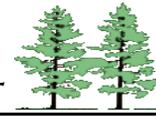


RIVER PINES PUBLIC UTILITY DISTRICT



Wednesday, February 8, 2017 ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Vice-Chair Gardner at 5:30 p.m.

2. ROLL CALL/MEMBERS PRESENT:

Director Cathy Landgraf	Candi Bingham, General Manager
Director Rene' Walden-Qualls	Greg Guina, Plant Operator
Director Anita Ebbinghausen	
Director Michael Gardner	
Director Richard Miller	

ABSENT: None

3. PLEDGE OF ALLEGIANCE: Board Chair Landgraf led the Pledge of Allegiance.

4. AGENDA:

Motion carried 5-0 to accept Agenda with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT:

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

1. Milan Matich – addressed the board in regards to property he is purchasing.
2. Current River Pines resident asked the Board to stop sending him notices and address him personally if there are issues to be addressed.

6. MINUTES: M/S Gardner/Miller approve the January 18, 2017 minutes with the following edit as follows: F. change to – cover culvert from filling culvert

Motion carried 5-0 with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None

M/S Gardner/Miller approve the January 31, 2017 minutes as follows:

Motion carried 5-0 with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None

ABSTAIN: None
ABSENT: None

7. Monthly Financial Report: M/S Ebbinghausen/Gardner as submitted with the following vote:

Motion Carried 5-0 with the following Vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

8. EXPENDITURE REPORT: M/S Gardner/Ebbinghausen approve with following vote:

Director Walden-Qualls noted that there were missing check numbers.

Motion carried 5-0 with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None

9. MONTHLY OPERATIONS REPORT.

- A. Monthly Plant Operator Report – See Report
- B. Monthly General Manager Report – See Report.

10. BOARD MATTERS:

A. Purchase ten-gallon tank for Well 2 – Discussion and possible action

Plant Operator, Greg Guina, stated that he was not sure what size of tank is needed. He has been told a ten gallon and up to a 50 gallon. Directors asked for more research to be conducted and issue to be brought back to the board.

B. Universal Trash Collection – Discussion and Possible Action.

Following considerable discussion among residents, directors and staff, the Board of Directors elected to move forward with Universal Trash Collection. Direction was given to GM to proceed with a contract with Aces Waste Inc., LAFCO approval and Proposition 218.

Motion carried 5-0 with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

C. Correspondence Policy – Discussion and Possible Action

GM asked Board of Directors for an established policy that stipulates all correspondence completed by any employee of the District be submitted to the office so that correct records can be kept.

Motion carried 5-0 with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None

ABSENT: None

D. Plant/Operation Tour Policy – Discussion and Possible Action

GM asked Board of Directors for an established policy that describes and outlines a regular schedule of touring the water and sewer operations of the District. GM asked that this policy include a touring schedule, at a minimum, on a quarterly basis.

Motion carried 5-0 with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

E. Easement to Well 6R Repair – Discussion and Possible Action

GM stated that the easement to Well 6R has been damaged from the storms and is in dire need of repair. Hal Jones stated that the last time the road was repaired from damage was approximately ten years ago, and was funded through FEMA. Board instructed GM to acquire estimates for repair and get approval from owner of easement.

Motion carried 5-0 with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Miller, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: None

F. Amador Water Agency Vehicle Auction – Discussion and Possible Action

Board instructed GM to contact Amador Water Agency for details on the trucks. If the details given were good, then Director Miller volunteered to go look at the trucks. Board told GM if a truck looked good a bid not to exceed \$4,000 could be submitted.

Motion carried 5-0 to submit a bid not to exceed \$4,000 with the following vote:

AYES: Gardner, Landgraf, Ebbinghausen, Miller, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: None

11. BOARD OF DIRECTORS COMMENTS/REPORTS:

A. Capital Improvements and general repairs necessary at the District. Continued Item.
None now

12. COMMITTEE COMMENTS/REPORTS:

Director Walden-Qualls provided a brief update on the status of the Bylaws and Administrative Policies.

13. FUTURE AGENDA TOPICS:

14. ADJOURNMENT: The meeting adjourned at 7:00 p.m.

Respectively submitted,
Candi Bingham, Acting Board Clerk