draft 2021/2022 Budget. Discussion/Action.
- e. Tax Roll Assessments. Discussion/Action.
- f. By-Laws Resolution for Consolidated Election to Even Year. Discussion/Action.
- g. Discuss Conservation Concerns. Discussion/Action.

13. ADJOURNMENT: The meeting adjourned at 6:55 p.m. to the rescheduled meeting on June 16, 2021.