



RIVER PINES PUBLIC UTILITY DISTRICT



Wednesday, August 10, 2016
ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 5:30 p.m.

2. **ROLL CALL/MEMBERS PRESENT:**

Chairman Cathy Landgraf
Director Rene' Walden-Qualls
Director Anita Ebbinghausen
Director Michael Gardner
Director Richard Miller

Candi Bingham, General Manager

ABSENT: None

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA: M/S Gardner/Miller approve the agenda.**

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Gardner, Landgraf, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Nell Raymond stated that she had attended a public information meeting regarding financial assistance that will be available to assist in removing dead and beetle infested trees. Flyers were given.

6. **MINUTES: M/S Gardner/Walden-Qualls approve the minutes as amended with the following vote:**

Item 10 (d) – add – /k to the October 2017 Water Usage Rates

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None.

7. **Monthly Financial Report: M/S Ebbinghausen/Gardner as submitted with the following vote:**

Motion Carried 5-0 with the following Vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

8. EXPENDITURE REPORT: M/S Walden-Qualls/Gardner approve with following vote:

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None

9. MONTHLY OPERATIONS REPORT.

- A. Monthly Water and Wastewater Operations Report – See Report
- B. Monthly General Manager Report – See Report.

10. BOARD MATTERS:

- A. Emigrant Trail Project – Review Proposal from Briski, Review Liability of Project. Discussion and Possible Action
None of the homeowners were present. Item to be carried to the next Agenda September 14, 2016.
- B. Mailing Community Flyers with monthly billing. Discussion and Possible Action
Permission asked to insert Code Enforcement flyers with the next monthly billing pertaining to abandoned vehicles in the community.
After considerable discussion among residents and board members the conclusion was to allow these flyers with the next monthly billing.

Board of Directors stipulated that a Policy needs to be addressed on inserting flyers in the District's billing.

M/S Gardner, Miller motion 5-0 to approve with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, Miller
NOES: Ebbinghausen
ABSTAIN: None
ABSENT: None

- C. Signs for Town Hall and City Park Parking Lot. Discussion and Possible Action
Board of Directors approved the Parking Lot Signs with the removal of "limit 4 hour" parking.
- D. Approve Resolution 2016-8 Amador LAFCO – Annexation of El Dorado & Amador Current Customers. Discussion and possible action.
Following considerable discussion among Board Members and GM, it was the consensus of the Board to approve a deposit of \$1,000 to Amador LAFCO and Resolution 2016-8. Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

- E. Approve Resolution 2016-9 Signer for LAFCO.

Motion carried 5-0, General Manager to be signer for LAFCO documents related to the annexation of El Dorado current customers, with the following vote:

AYES:	Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES:	None
ABSTAIN:	None
ABSENT:	None

- F. Update on CALFIRE Grant – mastication and dead tree removal.
GM Bingham reported Cal Fire approved SRAFPF Grant funds to cover the expense of CYA to remove all the brush and debris on the 30 acres of the sewer spray fields which is in line with the mastication project. GM Bingham also stated that she is in the process of getting an accurate estimate from Captain Agustin. Once the estimate is received the Project Budget will be revised and submitted to Cal Fire. In the revision, mastication funds will be shifted from the current contractor to CYA.
- G. Workshop date for 2016-2017 District Budget – discussion and possible action
Members of the Board confirmed Budget Workshop date for August 17, 2016 at 5:00 p.m.
- H. Set Workshop date for Bylaws & Administrative Policies.
Carried to the next meeting.

11. BOARD OF DIRECTORS COMMENTS/REPORTS:

- A. Capital Improvements and general repairs necessary at the District. Continued Item.
None at this time

11. COMMITTEE COMMENTS/REPORTS: None.

12. FUTURE AGENDA TOPICS:

13. ADJOURNMENT: The meeting adjourned at 6:46 p.m.

Respectively submitted,
Candi Bingham, Acting Board Clerk