

RIVER PINES PUBLIC UTILITY DISTRICT

**Wednesday, May 11, 2016
ACTION MINUTES**

1. CALL TO ORDER: The meeting was called to order by Chairman Landgraf at 6:30 p.m.

2. ROLL CALL/MEMBERS PRESENT:

Chairman Cathy Landgraf
Director Rene' Walden-Qualls
Director Anita Ebbinghausen
Director Richard Miller
Director Michael Gardner

Candi Bingham, General Manager
Greg Guina, Chief Plant Operator

ABSENT: None

3. PLEDGE OF ALLEGIANCE: Chairman Landgraf led the Pledge of Allegiance.

4. AGENDA: M/S Gardner/Walden-Qualls approve the agenda.

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Gardner, Landgraf, Miller, Walden-Qualls.
NOES: None.
ABSTAIN: None.
ABSENT: None.

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

None

6. MINUTES: M/S Ebbinghausen/Gardner approve the minutes as amended with the following vote:
Item 11 (e) – remove second “AYES.” AYES were listed twice.

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Miller, Walden-Qualls.
NOES: None.
ABSTAIN: None.
ABSENT: None.

7. Monthly Financial Report: M/S Gardner/Ebbinghausen as submitted with the following vote:

Motion Carried 5-0 with the following Vote:

AYES: Ebbinghausen, Landgraf, Gardner, Miller, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: None

8. EXPENDITURE REPORT: M/S Gardner, Ebbinghausen approve as submitted with following vote:

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Miller, Walden-Qualls.
NOES: None.
ABSTAIN: None.
ABSENT: None

9. MONTHLY OPERATIONS REPORT.

- A. Chairman Landgraf inquired about the overgrown brush at the sewer spray fields. Guina stated that the brush is dangerously overgrown and he fears for his safety in servicing the sprinkler heads. Guina also reported that he did spot a mountain lion in the vicinity and immediate attention needs to be given to cutting and removing the brush in the area for servicing to continue
GM Bingham stated that she reached out to Cal Fire to have them remove the brush.
- B. Monthly General Manager Report.
GM Bingham stated that she would be holding off completing the USDA Grant for the Town Hall. She stated that thanks to Nell and Rocky Raymond of River Pines, there was a 95% chance that the Fiddletown Notary would be donating to help with the Town Hall repairs.

10. BOARD MATTERS:

- A. Barbara from ACRA – Possible monthly workshops in the Town Hall.
No persons from ACRA attending the Board Meeting.
- B. DWSRF (Planning Grant) – Discussion and Possible Action
Bruce Barraco attended the meeting and stated that is firm would be willing to put together an estimate of cost for the Environmental Study. The Environmental Study needs to be completed in order to apply for a construction grant for the River Pines Distribution Rehabilitation Project. Mr. Barraco stated that if the Board approved his firm would complete this estimate at no cost to the District.

M/S Gardner, Ebbinghausen to accept Bruce Barraco’s offer. Motion carried 5-0 with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

- C. Notice of Exemption (NOE) – accept and approve it as finding of fact of the proposed project (River Pines PUD Storage and Distribution Rehab Project).

M/S Gardner, Ebbinghausen move to accept and approve NOE. Motion carried with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

- D. Resolution No. 2016-5 – Pledged Revenue and Funds Resolution for Publicly Owned Entities.

M/S Gardner, Miller to approve Resolution No. 2016-5. Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Miller, Gardner, Walden-Qualls
NOES: None
ABSTAIN: None

ABSENT: None

E. Resolution No. 2016-6 – Authorizing Resolution/Ordinance for financing from SWRCB for project River Pines PUD Storage and Distribution Rehabilitation Project.

M/S Gardner, Miller to approve the Resolution No. 2016-6. Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Miller, Walden-Qualls

NOES: None

ABSTAIN: None

ABSENT: None

F. Continued update on Cal-Fire Grant.

GM Bingham reported that the curb-side mastication would be completed in the next week or two. She also stated that approval from archaeology has been received to continue with the mastication break lines and dead tree removal. Forester Jensen was in the process of getting contracts together in order to proceed.

G. Continued update on Department of Water Resources – Water Rights Permit #20878

Bruce Barraco recommended that a couple representatives from the District schedule an appointment in Sacramento with the Water Rights Division. They could then explain to us exactly what the District needs to do in order to keep our Water Rights Permit.

H. Discuss signs to be placed near the park – It was the consensus of the Board to contact ACRA to place safety signs at the park.

I. 2016-2017 Budget – carried to the next Regular Board Meeting

J. Discuss Expenditure Report Policy – No decision was made

K. Bylaws & Administrative Policies Update – Workshop confirmed for June 22, 2016 at 12:00 p.m.

11. BOARD OF DIRECTORS COMMENTS/REPORTS:

A. Capital Improvements and general repairs necessary at the District. Continued Item.

None at this time

11. COMMITTEE COMMENTS/REPORTS: None.

12. FUTURE AGENDA TOPICS:

13. ADJOURNMENT: The meeting adjourned at 8:40 p.m.

Respectively submitted,

Candi Bingham, General Manager/Acting Board Clerk

River Pines Public Utility District
Profit & Loss
 May 2016

River Pines Public Utility District
June 8, 2016 Meeting
Agenda Item 7

	May 16
Ordinary Income/Expense	
Income	
Amador County Auditor's Warrant	
HO & Timber Tax	57.25
Unitary Tax	235.20
Total Amador County Auditor's Warrant	292.45
Base Fee Income	
Sewer	11,412.55
Stanby	740.00
Voluntary Lock-Off	175.00
Water	10,578.80
Total Base Fee Income	22,906.35
Interest Income	0.81
Variable Income	
Customer Reports	10.00
Door Hanger Fee	119.00
Late Fees	1,003.87
Reconnection Fee	120.00
Water - Usage	2,212.95
Total Variable Income	3,465.82
Total Income	26,665.43
Gross Profit	26,665.43
Expense	
Bank Charges	
Collection Fees	11.00
Tax Roll Fees	16.00
Total Bank Charges	27.00
Board Members	
Stipends	375.00
Total Board Members	375.00
Contracted Expenses	
Manager	4,166.66
Total Contracted Expenses	4,166.66
Employees	
Amador Water - Weekend Coverage	450.00
Amador Water -Vacation Coverag	1,677.76
Medical Insurance	
Field	831.16
Total Medical Insurance	831.16
Payroll Expense	
Field Payroll	5,421.91
Payroll Taxes - Employer's	783.47
Total Payroll Expense	6,205.38
Reimbursements	
Phone	54.00
Total Reimbursements	54.00
Retirement - Field	271.10
Total Employees	9,489.40
Sewer Expenses	
Alarm Monitoring	371.00

River Pines Public Utility District
Profit & Loss
May 2016

	May 16
Electricity - Sewer	1,118.49
Repairs/Maintenance	999.00
Sewer - Parts/Supplies	41.93
Sm. Tools	29.83
Telephone - Sewer	69.37
Total Sewer Expenses	2,629.62
Town Hall Expenses	
Janitorial	270.00
Supplies	19.93
Total Town Hall Expenses	289.93
Water Expenses	
Alarm Monitoring	159.00
Amador Water Agency - Repairs	680.07
Amador Water Agency - Training	404.45
Electricity - Water	1,285.64
Sm. Tools	17.50
Supplies	221.93
Telephone - Water	71.06
Water Testing	451.00
Total Water Expenses	3,290.65
60200 · Automobile Expense	
District Vehicle - GPS	69.00
Gasoline	163.28
John Deere - Tractor	17.28
Total 60200 · Automobile Expense	249.56
64900 · Office Expenses	
Postage/Shipping	141.00
Software	16.99
Supplies	93.92
Total 64900 · Office Expenses	251.91
66000 · Payroll Expenses	0.00
66700 · Professional Fees	
Legal Fees	199.00
Security Service/Maintenance	280.00
Total 66700 · Professional Fees	479.00
68600 · Utilities	
Disposal	82.01
Electricity - Office	25.73
Electricity - Town Hall	25.72
Electricity - Street Lights	167.80
Internet	170.00
68100 · Telephone - Office	60.73
Total 68600 · Utilities	531.99
69800 · Uncategorized Expenses	2.00
Total Expense	21,782.72
Net Ordinary Income	4,882.71
Other Income/Expense	
Other Expense	
Curb Side Chipping	12,998.00
Total Other Expense	12,998.00
Net Other Income	-12,998.00

River Pines Public Utility District
Profit & Loss
May 2016

	May 16
Net Income	<u><u>-8,115.29</u></u>

River Pines Public Utility District
Profit & Loss by Class
 July 2015 through May 2016

	Sewer	Water	Unclassif...	TOTAL
Ordinary Income/Expense				
Income				
Amador County Auditor's Warrant				
HO & Timber Tax	28.62	53.25	0.00	81.87
Homeowners Exemption	0.00	57.25	0.00	57.25
Secured Appointment	3,010.35	3,058.79	0.00	6,069.14
Secured Taxes	3,016.85	3,016.86	0.00	6,033.71
Unitary Tax	238.75	234.41	0.00	473.16
Unsecured Appointment	126.02	126.03	0.00	252.05
Total Amador County Auditor's Wa...	6,420.59	6,546.59	0.00	12,967.18
Base Fee Income				
Sewer	116,863.13	57.75	0.00	116,920.88
Stanby	3,997.26	3,989.45	0.00	7,986.71
Voluntary Lock-Off	1,137.50	1,137.50	0.00	2,275.00
Water	0.00	109,734.61	0.00	109,734.61
Total Base Fee Income	121,997.89	114,919.31	0.00	236,917.20
Equipment Rentals	90.00	0.00	0.00	90.00
Interest Income	293.90	12.37	0.00	306.27
Repair Labor	87.50	90.00	0.00	177.50
Town Hall Rental	225.00	225.00	0.00	450.00
Variable Income				
Broken Locks	0.00	225.00	0.00	225.00
Call-Out	370.24	0.00	0.00	370.24
Customer Reports	5.00	5.00	0.00	10.00
Door Hanger Fee	0.00	1,147.50	0.00	1,147.50
Late Fees	5,143.68	5,156.78	0.00	10,300.46
Reconnection Fee	0.00	1,320.00	0.00	1,320.00
Returned Check Fee	29.00	58.00	0.00	87.00
Service Connection Fee	525.85	525.40	0.00	1,051.25
Water - Usage	0.00	23,275.16	0.00	23,275.16
Total Variable Income	6,073.77	31,712.84	0.00	37,786.61
49900 · Uncategorized Income	7.50	7.50	0.00	15.00
Total Income	135,196.15	153,513.61	0.00	288,709.76
Gross Profit	135,196.15	153,513.61	0.00	288,709.76
Expense				
Bank Charges				
Collection Fees	48.34	48.35	0.00	96.69
Loan Service Charge	0.00	135.00	0.00	135.00
Retirement Fee	69.47	0.00	0.00	69.47
Tax Roll Fees	8.00	8.00	0.00	16.00
60400 · Bank Service Charges	10.00	0.00	0.00	10.00
Total Bank Charges	135.81	191.35	0.00	327.16
Board Members				
Stipends	1,875.00	1,875.00	0.00	3,750.00
Total Board Members	1,875.00	1,875.00	0.00	3,750.00
Contracted Expenses				
Amador Water Agency	236.95	0.00	0.00	236.95
Board Clerk	437.50	437.50	0.00	875.00
CALFIRE - Culverts	274.87	274.88	0.00	549.75
Contracted Project Personal Manager	287.50	5,014.30	0.00	5,301.80
	23,319.02	23,319.24	0.00	46,638.26
Total Contracted Expenses	24,555.84	29,045.92	0.00	53,601.76
ECWAG Expenses				
Postage/Shipping	0.00	1.90	0.00	1.90

River Pines Public Utility District
Profit & Loss by Class
July 2015 through May 2016

	Sewer	Water	Unclassif...	TOTAL
Total ECWAG Expenses	0.00	1.90	0.00	1.90
Employees				
Amador Water - Weekend Cover...	1,602.00	1,602.00	0.00	3,204.00
Amador Water -Vacation Coverag	898.23	779.53	0.00	1,677.76
Medical Insurance				
Field	4,348.18	4,348.24	0.00	8,696.42
Total Medical Insurance	4,348.18	4,348.24	0.00	8,696.42
Payroll Expense				
Field Payroll	29,637.64	38,623.21	0.00	68,260.85
Payroll Taxes - Employer's	1,905.05	1,863.74	0.00	3,768.79
Total Payroll Expense	31,542.69	40,486.95	0.00	72,029.64
Reimbursements				
Phone	485.00	485.00	0.00	970.00
Total Reimbursements	485.00	485.00	0.00	970.00
Retirement - Field	1,489.50	1,558.99	0.00	3,048.49
Uniform	111.72	111.73	0.00	223.45
Total Employees	40,477.32	49,372.44	0.00	89,849.76
Sewer Expenses				
Alarm Monitoring	3,006.50	0.00	0.00	3,006.50
Amador Water Agency - Repairs	819.30	0.00	0.00	819.30
Electricity - Sewer	12,167.02	0.00	0.00	12,167.02
Inspections	4,600.00	0.00	0.00	4,600.00
Repairs/Maintenance	3,029.27	0.00	0.00	3,029.27
Sewage - Pump Service	2,120.00	0.00	0.00	2,120.00
Sewer - Parts/Supplies	1,211.37	0.00	0.00	1,211.37
Sm. Tools	417.00	0.00	0.00	417.00
Telephone - Sewer	623.51	0.00	0.00	623.51
Testing - Sewer	180.00	0.00	0.00	180.00
Total Sewer Expenses	28,173.97	0.00	0.00	28,173.97
Town Hall Expenses				
Janitorial	1,335.00	1,335.00	0.00	2,670.00
Repairs/Maintenance	101.39	101.41	0.00	202.80
Supplies	122.23	122.25	0.00	244.48
Total Town Hall Expenses	1,558.62	1,558.66	0.00	3,117.28
Void - Misprint	0.00	0.00	0.00	0.00
Water Expenses				
Alarm Monitoring	0.00	1,288.50	0.00	1,288.50
Amador Water Agency - Repairs	0.00	2,698.21	0.00	2,698.21
Amador Water Agency - Training	0.00	404.45	0.00	404.45
Chlorine	0.00	2,253.57	0.00	2,253.57
Consulting - Engineer	0.00	910.00	0.00	910.00
Electricity - Water	0.00	14,020.30	0.00	14,020.30
Permit Fees	0.00	6,277.65	0.00	6,277.65
Repair/Maintenance	0.00	624.75	0.00	624.75
Sm. Tools	0.00	530.80	0.00	530.80
Supplies	0.00	3,812.02	0.00	3,812.02
Telephone - Water	0.00	785.26	0.00	785.26
Water Testing	0.00	11,935.00	0.00	11,935.00
Total Water Expenses	0.00	45,540.51	0.00	45,540.51
60200 - Automobile Expense				
District Vehicle - GPS	34.50	34.50	0.00	69.00
Gasoline	1,027.79	1,028.29	0.00	2,056.08
John Deere - Tractor	663.68	636.21	0.00	1,299.89
Repairs/Maintenance	2,626.53	2,626.57	0.00	5,253.10

River Pines Public Utility District
Profit & Loss by Class
July 2015 through May 2016

	Sewer	Water	Unclassif...	TOTAL
Total 60200 · Automobile Expense	4,352.50	4,325.57	0.00	8,678.07
63300 · Insurance Expense				
Insurance - Property/Liability	2,558.99	2,559.00	0.00	5,117.99
Workers' Compensation	2,185.67	2,185.71	0.00	4,371.38
Total 63300 · Insurance Expense	4,744.66	4,744.71	0.00	9,489.37
64900 · Office Expenses				
Admin Cost - Tax Roll	192.16	192.17	0.00	384.33
Equipment	251.64	251.65	0.00	503.29
Filing Fees	46.00	38.44	0.00	84.44
License/Certifications	206.30	206.30	0.00	412.60
Membership Dues	737.27	899.92	0.00	1,637.19
Postage/Shipping	992.23	1,054.22	0.00	2,046.45
Printing	40.50	139.58	0.00	180.08
Software	489.15	489.21	0.00	978.36
Supplies	898.27	898.35	0.00	1,796.62
Website Service	200.00	200.00	0.00	400.00
Total 64900 · Office Expenses	4,053.52	4,369.84	0.00	8,423.36
66000 · Payroll Expenses	1,425.65	2,220.35	0.00	3,646.00
66700 · Professional Fees				
CDBG Planning Grant - Engineer	0.00	5,000.00	0.00	5,000.00
Legal Fees	1,361.80	1,361.80	0.00	2,723.60
Payroll - Intuit	3.00	3.00	0.00	6.00
Security Service/Maintenance	840.00	840.00	0.00	1,680.00
Yearly Audit	1,825.00	1,825.00	0.00	3,650.00
Total 66700 · Professional Fees	4,029.80	9,029.80	0.00	13,059.60
68600 · Utilities				
Disposal	457.35	457.43	0.00	914.78
Electricity - Office	111.56	274.10	0.00	385.66
Electricity - Town Hall	167.38	4.90	0.00	172.28
Electricity - Street Lights	902.98	903.04	0.00	1,806.02
Internet	765.00	765.00	0.00	1,530.00
68100 · Telephone - Office	327.18	327.27	0.00	654.45
Total 68600 · Utilities	2,731.45	2,731.74	0.00	5,463.19
69800 · Uncategorized Expenses	0.00	0.00	94.40	94.40
Total Expense	118,114.14	155,007.79	94.40	273,216.33
Net Ordinary Income	17,082.01	-1,494.18	-94.40	15,493.43
Other Income/Expense				
Other Income				
Donations - Town Hall	50.00	50.00	0.00	100.00
Grant - SRAFPF(CAL FIRE)	14,126.25	14,126.25	0.00	28,252.50
Other Income	5,000.00	0.00	0.00	5,000.00
Total Other Income	19,176.25	14,176.25	0.00	33,352.50
Other Expense				
Curb Side Chipping	8,424.00	8,424.00	0.00	16,848.00
Forester - Erik Jensen	5,702.78	5,702.79	0.00	11,405.57
Total Other Expense	14,126.78	14,126.79	0.00	28,253.57
Net Other Income	5,049.47	49.46	0.00	5,098.93
Net Income	22,131.48	-1,444.72	-94.40	20,592.36

River Pines Public Utility District
Balance Sheet
As of May 31, 2016

	May 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Bank Accounts	
El Dorado Checking	33,002.90
El Dorado Checking-5866 SRAFPF	0.62
El Dorado Checking - 3101 Laif	4,601.40
El Dorado Savings - Deposits	24,571.09
Total Bank Accounts	62,176.01
California Bank & Trust - Water	19,769.01
Change Till	75.00
LAIF Investment Fund - Sewer	319,397.61
Total Checking/Savings	401,417.63
Accounts Receivable	
11000 · Accounts Receivable	82,541.28
Total Accounts Receivable	82,541.28
Other Current Assets	
12000 · Undeposited Funds	2,021.82
12100 · Inventory Asset	100.00
Total Other Current Assets	2,121.82
Total Current Assets	486,080.73
Fixed Assets	
Accumulated Depreciation	-978,800.00
Fixed Assets	
Building - Sewer	3,139.93
Building - Water	80,441.78
Equipment - Sewer	17,498.77
Equipment - Water	79,545.23
Land - Sewer	1,952.12
Land - Water	13,310.51
Office Equipment - Sewer	4,676.99
Office Equipment - Water	5,115.26
System - Sewer	601,890.02
System - Water	792,643.61
Total Fixed Assets	1,600,214.22
Work In Progress - Sewer	4,512.37
Work In Progress - Water	8,380.13
Total Fixed Assets	634,306.72
Other Assets	
Utility Encroachment - Deposit	828.18
Total Other Assets	828.18
TOTAL ASSETS	1,121,215.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-1,737.33
Total Accounts Payable	-1,737.33
Other Current Liabilities	
Payroll Taxes	614.39
Security Deposits - 50/50 W/S	5,133.15
Vacation Payable - 50/50 W/S	8,162.31

River Pines Public Utility District
Balance Sheet
As of May 31, 2016

	<u>May 31, 16</u>
24000 · Payroll Liabilities	571.74
Total Other Current Liabilities	14,481.59
Total Current Liabilities	12,744.26
Long Term Liabilities	
Bank & Trust - Water	99,750.00
Total Long Term Liabilities	99,750.00
Total Liabilities	112,494.26
Equity	
32000 · Retained Earnings	986,091.68
Net Income	22,629.69
Total Equity	1,008,721.37
TOTAL LIABILITIES & EQUITY	1,121,215.63

River Pines Public Utility District
 Account QuickReport-Board Meetings
 As of May 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
El Dorado Checking						
Paycheck	05/06/2016	2	Gregory, Guina	VOID: Direct Deposit Payroll Service fu...	0.00	24,299.89
Bill Pmt -Check	05/09/2016	12206	Gregory Guina	May 2016 Phone Reimbursement	-54.00	24,299.89
Deposit	05/09/2016			Deposit	187.54	24,245.89
Check	05/09/2016	eft	Adobe PDF	Office Software	-14.99	24,433.43
Check	05/10/2016	debit	Rocky Ridge Wirele...	Services for April 2016	-170.00	24,418.44
Deposit	05/10/2016			Deposit	147.90	24,248.44
Bill Pmt -Check	05/11/2016	12207	Aces Waste Servic...	1175	-82.01	24,396.34
Bill Pmt -Check	05/11/2016	12208	Amador Water Age...	30018	-3,212.28	24,314.33
Bill Pmt -Check	05/11/2016	12209	Anita Ebbinghausen	Stipend - May 2016	-75.00	21,102.05
Bill Pmt -Check	05/11/2016	12210	Anthem Blue Cross	208217	-831.16	20,195.89
Bill Pmt -Check	05/11/2016	12211	AT&T - Water	209 245-4011 722 0	-71.06	20,124.83
Bill Pmt -Check	05/11/2016	12212	california Laborator...	Inv# 6041593,6041751,6041950,60420...	-451.00	19,673.83
Bill Pmt -Check	05/11/2016	12213	Candi Bingham	May 2016 Compensation	-2,083.33	17,590.50
Bill Pmt -Check	05/11/2016	12214	Cathy Landgraf	Stipend - May 2016	-75.00	17,515.50
Bill Pmt -Check	05/11/2016	12215	Cooper Controls		-999.00	16,516.50
Bill Pmt -Check	05/11/2016	12216	Lemieux & O'Neill		-199.00	16,317.50
Bill Pmt -Check	05/11/2016	12217	Lowe's		-7.17	16,310.33
Bill Pmt -Check	05/11/2016	12218	Michael Gardner	Stipend - May 2016	-75.00	16,235.33
Bill Pmt -Check	05/11/2016	12219	Mission Electronics		-280.00	15,955.33
Bill Pmt -Check	05/11/2016	12220	Mt. Aukum Store		-315.57	15,639.76
Bill Pmt -Check	05/11/2016	12221	Pace Supply	Supplies/Gasoline	-188.94	15,450.82
Bill Pmt -Check	05/11/2016	12222	PG&E - Office/Tow...	Invoice #063272379 and 063274282	-51.45	15,399.37
Bill Pmt -Check	05/11/2016	12223	Ragg Mopp Janitorial	6898952032-2	-270.00	15,129.37
Bill Pmt -Check	05/11/2016	12224	Rene Walden-Qualls	Services for April - Town Hall	-75.00	15,054.37
Bill Pmt -Check	05/11/2016	12225	Richard Miller	Stipend - May 2016	-75.00	14,979.37
Bill Pmt -Check	05/11/2016	12226	Staples	Stipend - May 2016	-24.82	14,954.55
Bill Pmt -Check	05/11/2016	12227	AT&T - Sewer	Case of Paper/Envelopes	-69.37	14,885.18
Bill Pmt -Check	05/11/2016	12228	PG&E - Sewer	209 245-3984 701 9	-310.45	13,766.69
Bill Pmt -Check	05/11/2016	12229	PG&E - Water	8721806002-5	-975.19	13,456.24
Bill Pmt -Check	05/11/2016	12230	PG&E - Water 2	3357284549-4	-226.08	12,481.05
Deposit	05/11/2016			2458584137-2	226.08	12,707.13
Deposit	05/12/2016			Deposit	718.00	13,425.13
Bill Pmt -Check	05/12/2016	12231	Brent Stewart	Alarm Monitoring - April 2016	-530.00	12,895.13
Deposit	05/12/2016			Deposit	13,187.23	26,082.36
Deposit	05/12/2016			Deposit	930.00	27,012.36
Check	05/20/2016	debit			-1,929.63	25,082.73
Check	05/20/2016	eft	Gregory Guina		-165.86	24,916.87
Check	05/20/2016	eft	Tax Impound		-168.44	24,748.43
Check	05/20/2016	eft	Tax Impound		-793.73	23,954.70
Check	05/20/2016	eft	Tax Impound		-16.30	23,938.40
Deposit	05/20/2016			Deposit	114.70	24,053.10
Deposit	05/20/2016			Deposit	-2.00	24,051.10
Deposit	05/23/2016		Intuit		304.51	24,355.61
Deposit	05/24/2016			Deposit	4,612.80	28,968.41
Deposit	05/24/2016			Deposit	348.68	29,317.09
Deposit	05/25/2016			Deposit	235.98	29,553.07
Deposit	05/25/2016			Deposit	115.00	29,668.07

River Pines Public Utility District
Account QuickReport-Board Meetings
As of May 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	05/25/2016			Deposit	238.38	29,906.45
Bill Pmt -Check	05/26/2016	12232	California Bank & T...	1030264749	-890.00	29,016.45
Bill Pmt -Check	05/26/2016	12233	Candi Bingham	Less 4 hours - June 2016	-1,983.33	27,033.12
Bill Pmt -Check	05/26/2016	12234	Gregory Guina	June 2016 - Phone Reimbursement	-54.00	26,979.12
Bill Pmt -Check	05/26/2016	12235	NFS	May 2016- RKE-005495 - Gregory Guina	-271.10	26,708.02
Bill Pmt -Check	05/26/2016	12236	PG&E - Street Lights	7368064062-7	-167.80	26,540.22
Bill Pmt -Check	05/26/2016	12237	SEIU	Pay Periods 5/6 & 5/20 2016	-70.49	26,469.73
Bill Pmt -Check	05/26/2016	12238	Staples	Envelopes, Pens, Post-It Flags	-69.10	26,400.63
Deposit	05/27/2016			Deposit	340.91	26,741.54
Check	05/27/2016	eft	RingCentral	Office Phone	-60.73	26,680.81
Deposit	05/31/2016			Interest	0.21	26,681.02
Check	05/31/2016	debit	USPS	Postage for June 2016	-141.00	26,540.02
Deposit	05/31/2016			Deposit	6,386.33	32,926.35
Deposit	05/31/2016			Deposit	145.55	33,071.90
Check	05/31/2016	eft	GPS Tracking	District Vehicle - tracking - Quarterly	-69.00	33,002.90
Total EI Dorado Checking					8,703.01	33,002.90
Total Bank Accounts					8,703.01	33,002.90
TOTAL					8,703.01	33,002.90

River Pines Public Utility District Operations Report

For Month of: May 2016

Water System

<u>Water Production</u>	<u>SOURCE</u>	<u>Gallons</u>
	Well 2	436,300
	Well 3R	400,700
	Well 6R	73,833
	Total Produced	910,833
	Total Metered/Sold	621,164
	Net Loss	31%

- Did Monthly report for California Dept. of health,
- Monthly meter reads
- continue cutting back around all buildings at treatment plants.
- I have completed 39 out of the 48 online test that was assigned to do. Will finish up the rest of my assignments in the coming weeks.
- Continue with the weekly startup of well 6R. everything is running properly.
- The lab had notified me that during transportation, the samples for THM & Haa5 failed to maintain sample integrity. This occurred while transporting samples from lab to secondary lab that they sub out work to. I resample and brought to lab also notifying the state of the problem.
- Notified GM of problem with tractor. Hydraulic fluid was dripping out of the ball joint by the front left tire

Major or Significant Activities

Wastewater System

Wastewater Flows

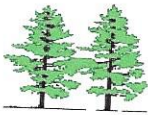
(Gal.)

Influent Treated	647,800
Effluent Discharged	510,000

Major or Significant Activities

Generators were inspected and exercised. Lift stations have had grease and floatable cleaned off with skimming net. Due to the increase in temperature there has been an increase of algae blooms and floatable in the primary ponds. Increasing the duration of the aerators to break up floatable has been working to help manage this problem.

I have also gone back over with mower to cut down grasses that grew back after light rains.



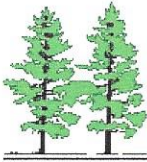
GENERAL MANAGER'S REPORT

For the Month of: May 2016

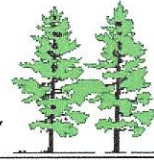
1. Completed required response letter to State Water Resource Control Board for District's new water permit – see attached
2. Completed required response letter to State Water Resource Control Board for District's Inspection – see attached
3. Compiled letter to Greg Guina in regards to the District's Plant Operators responsibilities from the inspection completed by State Water Resource Control Board – see attached
4. Received estimate for the Specs & Plans – see attached
5. Curb side mastication has been completed for Jaybird and Emigrant Trail
6. Contacted Amador Mechanical – asked them to put us on their schedule as any other customer to complete sewer flushing.
7. Contacted Amador LAFCO – provided them with APN's for properties currently serving and other requested information. Roseanne is in the process of working with El Dorado LAFCO for annexation.

Work in Progress:

1. Working on Tax Roll list for next Board Meeting
2. Working on Maintenance Schedule – Weekly, Monthly, Quarterly, Yearly for Plant Operator
3. Waiting for Estimate from Bruce Barraco for Environmental Study – once received, second planning grant paperwork will be completed
4. Consumer Confidence Report will be mailed in June
5. Attending an Excel Workshop on June 15th & 16th – this workshop will help provide a more efficient worksheet in computing the monthly water bills.
6. Working on Office Manual
7. Will be scheduling the 2016 audit
8. Will be requesting an updated Property Report from the Assessor's office – the Assessor's office updates them yearly, July 1st.



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave. • P.O. Box 70 • River Pines, CA 95675

(209) 245-6723 • (209) 245-5710 FAX

rppud@rppud.org

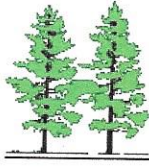
May 24, 2016

State Water Resources Control Board
Division of Drinking Water
31 E. Channel Street, Rm 270
Stockton, CA 95202

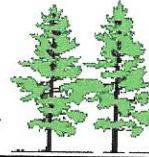
**Re: River Pines Public Utility District – Transmittal of a New Water Supply
Permit (No. 01-10-16P-002)**

River Pines Public Utility District has received a copy of the permit dated May 6, 2016. The Board of Directors and staff recognizes and accept all conditions of this new permit (No. 01-10-16P-002)

Candi Bingham
General Manager



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave. • P.O. Box 70 • River Pines, CA 95675

(209) 245-6723 • (209) 245-5710 FAX

rppud@rppud.org

May 24, 2016

State Water Resources Control Board
Division of Drinking Water
31 E. Channel Street, Rm. 270
Stockton, CA 95202

Re: Inspection of River Pines Public Utility District Water System

River Pines Public Utility District has received the inspection report dated March 25, 2016 that was prepared by Dave Remick, Sanitary Engineer with the State Water Resources Control Board, Division of Drinking Water.

The River Pines Public Utility District's responses to the items in the memorandum, Section 1 are as follows:

1. Electronic Submittal of Monthly Reports – District understands that all routine monthly reports are to be scanned and delivered via email. Although this requirement is not until July 2016, District began submitting via email May 2016.
2. Stage 2 Disinfection Byproduct Rule (ST2DBPR) Monitoring – District understands that all results are required to be transmitted to the Division via electronic data transfer using the PS Code shown in the table provided in the memorandum.
3. Updated Bacteriological Sample Siting Plan (BSSP) – District has updated their sampling sites from three designated sites to five (5) sampling sites required by the BSSP. An updated copy of the BSSP and sample siting map was submitted to Dave Remick on May 3, 2016.

District understands that one routine bacteriological water quality sample per month from the distribution system must be taken, and that each site identified should be rotated for sampling at least every three months.

4. Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR) – District will submit, no later than July 1, 2017, to the Division's Stockton District Office a sampling schedule

that specifies the dates of sample collection and location of sampling for the second round of E. coli source water monitoring.

District also acknowledges that it must begin conducting the second round of E coli source monitoring by October 1, 2017 and must continue the E. coli source monitoring for 12 months.

5. Jaybird Distribution Storage Tank Condition – The District has acknowledged the condition of the storage tank on Jaybird. The District recently, through CDBG Planning Grant, received an estimated cost of \$125,000 to rehabilitate and improve the Jaybird storage tank. The Water Rehabilitation Study, which was completed by KASL Consulting Engineers, estimates the tank completion approximately June 2018.

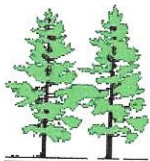
River Pines Public Utility District is very conscientious of the urgency to rehabilitate the Jaybird storage tank as soon as possible; therefore, the District is currently in the process of applying for a grant in hopes to solely repair the Jaybird tank no later than 2017.

Sincerely,

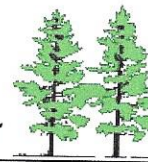


Candi Bingham
General Manager

Cc: Board of Directors
Greg Guina, Chief Plant Operator



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave. • P.O. Box 70 • River Pines, CA 95675

(209) 245-6723 • (209) 245-5710 FAX

rppud@rppud.org

May 24, 2016

To: Greg Guina, Plant Operator
From: Candi Bingham, General Manager

Re: 2016 Inspection Report

The State Water Resources Control Board, Division of Drinking Water required that River Pines Public Utility District acknowledge and respond to the Inspection Report dated March 25, 2016.

In Section 1 of the memorandum Dave Remick describe the deficiencies or items of note that require the District's attention. I have written a response to the State Water Resource Board addressing each of these items. Please see this response which is attached.

Please sign below confirming that you have received a copy of the inspection report dated March 25, 2016, a copy of my response to The State Water Resource Control Board and understand, as the Chief Plant Operator of River Pines Public Utility District, it is your responsibility to assure those items in the memorandum that pertain to your job duties and certifications as an employee of the District are completed accordingly.

Candi Bingham
General Manager

Greg Guina, Chief Plant Operator



7777 Greenback Lane
Suite 104
Citrus Heights, CA
95610

Tel. 916/ 722-1800
Fax 916/ 722-4595

Principal:
John C. Scroggs

May 23, 2016

Ms. Candi Bingham
General Manager
River Pines Public Utility District
P.O. Box 70
River Pines, CA 95675
rppud@rppud.org

Subject: Budget Design Estimate for River Pine Public Utility District, Water Rehabilitation Improvements

Candi:

Per your request, the following is our budget proposal for preparation of the River Pines Public Utility District (RPPUD or District) improvement plans and specifications as recommended in the April 2016 RPPUD Water Rehabilitation Study. The scope of the water rehabilitation improvements will, in general, include:

- Replacement of small (3/4" to 4") water distribution system pipelines with minimum 6 inch diameter main.
- Construction of separate dedicated water lines from the existing RPPUD Well 2, Well 3R, Well 6R and Surface Water Treatment Plant to the new Circle Avenue Tank.
- Construction of 4 pressure reducing stations.
- Replacement of existing fire hydrants and the placement of new hydrants to provide adequate fire protection throughout the district's service area.
- Placement of isolation valves on the main lines and dedicated supply lines to provide the District with adequate control and operation of the distribution system for repairs and maintenance.
- Replacement of the existing water meters with magnetic drive, positive displacement, type meters.
- Construction of Well #6R rehabilitation improvements as recommended in the Water Rehabilitation Study.
- Repair of the Jaybird Lane Tank as recommended in the Water Rehabilitation Study.
- Replacement of the Circle Avenue Tank with a 300,000 gallon capacity concrete storage facility.

CIVIL
WATER RESOURCES
SURVEYING



Our budget estimate for preparation of improvement plans is: \$220,000

Our estimate to conduct additional base surveys of the pipeline alignments and the tank site and to research existing RPPUD service area rights of way is: \$73,750

We anticipate that design services will include the following subconsultants:

Hydrogeologic (Quincy)	\$20,000
Geotechnical (Tank Site)	\$10,000
Electrical (Tank Controls)	\$10,000
Structural (Tank)	\$20,000

Preparation of Project Specifications and Cost Estimates	<u>\$35,000</u>
---	-----------------

Budget Design Estimate \$388,750
RPPUD Water System
Rehabilitation Improvements

We hope that this estimate adequately responds to your request. The itemized estimate presented herein compares closely with the estimate of \$386,400 included for engineering costs in Table V-1, V-2 and V-3 of the Water Rehabilitation Study. Please contact us if you have any questions or comments regarding the budget estimate.

Very Truly Yours,

KASL Consulting Engineers

A handwritten signature in black ink, appearing to read "John C. Scroggs", is written over the typed name.

John C. Scroggs.

BRISKI WELL DRILLING CO.

WATER WELL DRILLING * PUMP SALES & SERVICE * EXCAVATING
P.O. BOX 1539 * SAN ANDREAS, CA 95249 * 209-754-3394 * FAX 209-754-1531
CONTRACTORS LICENSE #237647

TO: BOARD MEMBERS: RIVER PINES PUBLIC UTILITY DISTRICT
P.O. BOX 70, RIVER PINES, CA 95675

1-8-16

ESTIMATE

TRUCKING, PLACING, GRADE AND ROLL APPROXIMATELY 264 TONS OF ROAD BASE FOR ROAD WAY
LEADING TO GRAY WATER RETENTION POND.

GRAVEL STARTS AT THE END OF PAVEMENT ON EMIGRANT ROAD, AND STOPS NEAR COMMUNICATION
TOWER, APPROXIMATELY 1,150' IN LENGTH.

LUMP SUM TOTAL - \$9,600.00

Amador Mechanical Inc
15500 Willow Creek Rd
Plymouth, CA 95669
209-245-3850, Fax and Phone
California Small/Micro Business #36490
CSLB #501343
amiboss.vicini@gmail.com
January 20, 2016

River Pines Public Utilities

Emigrant Rd job

We propose to supply labor, material and equipment to complete the following:

Prep road, remove unsuitable material where possible (rocks to be left on site)
Trucking, place, grade and roll approximately 264 ton of base rock
For a distance of approximately 1,150' by about 14' wide with 1 turn out

Total estimate for job as stated \$ 15,000.00 (Fifteen thousand dollars even)

Does not include any erosion control

Any and all agreements must be made in writing

Does not include any permits, fees or testing.

Any alterations or deviations from the above specifications involving extra cost of labor, materials or equipment will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract.

Estimate good for 30 days

Respectfully submitted by Kathleen A Vicini
Kathleen A Vicini, Secretary

Acceptance

You are hereby authorized to furnish all equipment material and labor required to complete the work mentioned in the above proposal, for which I agree to pay the amount stated in said proposal, and according to the terms thereof.

Name of construction lender/owner _____

Address _____

Accepted by _____ Date _____

Hampton Bay

Fan Control

Fan Only Off High Cool
Low Cool Med Cool

Thermostat

Warmer
Colder

Hampton Bay
Mfg by Whirlpool Corp
Benton Harbor, MI
USA 49022

MODEL NO: BHAC0500FS1
SERIAL NO: QG1818874

WARNING Electrical Shock and Personal Injury Hazard
• Disconnect power before servicing
• Do not operate the unit with the thermostat attached
• Failure to do so could result in personal injury or death

CAUTION Never to Plug in
• Do not plug in until the unit is fully cooled
• Do not plug in until the unit is fully cooled

Agent
Contract No. RPUD#2 2016

MASTICATION AGREEMENT SRA Grant #5GS14173

THIS AGREEMENT made this 18th day of May, 2016, by and between River Pines Utility District (RPUD) P.O Box 70, River Pines, Ca 95675 (209) 245-6723 herein designated OWNER, and Advanced Forestry Services P.O Box 1290, Camino, Ca 95709 (530) 320-8237, Telephone # 530/ 320-8237, LTO # NA, herein designated CONTRACTOR. The relationship of the parties is strictly that of independent contractor and principal and no partnership, joint venture, employment or affiliate relationship is created hereby. Contractor is not authorized or empowered to obligate or bind Owner in any manner whatsoever.

WITNESSETH:

1. Contractor agrees to furnish all the labor, materials, and equipment to masticate as designated by Owner, on the following described property ("Property") and as shown on **Exhibit "A" Map**

-River Pines Public Utility District SRA Grant #5GS14173 Mastication El Dorado County, Section 14 and 15, T8N, R11E, MDBM.

Owner shall be responsible for surveying the boundaries of said property and unit boundaries. **Unit Boundaries have been identified in solid pink. Watercourse Protection zones have been identified in Solid Blue and are Equipment Exclusion zones. The zones shall be masticated by reaching into the protection boundary. Archeological Ditches have been center line flagged in White and Orange Special Treatment flagging and shall have equipment stay 25' away. Material may be masticated on the ditch but the integrity of the ditch shall remain post operation and discernable upon completion. Existing breaches may be crossed and are flagged in solid yellow flagging. Waterlines shall be identified with pink or orange paint, sprinkler heads shall be identified in the same method. Any area masticated by Contractor beyond designated boundaries shall be the responsibility of Contractor.**

(AFS) Owner shall insure that all treatment area boundaries and obstacles are marked and identified prior to operations, and Operator agrees to maintain all operations within said identified boundaries. Owner shall defend and hold harmless Operator from any and all claims, damages, and expenses, including attorney fees resulting from any misidentified boundaries and unidentified

obstacles, such as subsurface waterlines or unidentified sprinkler heads and/or any other hazards.

2. Owner shall pay Contractor for his services hereunder according to the rate schedule outlined in Exhibit "B". Payments by designated job shall be upon approval of work by Jensen Forest Management and CAL-FIRE.

3. Operations hereunder shall be commenced by Contractor by May 18th, 2016, and be completed by July 31st, 2016. This agreement shall be effective as of the date of execution and shall remain in effect as written until modified, terminated as provided herein, or expired on December 25th, 2016.

4. Contractor hereby agrees and covenants, jointly and severally, to indemnify, defend and hold Owner, and its employees and agents, harmless from and against any and all claims, or demands, or liability, including without limitation consequential damages to person or property and costs of defense or otherwise arising from any accident, injury or damage whatsoever, however caused, to any person or persons, or to the real or personal property of Owner or another, and from and against all costs, attorney's fees, expenses, liabilities incurred in connection with any such claim or action or proceeding brought thereon, arising from or relating to the conduct, operations or management of, or from any work or thing whatsoever done in or about the premises, by Contractor, its agents, sub-contractors or employees.

5. **INSURANCE.** While this Agreement is in effect, Contractor, its agent(s), and its sub-contractor(s), at their expense, shall maintain and FURNISH SATISFACTORY EVIDENCE of insurance provided by an insurance company reasonably acceptable to Owner and meeting the requirements, in form and as minimum limits, as stated below (Owner may require the limits of each policy to be increased from time to time to meet changed circumstances):

(a) **GENERAL LIABILITY.**

Comprehensive General Liability insurance against any liability which Contractor may incur (1) on account of bodily injuries to or death of any person other than an employee of Contractor to the extent of not less than \$1,000,000.00, and, (2) on account of damage to any property to the extent of not less than \$1,000,000.00.

(b) **LOGGERS BROAD FORM PROPERTY DAMAGE COVERAGE.**

\$2,000,000.00 including third party fire fighting expense.

(c) **AUTOMOBILE LIABILITY INSURANCE**

Comprehensive general liability insurance against any liability which Contractor may incur on account of bodily injuries to or death of any person other than an employee of

Mastication Agreement

Contractor and on account of damage to any property with combined limits of not less than \$1,000,000 for any single occurrence.

(d) CONTRACTUAL LIABILITY.

Comprehensive General and Automobile Liability insurance shall be extended to cover the contractual liability assumed by Contractor, its agent(s), and its sub-contractor(s) under this Agreement.

(e) WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY. Compensation insurance covering Contractor's full liability for compensation to any person or persons, who are or may be employed by Contractor and to the dependents of such person or persons, in compliance with all Workmen's Compensation Insurance and Safety rules of the State of California and amendments thereto.

(f) ADDITIONAL INSURED.

Owner shall be named individually as an additional insured with respect to the operations of Contractor, its agent(s), and its sub-contractor(s), under each policy procured in accordance with Sections 7.(a) - 7.(d) above.

Written certification in proof of compliance with all of these requirements shall be delivered to Owner prior to commencing operations. No later than thirty (30) days prior to the expiration date of each policy, Contractor, its agent(s), and its sub-contractor(s) shall furnish Owner with evidence satisfactory to Owner, that the policy has been or will be renewed effective immediately upon such expiration. Additionally, Owner shall be furnished with written notice at least ten (10) days prior to cancellation on account of any non-payment of premium and at least thirty (30) days prior to any other cancellation, suspension, termination, or modification of any policy. Contractors insurance shall be primary and with respect to all Sub-Contractors, shall be immediate in the progression of liability, and thereby shall be considered to adjoin all policies procured by all Sub-Contractors under, and as any part, of this Agreement.

6. ENVIRONMENTAL IMPAIRMENT. Contractor, its agent(s), and its sub-contractor(s), at their expense, shall comply with all applicable laws, regulations, rules and orders, regardless of when they become or became effective including, without limitation, those relating to health, safety, noise, environmental protection, waste disposal, and water and air quality, and furnish satisfactory evidence of such compliance to Owner upon request. Should any discharge, leakage, spillage, emission, or pollution of any type occur upon or from the Property, Contractor, at its expense, shall be obligated to clean the Property and any affected property of another to the satisfaction of Owner and any governmental body having jurisdiction there over.

Mastication Agreement

7. In the event Contractor fails to comply with the terms and conditions of this Agreement, fails to diligently proceed to remedy any default within 10 days after receipt of written notice from Owner to do so, or fails to remedy any default within 30 days after receipt of said notice, Owner may immediately terminate this Agreement by giving Contractor a written notice to that effect in person or by registered mail; provided, however, that if the conduct of operations hereunder is in violation of the State Forest Practice Act or Rules or threatens significant adverse financial or environmental impacts to any natural resource or to Owner's property, Owner may give written notice to Contractor or in its absence, to those conducting such operations, to immediately suspend any or all operations hereunder. This suspension shall remain in effect until Owner notifies Contractor the default is remedied

Termination of this Agreement shall not be limited to default, but may be exercised in the event: (1) of a violation by Contractor of any federal, state, county or municipal statute, ordinance, rule or regulation; (2) Contractor is adjudged bankrupt; (3) Contractor becomes insolvent; or (4) any action or proceeding for debtor relief is sought by Contractor by extra-judicial means.

Upon termination of this Agreement, Owner shall take exclusive possession of the Property and any acres not completed thereon to which this Agreement relates. Additionally, all rights of Contractor and any person claiming through Contractor, by act of the parties or operation of law, shall immediately terminate.

The above is without prejudice, however, to the right of Owner to pursue any other remedies at law or in equity arising out of breach of this Agreement by Contractor. The waiver by Owner of the breach of any covenant or condition hereof, shall not be a waiver of any other or subsequent breach thereof, or of any covenant or condition hereof.

Notwithstanding anything herein contained to the contrary, this Agreement may be terminated prior to its date of expiration by mutual consent when written and signed by the parties hereto.

8. The provisions of this Agreement may be modified at any time by agreement of the parties. Any such agreement hereafter made shall be ineffective to modify this Agreement in any respect unless in writing and signed by the parties against whom enforcement of the modification or discharge is sought.

9. Jensen Forest Management shall be considered the agent of Owner in all matters concerned with this Agreement. Said agent shall have full and final authority in the direction of the mastication operation hereunder, and Contractor agrees to faithfully follow the standards of operation prescribed by said agent.

10. Neither this Agreement nor any interest therein shall be assigned or assignable

Mastication Agreement

either voluntarily or involuntarily by operation of law or otherwise without written consent by Owner.

11. Owner may inspect at any or all times Contractor's operation and equipment thereon for compliance with applicable rules and regulations, and the terms of this Agreement.

12. Any sub-contractor used by Contractor under this Agreement is subject to Owner's approval and must execute with Owner an Independent Contractor's Agreement applicable to the duties for which the sub-contractor is engaged. All such Agreements shall be deemed exhibits incorporated in this Agreement. Said Independent Contractor's Agreements shall be executed prior to commencement of sub-contracted duties and shall be effective as of the date of execution and shall remain in effect as written until modified or terminated as provided herein. Any sub-contracting shall not release Contractor from its obligations under this Agreement including, but not limited to, satisfying all claims by its sub-contractors. Owner hereby authorizes the following sub-contractors:

<u>SUB-CONTRACTOR</u>	<u>DUTY</u>	<u>EXHIBIT NO.</u>

13. Owner covenants and agrees with Contractor that it is owner of the above described property, and that it has the sole and exclusive right and authority to operate the same and to authorize the work on the project areas listed in exhibit "A".

14. In the event of any Federal, State, Regional, or County legislation, regulation, zoning, or ordinance including any court action, fire, or Act of God preventing, limiting, or halting either temporarily or permanently, logging operations under this Agreement, with respect to Owner's responsibility to make the timber available to Contractor shall be deemed terminated without liability or damages.

15. If Owner shall bring suit to compel performance by Contractor or to recover for breach by Contractor of any covenant, agreement, or condition herein written, or for declaratory relief, Contractor shall pay to Owner its reasonable attorney's fees in addition to any amount of

Mastication Agreement

judgment and costs, if Owner shall prevail in such action.

16. This Agreement constitutes the entire agreement of the parties with respect to the subject matter contained herein and no understandings or agreements made by any party, verbal or otherwise, in relation thereto, which are not contained herein shall be binding or valid; except that the Forest Practice Rules and the provisions of and amendments to the THP are incorporated herein. The provisions of the THP and the Forest Practice Rules (FPR) shall prevail where any conflict might arise between them and any provisions of this Agreement; provided, however, the provisions of the THP or the FPR shall afford greater environmental protection than those embodied in this Agreement.

17. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

18. The rights and obligations of the parties and the interpretation and performance of this Agreement shall be governed by the law of California, excluding its conflict of laws and rules.

19. All exhibits to which reference is made are deemed incorporated in this Agreement whether or not actually attached.

20. Time is of the essence of this Agreement. IN WITNESS WHEREOF, the parties have hereunto subscribed their names the day and year first above written.

River Pines Public Utility District

By _____

Date: _____

Terry Johnson Advanced Forestry Services

By _____

Date: _____


EXHIBIT "A" ROAD




100 1 inch = 417 feet
00 2,000 3,000 4,000 Feet

River Pines

14-SRA-HF-010347

 NORTH
Date: 1/22/2015


River Pines Subdivision
Treatment
Roadside Chip 5.1 acres
Fuel Break, Mastichon 83.0 acres

Driving Directions
 Starting from Plymouth CA
 North on Sherrandoah Rd
 for 8.1 miles to River Pines

T8, R11E, S14, 15 & 16 MDM
 Fiddletown & Aukum
 7.5' USGS Quadrangle
 Contour Interval = 40'

1:10,000 1 inch = 833 feet

0 500 1,000 2,000 Feet

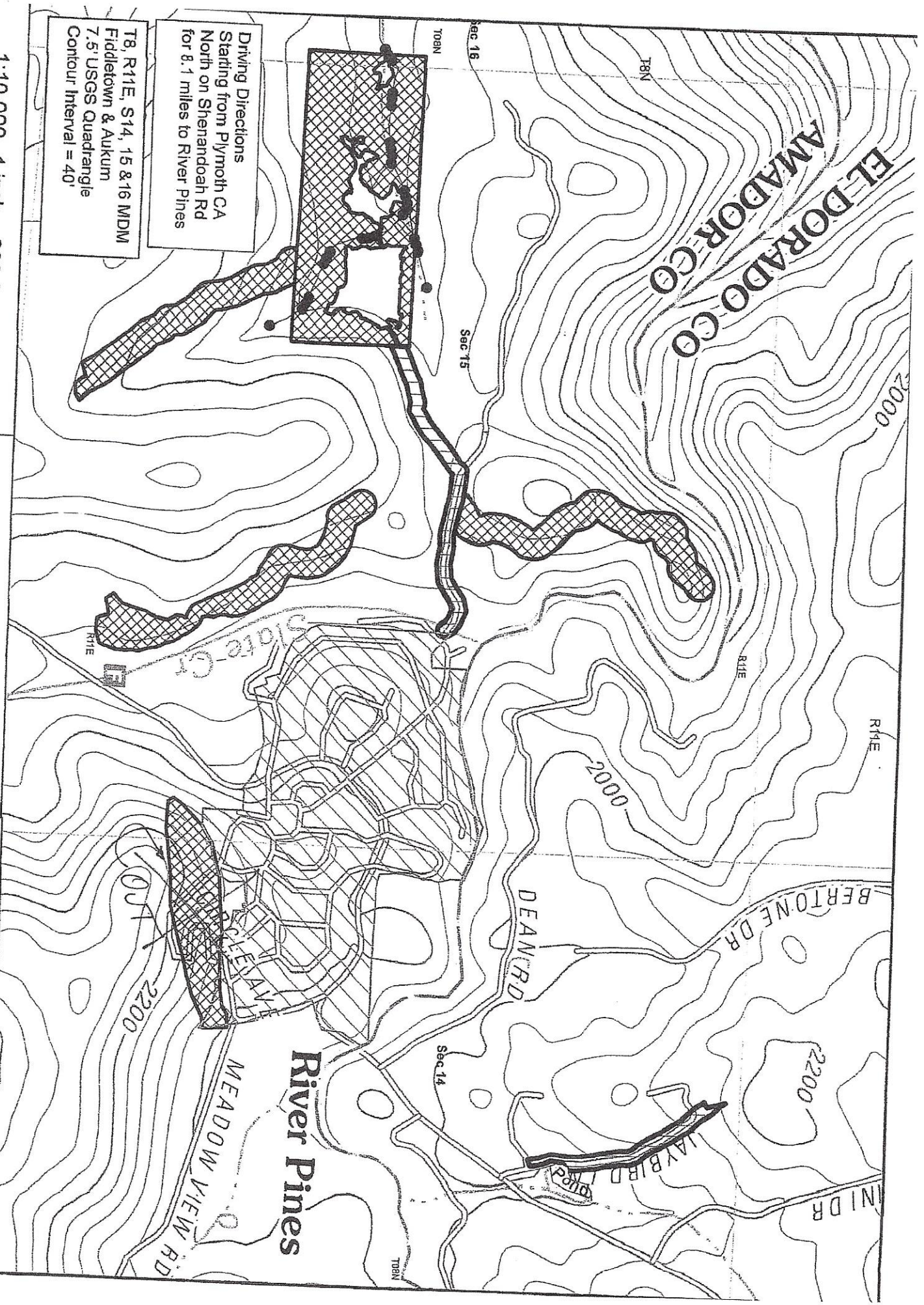
River Pines SRA Grant

SRA-5GS14173



Pg. ___
 Date: 3/17/2016

- Class 3 Water Course
- Dead Tree Removal, Carb Site Chipping 85 Acres
- Road Site Hand Chop Fuel Break 6.1 Acre
- Fuel Break Masticalion 70.9 Acres



RATE SCHEDULE

Project Name: River Pine Public Utility District SRA Grant 5GS14173

<u>UNIT</u>	<u>RATES</u>	<u>ACRES</u>	<u>TOTAL</u>
All Areas	\$1500.00/ac	63	\$94,500.00

Note: Acres shall be determined post operation by GPS traverse and contractor paid on these acres. Total Mastication Acres may be reduced by owner. CAL-FIRE shall certify total payment acres prior to final invoice. Operator shall prepare invoice per every 20 acre basis or per completion of delineated unit on attached map, whichever occurs first unless other arrangements have been made in writing between Operator and Owner.

Mastication Agreement

Notice of Exemption

2016048042

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of: Amador
810 Court Street
Jackson, Ca 95642

From: (Public Agency): River Pines Public Utility District
P.O Box 70
River Pines, Ca 95675
(Address)

Project Title: River Pines State Responsibility Area (SRA) Grant

Project Applicant: River Pines Public Utility District

Project Location - Specific:

Section 14,15 T8N, R11E, MDBM

Project Location - City: River Pines Project Location - County: Amador

Description of Nature, Purpose and Beneficiaries of Project:
Fuels reduction through hand chipping and mechanical mastication, dead tree removal, curb side vegetation pick-up, herbicide maintenance, in and surrounding the community of River Pines.

Name of Public Agency Approving Project: CAL-FIRE

Name of Person or Agency Carrying Out Project: Erik Jensen RPF#2714

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number: Minor Alrerations to Land Class 4
Statutory Exemptions. State code number:

Reasons why project is exempt:

As determined by the Registered Professional Forester through consultation with Central Valley Regional Water Quality Control Board, Department of Fish and Wildlife, the practices shall not cause disturbance to environmental resources within the project area.

Lead Agency
Contact Person: Erik Jensen RPF#2714 Area Code/Telephone/Extension: 530-320-9499

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: 4-3-16 Title: RPF#2714

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Governor's Office of Planning & Research
Date Received for filing at OPR:

APR 05 2016

STATE CLEARINGHOUSE

Jensen Forest Management, LLC

EMAILED 3-18-16 Professional Forestry Services

March 15, 2016

Categorical Exemption Requirements for SRA Grant 5GS14173

Re: Department of Forestry and Fire Protection (CAL FIRE) SRA Grant **5GS14173** within community of River Pines within Amador and El Dorado Counties.

Dear reviewing members for the above grant, I have included recommendations from the January 26, 2016 CVRWQCB response for the mastication portion of the project.

The River Pines SRA Grant 5GS14173 has 4 distinct projects that are proposed.

#1 Curb Side chipping. This program will encourage individuals within the community of River Pines to clear vegetation and woody debris around residence and place this material curb side. The material will then be chipped into a chip truck and wood chips removed from the area.

#2 Dead Tree Removal. Dead trees within the community of River Pines will be identified and removed. The brush will be chipped into a truck and removed from the site. The primary stem will remain on the owner's property.

#3 Road side chipping fuel break. The fuel break will be established by using hand crews to cut understory vegetation with hand saws 50' each side of identified roads. This material will then be hand dragged to the chipper located on the road. Chips will then be broadcast back into the fuel break. On Jaybird Lane is a pond. This practice is not proposed to be conducted within 75' of this pond. Herbicide maintenance will be conducted post treatment to control sprouting and scarified hardwood and brush species.

#4 Mastication fuel break. The mastication fuel break will use a masticator to grind understory vegetation and small trees. The end result will be an open park like setting that will prevent vertical fire spread and allow fire crews a defensible location and or a location to shelter in place. These areas are located south and west of the community of River Pines. A follow up herbicide treatment will be conducted to control spouting hardwoods and scarified seed. The class III watercourses running through select areas of the project have been buffered per FPR 25', equipment may reach into this zone to masticate material.

The Following CVRWQCB Recommendations are included within this project and shall be followed.

1. If winter operations are planned November 1st through April 1, limit all operational periods to those periods where **'Saturated Soil Conditions'** do

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P.O Box 298 • Georgetown, CA 95634
•Cell (530) 320-9499

Jensen Forest Management, LLC
Professional Forestry Services

not exist. Saturated Soil Conditions are defined by 14 CCR § 895.1 as excerpted:

Saturated Soil Conditions means that soil and/or surface material pore spaces are filled with water to such an extent that runoff is likely to occur. Indicators of saturated soil conditions may include, but are not limited to: (1) areas of ponded water, (2) pumping of fines from the soil or road surfacing material during timber operations, (3) loss of bearing strength resulting in the deflection of soil or road surfaces under a load, such as the creation of wheel ruts, (4) spinning or churning of wheels or tracks that produces a wet slurry, or (5) inadequate traction without blading wet soil or surfacing materials.

2. Describe the crossing of the Class III located due west of River Pines. **Within the 80 acre rectangle two crossings of class III watercourse are proposed. X-1 is an existing road crossing that has an 18" CMP draining the watercourse under the rd and is functional. X-2 equipment crossing proposes crossing the Class III watercourse to access the NW corner when no water is present within watercourse. This watercourse is at the head of the watershed and very shallow with intermittent flows dependent on heavy rain events. If needed, the crossing approaches shall be stabilized with wood chips or straw.**
3. Add the missing polygon to all project maps as needed. **Please see updated project maps. The project has been approved for 63 acres of mastication. We have identified 5 distinct areas. Based on limited approval acreage, all 5 area will not be masticated but are being referenced for this environmental review so that we can choose what units will be treated.**
4. Enumerate the acreage for each type of treatment or treatment area. **See unit acres for various practices.**
5. Mastication operations should limit the disturbance to the uppermost layers of soil (both 'O' and 'A' horizons). Leaving chips atop an intact organic layer will provide increased surface roughness and minimize disturbance related erosion. **Above recommendation shall be followed and mastication contractor shall limit ground disturbance by operating on masticated chips when available.**
6. Application of herbicides should be limited to dry, rainless periods to diminish any risk of transport to nearby watercourses. In addition to federal and State label requirements, staff requests that buffers be established or increased as

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needed to protect features like un-vegetated swales, head cuts, or incised drainages from chemical transport to nearby watercourses.

Herbicide Treatment shall be specified by a Pest Control Advisor PCA and follow all Label requirements of the product.

CA Department of Wildlife was mailed and emailed project description for consultation on January 22, 2016 and again on February 12, 2016. No response has been received as of the above date of this review. CNDDDB was queried on January 22, 2016 and no sensitive species are located within or immediately adjacent to the project area.

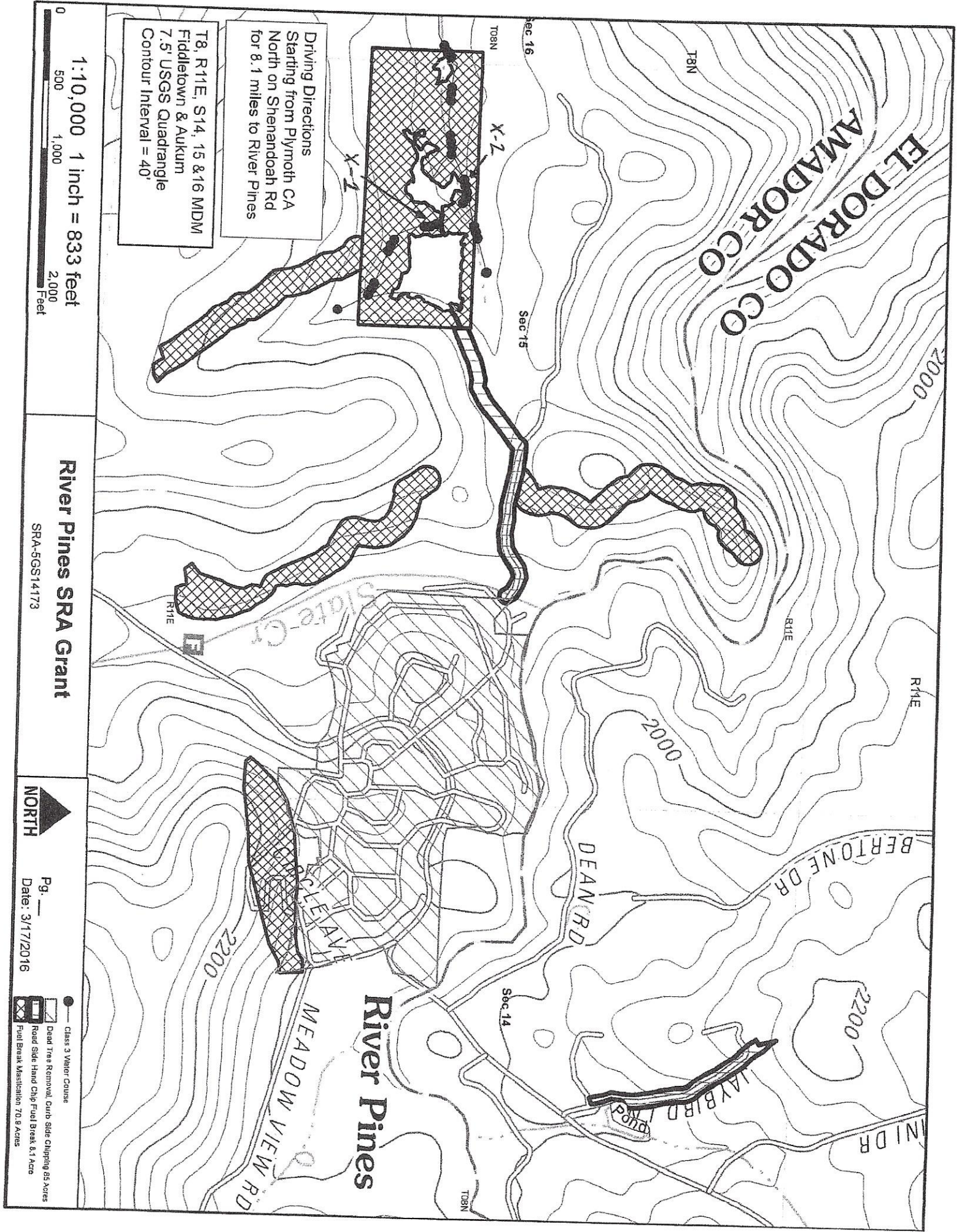
These practices are located within low elevation mixed conifer forest and high elevation oak scrub woodland.

The legal description is Portions of Sections 15, 14, T8N R11E MDB&M. Two maps are enclosed to provide the precise location. The first map is a general location map that displays the project area at a 1:24,000 scale. The second is a Project Area map at a smaller scale. Please call me if you have any questions or are interested in arranging a field visit to the River Pines SRA Grant.

Sincerely,



Erik Jensen
RPF #2714



Driving Directions
 Starting from Plymouth CA
 North on Shenandoah Rd
 for 8.1 miles to River Pines

T8, R11E, S14, 15 & 16 MDM
 Fiddletown & Aukum
 7.5' USGS Quadrangle
 Contour Interval = 40'

1:10,000 1 inch = 833 feet
 500 1,000 2,000 Feet

River Pines SRA Grant

SRA-5GS14173



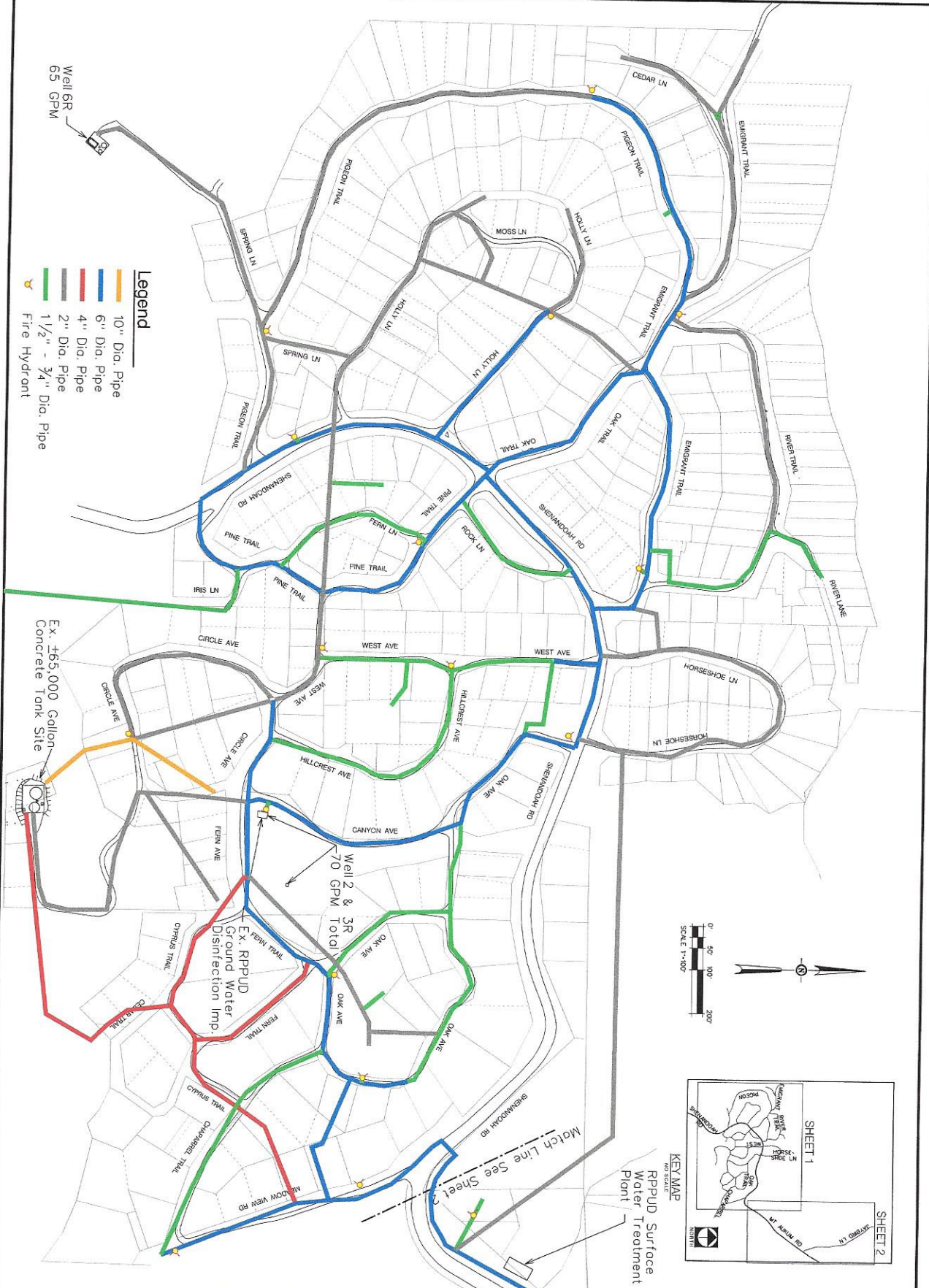
Pg. ___
 Date: 3/17/2016

- Class 3 Visitor Course
- ▨ Dead Tree Removal, Curb Side Chipping 85 Acres
- ▨ Road Side Hand Chop Fuel Break 6.1 Acre
- ▨ Fuel Break Mastication 70.9 Acres

ANNUAL FACILITIES INSPECTION:

CAPITAL IMPROVEMENTS AND GENERAL REPAIRS (??? AGENDA ITEM 10A)

1. To keep abreast of the District's facility needs, and to have a better understanding of The District's water and wastewater systems, the Directors of The District will review The District's facilities on an annual basis.
2. The Annual Inspection may take place during the month of April to allow for proper planning of any recommendations to coincide with the annual budget process. It is left to the discretion of the Board and the General Manager as to the extent of the facilities that will be reviewed.
3. The intent of the Annual Facilities Inspection is to inspect all major facilities within The District's systems and create a report of the findings during said inspections.



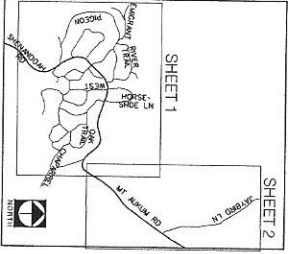
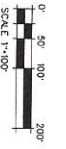
- Legend**
- 10" Dia. Pipe
 - 6" Dia. Pipe
 - 4" Dia. Pipe
 - 2" Dia. Pipe
 - 1 1/2" - 3/4" Dia. Pipe
 - Fire Hydrant

Ex. ±65,000 Gallon Concrete Tank Site

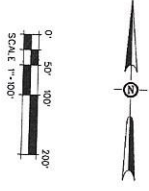
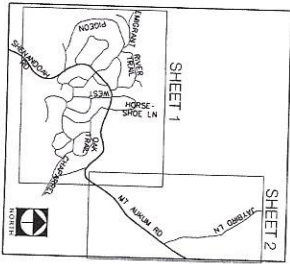
Well 2 & 3R
70 GPM Total

Ex. RPPUD Ground Water Disinfection Imp.

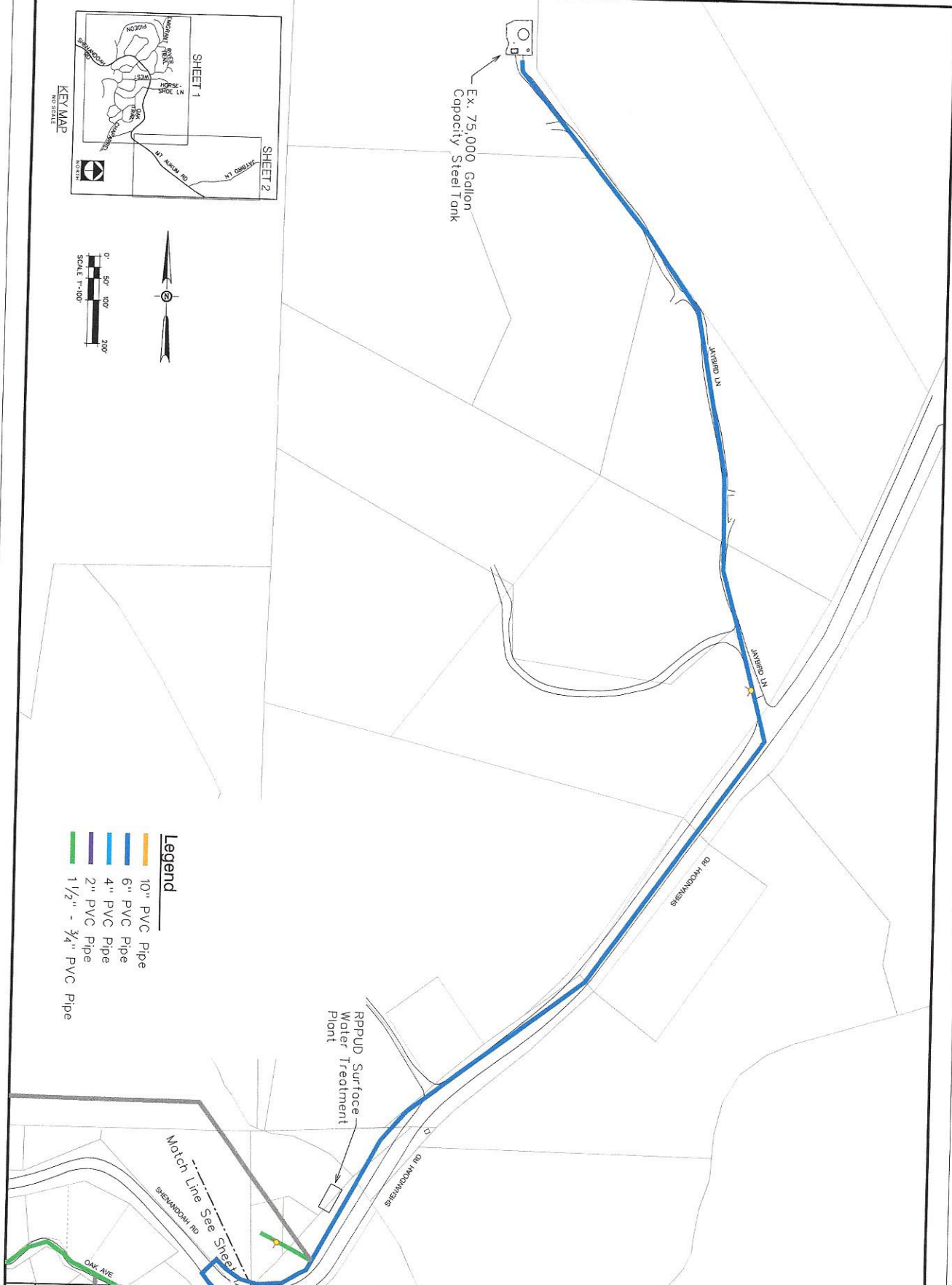
Match Line See Sheet 2
RPPUD Surface Water Treatment Plant



<p>KASL KASL ENGINEERING & ARCHITECTURE 2000 N. GARDEN AVENUE SANTA ANA, CA 92705 TEL: 714.942.1111 WWW.KASL.COM</p>	<p>RIVER PINES PUBLIC UTILITY DISTRICT AMADOR COUNTY, CALIFORNIA</p> <p>EXITING SYSTEM MAP</p>		BENCHMARK: _____ ELEV. XX.XX	REVISIONS	
			DESCRIPTION: XXXXX DATUM: _____	NO.	DESCRIPTION
<p>EXHIBIT</p>			SCALE: _____	RELEASE 1	
<p>SHEET 1 OF 2</p>			JOB NO. 0141-05	FEB 2016	



- Legend**
- 10" PVC Pipe
 - 6" PVC Pipe
 - 4" PVC Pipe
 - 2" PVC Pipe
 - 1 1/2" - 3/4" PVC Pipe



SHEET 2 OF 2
 KASL
 CIVIL ENGINEERING
 1000 W. WASHINGTON ST. SUITE 200
 STOCKTON, CA 95210
 TEL: 209.944.1111
 FAX: 209.944.1112

RIVER PINES PUBLIC UTILITY DISTRICT
 AMADOR COUNTY, CALIFORNIA

EXITING SYSTEM MAP



BENCHMARK DESCRIPTION: XXXXX ELEV. XX.XX DATUM: _____

EXHIBIT

SCALE: _____ RELEASE 1
 JOB NO.: 0141-05 FEB 2016

REVISIONS		
NO.	DESCRIPTION	DATE BY