



22900 Canyon Avenue, P.O. Box 70, River Pines, CA. 95675  
(209) 245-6723 Tel (209) 245-5710 Fax

[www.rppud.org](http://www.rppud.org)

## REGULAR MEETING AGENDA

Wednesday, January 11, 2016 - 5:30 P.M.

---

**Please Note: All River Pines Public Utility District Board of Directors meetings are tape recorded.**  
In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodations to participate in this meeting, please contact the District office at 209-245-6723.  
Requests must be made as early as possible, and at least two full business days before the start of the meeting.

---

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

**5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Board; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per topic**.

**6. MINUTES: Discussion / Approval.**

A. December 14, 2016 Regular Meeting

**7. MONTHLY FINANCIAL STATEMENTS** - Period Ending December 31, 2016

**8. EXPENDITURE REPORT: Discussion / Approval.** Submitted Check Approval through December 31, 2016.

**9. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly General Manager Report.

**10. BOARD MATTERS:** Discussion / Action / Direction to Staff.

- A. Update on DWSRF Grant – Discussion and Possible Action
- B. Grant Funding Opportunities – Melinda Hurzel with Trout Unlimited - Discussion
- C. Computer Offsite Backup – Discussion and Possible Action
- D. Emigrant Trail Road Rehab – Discussion and Possible Action
- E. Lot Line Adjustment at Shop Location – Discussion and Possible Action
- F. Ramp Bids for Customer Payment Door - Discussion

**11. BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.

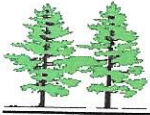
A. Capital Improvements and general repairs necessary at the District. Continued Item.

**11. COMMITTEE COMMENTS/REPORTS:** Continued Item.

**12. FUTURE AGENDA TOPICS:** This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.

**13. ADJOURNMENT** – The next Regular Meeting February 8, 2017 at 5:30 p.m.

\* \* \* \* \*



Wednesday, December 14, 2016

**ACTION MINUTES**

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 5:30 p.m.

2. **ROLL CALL/MEMBERS PRESENT:**

Chairman Cathy Landgraf  
Director Rene' Walden-Qualls  
Director Anita Ebbinghausen  
Director Michael Gardner  
Director Richard Miller

Candi Bingham, General Manager

**ABSENT: None**

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA: M/S Gardner/Miller approve the agenda.**

**Motion carried 5-0 with the following vote:**

**AYES:** Ebbinghausen, Gardner, Landgraf, Walden-Qualls, Miller.  
**NOES:** None.  
**ABSTAIN:** None.  
**ABSENT:** None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**  
None

6. **MINUTES: M/S Gardner/Miller approve minutes with the following changes:**

Item G – add that the District attended Amador County Board of Supervisor meeting to thank them for the grant.

**Motion carried 5-0 with the following vote:**

**AYES:** Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller.  
**NOES:** None.  
**ABSTAIN:** None.  
**ABSENT:** None.

7. **Monthly Financial Report: M/S Gardner/Miller as submitted with the following vote:**

**Motion Carried 5-0 with the following Vote:**

**AYES:** Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None



**8. EXPENDITURE REPORT: M/S Gardner/Miller approve with following vote:**

**Motion carried 5-0 with the following vote:**

**AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller.**  
**NOES: None.**  
**ABSTAIN: None.**  
**ABSENT: None**

**9. MONTHLY OPERATIONS REPORT.**

- A. Monthly Operations Report – October – See Report  
- November – No Report
- B. Monthly General Manager Report – See Report.

**10. BOARD MATTERS:**

**A. Lease with Rocky Ridge Wireless – Discussion and Possible Action.**

**Following in-depth discussion board members approved lease with Rocky Ridge Wireless with the following changes:**

1. Need an Exhibit outlining equipment description that Rocky Ridge Wireless has at the various leased locations.
2. Paragraph 7 - please add something along the lines "Lessee may make any improvements so long as such improvements do not in any way damage, alter, interfere, etc. with Lessor's equipment, building, or operations.
3. Paragraph 9 - include that Lessee will make a onetime payment at the commencement of each five (5) year term a payment to Lessor for electricity cost (perhaps add something stipulating how this will be calculated.)
4. Paragraph 10 - Lessee will maintain the area ground leased at Circle Tank which includes the removal of weeds.

**Motion carried 5-0 with the following vote:**

**AYES Landgraf, Gardner, Ebbinghausen, Miller, Walden-Qualls**  
**NOES None**  
**ABSTAIN: None**  
**ABSENT: None**

**B. Mission IT Invoice – Discussion and Possible Action.**

Board approved invoice from Mission IT as follows:

**Motion carried 5-0 with the following vote:**

**AYES Landgraf, Gardner, Ebbinghausen, Miller, Walden-Qualls**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**C. Follow-up on Survey Site – Discussion and Possible Action**

Carried to the next board meeting.

**D. District Newsletter – Discussion and Possible Action**

Following considerable discussion, the Board of Directors agreed to start including a newsletter with the monthly billing. Newsletter frequency to be determined based on need.

**E. Dumpster Rental for District Cleanup – Discussion and Possible Action**

To be carried to next meeting.

**F. Contract with Bruce Barraco for Environmental Study – Discussion and Possible Action**

M/S Gardner/Ebbinghausen with the following vote:

**Motion carried 5-0 with the following vote:**

**AYES: Landgraf, Gardner, Ebbinghausen, Miller, Walden-Qualls**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**G. Community Christmas Dinner– Discussion**

Not this year.

**11. BOARD OF DIRECTORS COMMENTS/REPORTS:**

A. Capital Improvements and general repairs necessary at the District. Continued Item.  
None now

**12. COMMITTEE COMMENTS/REPORTS: None.**

**13. FUTURE AGENDA TOPICS:**

**14. ADJOURNMENT:** The meeting adjourned at 8:00 p.m.

Respectively submitted,  
Candi Bingham, Acting Board Clerk

**River Pines Public Utility District**  
**Balance Sheet**  
As of December 31, 2016

River Pines Public Utility District  
January 11, 2017 Meeting  
Agenda Item 7

	Dec 31, 16
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Bank Accounts</b>	
El Dorado Checking	25,240.36
El Dorado Checking-5866 SRAFPF	822.61
El Dorado Checking - 3101 Laif	521.59
El Dorado Savings - Deposits	27,759.69
<b>Total Bank Accounts</b>	54,344.25
California Bank & Trust - Water	21,164.56
Change Till	75.00
LAIF Investment Fund - Sewer	312,497.69
<b>Total Checking/Savings</b>	388,081.50
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	84,532.16
<b>Total Accounts Receivable</b>	84,532.16
<b>Other Current Assets</b>	
12000 · Undeposited Funds	-5,901.59
<b>Total Other Current Assets</b>	-5,901.59
<b>Total Current Assets</b>	466,712.07
<b>Fixed Assets</b>	
Accumulated Depreciation	-1,015,908.00
<b>Fixed Assets</b>	
Building - Sewer	3,139.93
Building - Water	80,441.78
Equipment - Sewer	42,219.85
Equipment - Water	103,508.65
Land - Sewer	1,952.12
Land - Water	13,310.51
Office Equipment - Sewer	4,676.99
Office Equipment - Water	5,115.26
System - Sewer	603,941.83
System - Water	792,643.61
<b>Total Fixed Assets</b>	1,650,950.53
Work In Progress - SRAFPF	28,253.57
<b>Total Fixed Assets</b>	663,296.10
<b>Other Assets</b>	
Utility Encroachment - Deposit	828.18
<b>Total Other Assets</b>	828.18
<b>TOTAL ASSETS</b>	<b>1,130,836.35</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	-573.34
<b>Total Accounts Payable</b>	-573.34
<b>Other Current Liabilities</b>	
Payroll Taxes	-6.68
Security Deposits - 50/50 W/S	4,733.15
Vacation Payable - 50/50 W/S	8,120.57
<b>Total Other Current Liabilities</b>	12,847.04

**River Pines Public Utility District**  
**Balance Sheet**  
As of December 31, 2016

---

	<u>Dec 31, 16</u>
Total Current Liabilities	12,273.70
Long Term Liabilities	95,000.00
Bank & Trust - Water	28,252.50
Deferred Grant Income	<u>123,252.50</u>
Total Long Term Liabilities	135,526.20
Total Liabilities	
Equity	984,632.75
32000 · Retained Earnings	10,677.40
Net Income	<u>995,310.15</u>
Total Equity	<u>1,130,836.35</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>1,130,836.35</u></u></b>



**River Pines Public Utility District**  
**Profit & Loss**  
December 2016

	Dec 16
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Amador County Auditor's Warrant	24.96
HO & Timber Tax	6,200.04
Secured Appointment	
<b>Total Amador County Auditor's Warrant</b>	6,225.00
<b>Base Fee Income</b>	
Sewer	10,238.96
Stanby	740.00
Voluntary Lock-Off	210.00
Water	11,691.57
<b>Total Base Fee Income</b>	22,880.53
<b>Interest Income</b>	1.16
<b>Town Hall Rental</b>	40.00
<b>Variable Income</b>	
Door Hanger Fee	110.50
Late Fees	419.16
Reconnection Fee	60.00
Water - Usage	605.60
<b>Total Variable Income</b>	1,195.26
<b>Total Income</b>	30,341.95
<b>Gross Profit</b>	30,341.95
<b>Expense</b>	
Board Members	
Stipends	750.00
<b>Total Board Members</b>	750.00
<b>Contracted Expenses</b>	
Manager	4,833.34
<b>Total Contracted Expenses</b>	4,833.34
<b>Employees</b>	
Amador Water - Weekend Coverage	570.00
Amador Water -Vacation Coverag	2,657.89
Medical Insurance	
Field	831.16
<b>Total Medical Insurance</b>	831.16
<b>Payroll Expense</b>	
Field Payroll	7,531.08
Payroll Taxes - Employer's	578.76
<b>Total Payroll Expense</b>	8,109.84
<b>Reimbursements</b>	
Phone	108.00
<b>Total Reimbursements</b>	108.00
<b>Retirement - Field</b>	264.27
<b>Total Employees</b>	12,541.16
<b>Sewer Expenses</b>	
Alarm Monitoring	395.50
Electricity - Sewer	1,544.33
Repairs/Maintenance	120.00
Sm. Tools	233.20
Telephone - Sewer	88.68



**River Pines Public Utility District**  
**Profit & Loss**  
**December 2016**

	Dec 16
Testing - Sewer	60.00
Total Sewer Expenses	2,441.71
Town Hall Expenses Janitorial	270.00
Total Town Hall Expenses	270.00
Water Expenses	169.50
Alarm Monitoring	1,296.29
Electricity - Water	4,897.54
Permit Fees	120.00
Repair/Maintenance	233.20
Sm. Tools	77.86
Telephone - Water	323.00
Water Testing	7,117.39
Total Water Expenses	7,117.39
60200 · Automobile Expense Gasoline	65.43
Total 60200 · Automobile Expense	65.43
64900 · Office Expenses	192.45
Postage/Shipping	14.99
Software	28.34
Supplies	235.78
Total 64900 · Office Expenses	235.78
66700 · Professional Fees	199.00
Legal Fees	2,470.00
Property Surveying	280.00
Security Service/Maintenance	2,949.00
Total 66700 · Professional Fees	2,949.00
68600 · Utilities	80.12
Disposal	26.93
Electricity - Office	26.92
Electricity - Town Hall	338.58
Electricity - Street Lights	170.00
Internet	59.51
68100 · Telephone - Office	702.06
Total 68600 · Utilities	702.06
Total Expense	31,905.87
Net Ordinary Income	-1,563.92
Other Income/Expense	
Other Expense	30,000.00
Mastication Project	30,000.00
Total Other Expense	30,000.00
Net Other Income	-30,000.00
Net Income	-31,563.92

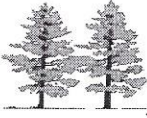
River Pines Public Utility District  
 Account QuickReport-Board Meetings  
 As of December 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
<b>Bank Accounts</b>						
El Dorado Checking						31,941.13
Invoice	11/30/2016	64124	Cardenas, Natalie	Returned Check	-57.75	31,941.13
Invoice	11/30/2016	64124	Cardenas, Natalie	Returned Check	-98.09	31,883.38
Invoice	11/30/2016	64124	Cardenas, Natalie	Bank Fee for Non-Sufficient Funds.	-10.00	31,785.29
Deposit	11/30/2016			Interest	0.46	31,775.75
Check	12/01/2016	debit	Gregory, Guina		-1,895.85	29,879.90
Check	12/01/2016	debit	Tax Impound - State		-159.02	29,720.88
Check	12/01/2016	debit	Tax Impound - Federal		-768.93	28,951.95
Check	12/01/2016	12454	Amador Water Agency		-750.00	28,201.95
Bill Pmt -Check	12/01/2016	12455	Anita Ebbinghausen	30018	-75.00	28,126.95
Bill Pmt -Check	12/01/2016	12456	BOE	Stipend - December 2016	-158.34	27,968.61
Bill Pmt -Check	12/01/2016	12457	California Bank & Trust	Water Permits-License	-890.00	27,078.61
Bill Pmt -Check	12/01/2016	12458	Candi Bingham	1030264749	-2,416.67	24,661.94
Bill Pmt -Check	12/01/2016	12459	Cathy Landgraf	December 2016 Services	-75.00	24,586.94
Bill Pmt -Check	12/01/2016	12460	Gregory Guina	Stipend - December 2016	-54.00	24,532.94
Bill Pmt -Check	12/01/2016	12461	Guy's Saw Center	Phone Reimbursement - December 2016	-466.40	24,066.54
Bill Pmt -Check	12/01/2016	12462	Michael Gardner	District Trimmer & Accessories	-75.00	23,991.54
Bill Pmt -Check	12/01/2016	12463	Mission IT Solutions	Stipend - December 2016	-280.00	23,711.54
Bill Pmt -Check	12/01/2016	12464	NFS	Services for December 2016	-264.27	23,447.27
Bill Pmt -Check	12/01/2016	12465	PG&E - Street Lights	Retirement - November 2016	-169.30	23,277.97
Bill Pmt -Check	12/01/2016	12466	Ragg Mopp Janitorial	7368064062-7	-270.00	23,007.97
Bill Pmt -Check	12/01/2016	12467	Rene Walden-Qualls	Town Hall Services - November 2016	-75.00	22,932.97
Bill Pmt -Check	12/01/2016	12468	Richard Miller	Stipend - December 2016	-75.00	22,857.97
Bill Pmt -Check	12/01/2016	12469	SEIU	Stipend - December 2016	-34.19	22,823.78
Bill Pmt -Check	12/01/2016	12470	Staples	Payroll Dated - 11/17/2016	-28.34	22,795.44
Bill Pmt -Check	12/01/2016	12471	Toma & Associates, Inc.	Password Book	-2,470.00	20,325.44
Bill Pmt -Check	12/01/2016	12472	Wilson Electrical & Data	Survey - Shop and Slow Sand Filter Prop...	-240.00	20,085.44
Bill Pmt -Check	12/01/2016	12473	Amador Water Agency	New Electrical Box - Circle; Fix Outside L...	-2,147.89	17,937.55
Bill Pmt -Check	12/01/2016	12474	BOE	30018	-151.00	17,786.55
Bill Pmt -Check	12/01/2016	12475	SEIU	Water Permit/License	-34.52	17,752.03
Bill Pmt -Check	12/01/2016	12476	BOE	Pay Period 12/1/2016	-150.20	17,601.83
Deposit	12/01/2016		Gregory Guina	Water Permit/License	138.64	17,740.47
Bill Pmt -Check	12/01/2016	12477		Deposit	-54.00	17,686.47
Deposit	12/02/2016			Phone Reimbursement - November 2016	123.35	17,809.82
Check	12/04/2016	debit	USPS	Deposit	-141.00	17,668.82
Deposit	12/05/2016			Deposit	364.28	18,033.10
Check	12/07/2016	debit	Adobe PDF	Deposit	157.19	18,190.29
Bill Pmt -Check	12/08/2016	12478	Aces Waste Services, Inc.	Deposit	-14.99	18,175.30
Bill Pmt -Check	12/08/2016	12479	Amador Water Agency		-80.12	18,095.18
Bill Pmt -Check	12/08/2016	12480	AT&T - Water	1175	-330.00	17,765.18
Bill Pmt -Check	12/08/2016	12481	california Laboratory Servi...	30018	-77.86	17,687.32
Bill Pmt -Check	12/08/2016	12482	Candi Bingham	209 245-4011 722 0	-383.00	17,304.32
Bill Pmt -Check	12/08/2016	12483	Lemieux & O'Neill	Testing for November 2016	-2,416.67	14,887.65
Bill Pmt -Check	12/08/2016	12484	PG&E - Water	Services for December 2016	-199.00	14,688.65
Bill Pmt -Check	12/08/2016	12485	State Water Resources C...		-491.07	14,197.58
Bill Pmt -Check	12/08/2016	12486	AT&T - Sewer	3357284549-4	-2,350.00	11,847.58
Bill Pmt -Check	12/08/2016	12487	PG&E - Water 2	Facility ID: 5B030110001 - 2017 Permit ...	-88.68	11,758.90
				209 245-3984 701 9	-805.22	10,953.68
				2458584137-2		



# River Pines Public Utility District Account QuickReport-Board Meetings As of December 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	12/08/2016	12488	State Water Resources C...	Facility ID: 5SS011039	-2,088.00	8,865.68
Bill Pmt -Check	12/08/2016	12489	PG&E - Office/Town Hall	6898952032-2	-53.85	8,811.83
Deposit	12/08/2016			Deposit	5,599.58	14,411.41
Deposit	12/08/2016			Deposit	513.71	14,925.12
Check	12/08/2016				-170.00	14,755.12
Deposit	12/08/2016				300.00	15,055.12
Deposit	12/12/2016				147.32	15,202.44
Deposit	12/13/2016				-51.45	15,150.99
Check	12/13/2016				-831.16	14,319.83
Bill Pmt -Check	12/14/2016	12490	Anthem Blue Cross	208217	-65.43	14,254.40
Bill Pmt -Check	12/14/2016	12491	Mt. Aukum Store	8721806002-5	-1,544.33	12,710.07
Bill Pmt -Check	12/14/2016	12492	PG&E - Sewer		-31.92	12,678.15
Bill Pmt -Check	12/14/2016	12493	SEIU		-565.00	12,113.15
Bill Pmt -Check	12/14/2016	12494	Brent Stewart, P.E.	Alarm Monitoring - November 2016	-1,786.01	10,327.14
Check	12/15/2016		Gregory. Guina		-136.76	10,190.38
Check	12/15/2016		Tax Impound - State		-688.33	9,502.05
Check	12/15/2016		Tax Impound - Federal		7,016.91	16,518.96
Deposit	12/15/2016				130.74	16,649.70
Deposit	12/19/2016				-75.00	16,574.70
Bill Pmt -Check	12/20/2016	12495	Anita Ebbinghausen	Stipend November 2016	-75.00	16,499.70
Bill Pmt -Check	12/20/2016	12496	Cathy Landgraf	November 2016 - Stipend	-75.00	16,424.70
Bill Pmt -Check	12/20/2016	12497	Michael Gardner	November 2016 Stipend	-75.00	16,349.70
Bill Pmt -Check	12/20/2016	12498	Rene Walden-Qualls	November 2016 - Stipend	-75.00	16,274.70
Bill Pmt -Check	12/20/2016	12499	Richard Miller	November 2016 Stipend	123.70	16,398.40
Deposit	12/20/2016				7,547.16	23,945.56
Deposit	12/21/2016				274.23	24,219.79
Deposit	12/21/2016				134.96	24,354.75
Deposit	12/21/2016				117.50	24,472.25
Deposit	12/21/2016				118.68	24,590.93
Deposit	12/22/2016				122.04	24,712.97
Deposit	12/23/2016				80.00	24,792.97
Deposit	12/27/2016				-59.51	24,733.46
Check	12/28/2016		RingCentral		-890.00	23,843.46
Bill Pmt -Check	12/29/2016	12500	California Bank & Trust	1030264749	-2,416.67	21,426.79
Bill Pmt -Check	12/29/2016	12501	Candi Bingham	Services for January 2017	-169.28	21,257.51
Bill Pmt -Check	12/29/2016	12502	PG&E - Street Lights	7368064062-7	-240.00	21,017.51
Bill Pmt -Check	12/29/2016	12503	Ragg Mopp Janitorial	Town Hall - December 2016	-31.92	20,985.59
Bill Pmt -Check	12/29/2016	12504	SEIU	Pay Period 12/29/2016	6,479.69	27,465.28
Deposit	12/29/2016				-1,786.02	25,679.26
Check	12/29/2016		Gregory. Guina		-136.75	25,542.51
Check	12/29/2016		Tax Impound - State		-688.33	24,854.18
Check	12/29/2016		Tax Impound - Federal		245.17	25,099.35
Deposit	12/29/2016				140.53	25,239.88
Deposit	12/30/2016			Deposit	0.48	25,240.36
Deposit	12/31/2016			Deposit Interest		
Total El Dorado Checking						25,240.36
Total Bank Accounts						25,240.36



## RIVER PINES PUBLIC UTILITY DISTRICT

22900 Canyon Ave., PO BOX 70, River Pines, CA  
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPU@riverpinetools.com

River Pines Public Utility District  
January 11, 2017 Meeting  
Agenda Item 9a

### GENERAL MANAGER'S REPORT

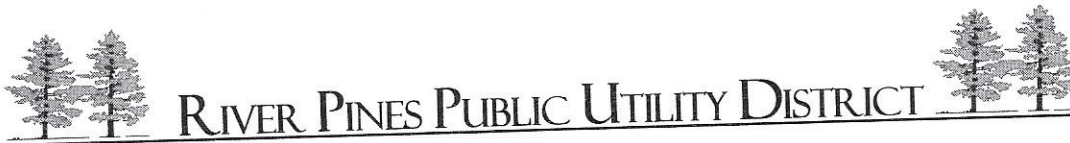
#### For the Month of: December 2016

1. Sub-Contracted for Meter Reads – see attached
2. Met with Amador Water Agency – see attached
3. Update on CalFire Grant Work
4. Assisted with Meter Reads
5. Mailed Flyers for Curb-Side Chipping
6. Filed TA Application for Storm Water Assistance(Technical Application)  
– Application will be reviewed after January 27<sup>th</sup>.
7. Updated Website
8. Monthly Service Billing
9. Monthly Late Notices
10. Monthly 48 Hour Notices
11. Minutes
12. Agenda & Packets

#### Work in Progress:

1. Amador LAFCO Project (ongoing) – working with Roseanne Chamberlain, Amador LAFCO Executive Officer
2. Working on Office Manual – required for anyone who works the office
3. Working on Capital Improvement Plan – required by state
4. Submitting Grant for Town Hall improvements – Rotary timeline is unknown.





RIVER PINES PUBLIC UTILITY DISTRICT

**MEETING DATE:** January 11, 2017  
**FROM:** Candi Bingham, General Manager  
**SUBJECT:** Sub-Contracted for Meter Reads  
**AGENDA TYPE:** Regular Meeting  
**ATTACHMENTS:** No

---

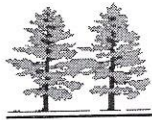
**RECOMMENDATION:** None

**BACKGROUND:** Greg Guina, the District Plant Operator, is on extended medical leave. Following an in-depth meeting with Amador Water Agency they do not cover meter reads, 48 hour notices or water shut-offs.

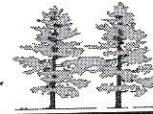
With only a short time until meter reads I went ahead and hired R.A. Raymond to assist me with the reads. He has a business license and worker's compensation insurance which alleviates any liability to the District. He will get a 1099 at the end of the year.

**DISCUSSION:** None

**BUDGET IMPACT:** \$25/hr.



# RIVER PINES PUBLIC UTILITY DISTRICT



**MEETING DATE:** January 11, 2017  
**FROM:** Candi Bingham, General Manager  
**SUBJECT:** Meeting with Amador Water Agency  
**AGENDA TYPE:** Regular Meeting  
**ATTACHMENTS:** No

---

**RECOMMENDATION:** None

**BACKGROUND:** Greg Guina, the District Plant Operator, is on extended medical leave.

Damon, the Operations Manager at Amador Water Agency set up a meeting to discuss what would need to be covered during Greg's absence.

It was established that Amador Water daily would check Well 2 & 3R. Well 6R would be run per state regulations once a week and all water samples would be taken now and submitted for testing. Sewer would be checked and attended to as needed daily.

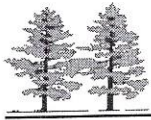
The District's reports are due to the state by the 10<sup>th</sup> of each month. Andrea Hinton, Administrative Assistant III attended the meeting and she agreed to submit all our required reports. I gave her the USB Drive that contained all of Greg's forms so that she would not have to reinvent the wheel (keep cost to a minimum). She thought it would only take her maximum of two hours to complete and submit.

I contacted California Labs and they cc'd Andrea on all the testing results so that she would have them for her report.

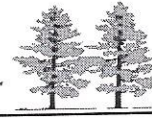
Distribution is on an on-call basis only.

**DISCUSSION:** None

**BUDGET IMPACT:** Amador Water's Fees



# RIVER PINES PUBLIC UTILITY DISTRICT



**MEETING DATE:** January 11, 2017  
**FROM:** Candi Bingham, General Manager  
**SUBJECT:** Amador Water Call-Out  
**AGENDA TYPE:** Regular Meeting  
**ATTACHMENTS:** No

---

**RECOMMENDATION:** None

**BACKGROUND:** Greg Guina, the District Plant Operator, is on extended medical leave.

Damon, the Operations Manager at Amador Water Agency notified that, both, the water and sewer operators had to come out last week during the storm between 7 p.m. and 11 p.m.

Slate Creek Lift Station's alarm was going off. The Lift Station was unable to connect to the generator. Amador Water Agency, after troubleshooting, could switch it over and get it running on the generator. Brent Stewart also assisted on this call.

Well 2 & 3R – When I arrived the next morning the alarm on the generator was going off. I went into the building and retrieved the code. I text Damon over at Amador Water and he explained that this code was because the wells could not switch over to the generator.

Later in the day Brent Stewart phoned me to give me an update on the previous night's situation. I mentioned to him about the generator in the Well 2 building. He informed me that he way Short Circuit set it up, it would not switch to the generator. Turns out if the tanks are full there is no reason for the Well's to run, therefore, when the power goes out and the generator comes on there is not enough load to keep the generator running. This will cause the generator to flood and activate the alarm. Brent phone Short Circuit and they explained to him what he needs to do to avoid this in the future. Brent is ordering the part and will install and include the cost with his call-out charge for the night before. In doing this, the District Office and Town Hall will no longer run on the generator when the power is out as it currently does.

Brent will be installing a switch which can manually be flipped so that if the power is out in town for an extended period the Town Hall can be used as a warming station if the District so chooses to do so in the future.

**DISCUSSION:** None

**BUDGET IMPACT:**  
Amador Water Fees  
Brent Stewart - \$390

**River Pines Public Utility District  
Alarm Monitoring Summary – December 2016**

<b>Station Alarm</b>	<b>Date &amp; Time</b>	<b>Reason</b>
Well 6R Alarm	12/01/2016 09:24 AM	Low Chlorine
Well 6R Alarm	12/01/2016 10:01 AM	Contact Tank- see Note 1
Well 6R Alarm	12/05/2016 08:43 AM	Low Chlorine
Well 6R Alarm	12/05/2016 10:09 AM	Contact Tank *
Well 6R Alarm	12/14/2016 10:51 AM	Low Chlorine
Well 6R Alarm	12/05/2016 10:09 AM	Contact Tank

\* Multiple alarms

<b>Communication &gt; 30 min.</b>	<b>Date &amp; Time</b>	<b>Reason</b>
SCADA	12/03/2016 02:31 AM	Driver Crash- see Note 2

NOTES:

1. The ultrasonic sensor inside the contact tank at Well 6R should be cleaned. If this doesn't resolve the problem, the sensor may need to be replaced.
2. On December 3, the communications driver in the SCADA server crashed. We hired an IT expert, and he traced the problem to the antivirus software. We switched to a different brand of antivirus, and it seems to have resolved the problem.



## River Pines Public Utility District January 11, 2017 Meeting Agenda Item 10c

All ▾ acronis true image 2017

Departments ▾

Browsing History ▾

Candi's Amazon.com

Today's Deals

Hello, Candi

Account & Lists ▾

Orders

Prime ▾

0

Cart

Software

PC

Mac

Subscription Software

Software for Students

Small Business Software

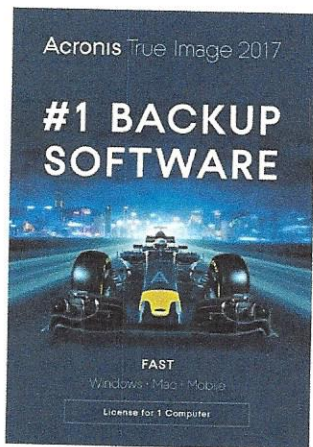
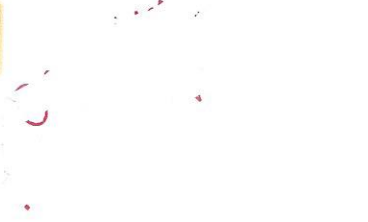
Best Sellers

New Releases

Deals

Your Software Library

◀ Back to search results for "acronis true image 2017"



### Acronis True Image 2017 - 1 Computer

by Acronis

Platform : Mac OS X, Windows 10, Windows 7, Windows Vista, Windows 8

94 customer reviews

List Price: \$49.99

Price: **\$35.00**

You Save: \$14.99 (30%)

Only 8 left in stock.

Want it Monday, Jan. 9? Order within 18 hrs 41 mins and choose **Two-Day Shipping** at checkout. [Details](#)

Sold by [Jaydash Inc](#) and Fulfilled by Amazon. Gift-wrap available.

Size: 1 Computer

<b>1 Computer</b>	3 Computer	5 Computer
<b>\$35.00</b>	\$79.99	\$99.99

- The fastest full disk image and file level backup
- Two click backup and restore - even restore to dissimilar hardware
- Wireless mobile backup
- Acronis Universal Restore
- Backup and recovery of iPhone, iPad, and Android content

7 new from \$25.99

[Report incorrect product information.](#)

Share

Qty: 1

Add to Cart

[Turn on 1-Click ordering for this browser](#)

Ship to:

Candi Bingham- Valley Springs - 95252

Add to List

Other Sellers on Amazon

**\$35.00** [Add to Cart](#)

Sold by: [GraceShop16](#)

**\$35.00** [Add to Cart](#)

Sold by: [SavingCOST](#)

**\$36.09** [Add to Cart](#)

Sold by: [Amazon.com](#)

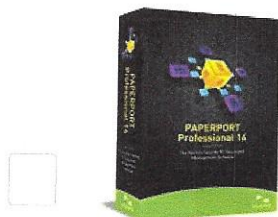
7 new from \$25.99

Have one to sell? [Sell on Amazon](#)

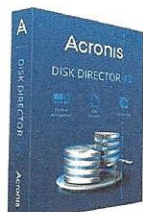
Roll over image to zoom in

### Customers Who Bought This Item Also Bought

Page 1 of 10



**Paperport Professional 14.0**  
Nuance Communications  
193  
Windows XP / 7 / Vista  
\$38.98



**Acronis Disk Director 12**  
Acronis  
55  
Windows XP / 7 / Vista / 8  
\$18.90



**Quicken Deluxe 2017**  
Personal Finance & Budgeting Software  
Quicken  
1,263  
Windows XP / 10 / 7 / Vista / 8  
\$34.56



**Power PDF Standard 2.0**  
Nuance Communications  
33  
Windows 10 / 7 / Vista / 8  
\$73.00



**TurboTax Premier 2016 Tax Software** Federal & State + Fed Efile PC/MAC Disc...  
Intuit  
98  
Windows Vista / 7 / 8 / 8.1 / 10, Mac OS X...  
\$54.86

[FOR HOME \(/EN/\)](#)

[FOR OFFICE \(/EN/CLOUD-BACKUP/BUSINESS/BUSINESS-BACKUP-AND-RECOVERY/\)](#)

**CARBONITE**  | [for home \(/en/\)](#)

[PRICING \(/EN/CLOUD-BACKUP/PERSONAL/BUY/\)](#)

[FEATURES \(/EN/CLOUD-BACKUP/PERSONAL/COMPUTER-BACKUP-SOFTWARE/\)](#)


[CLOUD BACKUP 101 \(/EN/CLOUD-BACKUP/PERSONAL/WHAT-IS-CLOUD-BACKUP/\)](#)

[SUPPORT \(HTTPS://SUPPORT.CARBONITE.COM/\)](#)

[SIGN IN \(HTTPS://ACCOUNT.CARBONITE.COM/\)](#)

# AUTOMATIC CLOUD BACKUP for your files, photos and more

Plans starting at \$59.99/yr billed annually -  
**only \$5 a month!**

Need to back up computers or servers for a small  
business? Check out [Carbonite for office](#)   
[\(/en/cloud-backup/business/business-backup-  
and-recovery/\)](#)

## TRY IT FREE FOR 15 DAYS

Email \*

Confirm Email \*

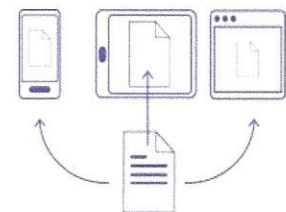
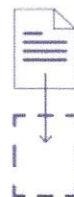
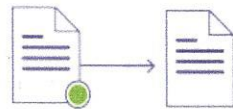
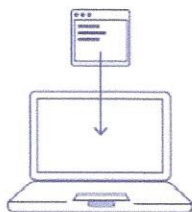
Password \*

Confirm password \*

Offer code

[DOWNLOAD FREE TRIAL](#)

## So, how does it work?



**INSTALL**

Install Carbonite on your computer.

**BACK UP**

Your files will be backed up automatically to the cloud.

**RESTORE**

With your files safely stored in the cloud, you can get them back anytime.

**ACCESS**

You can access your files anytime from any internet-connected computer or mobile device.

## Plans that fit your needs and your budget

All plans provide unlimited backup space for one computer

**PERSONAL BASIC**

As low as **\$54** per year

Backup for your files – like photos, music, documents and more.

**PERSONAL PLUS**

As low as **\$90** per year

Have an external hard drive that needs protection? This plan covers your computer and your EHD.

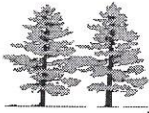
**PERSONAL PRIME**

As low as **\$135** per year

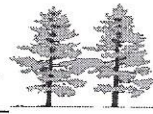
For those who want it all! Get all the benefits of the Plus plan, in addition to automatic video backup and access to our Courier Recovery Service.

[COMPARE PLANS \(/EN/CLOUD-BACKUP/PERSONAL/BUY/\)](/EN/CLOUD-BACKUP/PERSONAL/BUY/)





# RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675  
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

River Pines Public Utility District  
January 11, 2017 Meeting  
Agenda Item 10e

January 4, 2017

Dennis Hook  
8934 Marwick Court  
Dublin, CA 94568

Re: Lot Line Adjustment

Dear Mr. Hook:

Toma & Associates surveyed the District's property at 15055 and 15077 Shenandoah Road on October 19, 2016 (please see enclosed document). This survey illustrates that your fence is encroaching on the River Pines Public Utility District property and building. This dramatically effects the value, access and use of the Public Utility District's property. The District has no access to even maintain its own building and this is unacceptable.

Since the District's property is owned by a Public Utility, Adverse Possession cannot be claimed by you, as a home owner, pursuant to California Civil Code §§318, 325,328.

To resolve this situation, the District is offering to do two lot line adjustments that would benefit both parties (please refer to the enclosed survey map for proposed adjustments):

1. Your fence line "A" that runs north/south would be moved to accommodate access and ability for the River Pines Public Utility District to maintain the District's Shop Building.
2. Your fence line "B" on survey map running east/west would be adjusted as shown on map, which extends your property beyond the survey map, to your current erected fence which currently encloses District property.

We believe this is a fair offer for you. The recording cost for the lot line adjustment would be shared by both parties equally.

If you choose not to accept this offer, then the River Pines Public Utility District must take all actions to recover all of its' property that have been encroached upon.

A written response must be received within 30 days from the date of this notification. If no response is received, the District must assume that the offer has been rejected.

Sincerely,

Cathy Landgraf, Board Chair



# VICINITY MAP

NOT TO SCALE

APN 014-085-

LOT 4

4-M-7 / 37-

2. "B"

NEW LOT LINE  
ADJUSTMENT

1. "A"

NEW LOT LINE  
ADJUSTMENT

N 80°52'17" E 91.69' TOTAL  
75.26'

16.43'

EXISTING  
BUILDING

EXISTING  
HOUSE

SHED

74.00' PER 2015009191

EXISTING FENCE LINE, TYP.  
WEST LINE LOT 5 PER 4-M-7 AND 37-M-10  
N 01°23'13" E 169.87'

APN 014-085-005  
POR. LOT 5  
PINE PARK LODGE  
UNIT 2  
4-M-7 / 37-M-10

HOOK  
2015009191

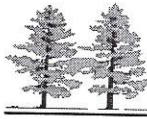
EXISTING FENCE LINE, TYP.

RIVER  
UTIL  
20

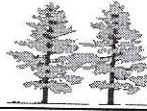
EXISTING  
CARPORT

EXISTING  
SHOP

14.16'



# RIVER PINES PUBLIC UTILITY DISTRICT



**MEETING DATE:** January 11, 2017  
**FROM:** Candi Bingham  
**SUBJECT:** Emigrant Trail Rehabilitation  
**AGENDA TYPE:** Regular Meeting  
**ATTACHMENTS:** No

River Pines Public Utility District  
January 11, 2017 Meeting  
Agenda Item 10d

---

**RECOMMENDATION:** Only proceed if the District receives greater than 50% permission from all parties involved.

**BACKGROUND:** Emigrant Trail from the end of the pavement out to the sewer pond needs some major repair. There are lines exposed to the surface of the road and the divots are so bad that there are ditches going down the middle of the road.

There are six (6) responsible parties whom are to share in the cost (this includes the District). For the maintenance to be completed, there needs to be an agreement amongst the responsible parties that is greater than 50% (see enclosed).

Certified permission letters were sent to all responsible parties on July 6, 2016. These letters instructed the parties, who approved, to sign and return to the District within 30 days. The cost of the Emigrant Trail Rehabilitation was included. Only two permission slips were returned.

On August 2, 2016, another letter was sent requesting that each property owner submits their share of the cost to the District in the amount of \$2,129.67. Included with this letter was a description of the rehabilitation from Briski, whom was approved by the Board to contract for the work. Only one permission slip and payment was received.

**DISCUSSION:** How should the District proceed with this project?

1. Send out another request for payment with permission slip attached. If greater than 50% return their permission slips with payment, then the District proceeds with the project and puts liens on the properties who do not pay their share –
  - a. Pros – work gets completed
  - b. Con – District is out the money until property sells. Where does District get the money? (Because this road is the District's access to the sewer ponds, LAIF could be used. This project would take the LAIF Fund below \$300,000).
2. District could bring in gravel, road base, or whatever needed to just cover the exposed lines which would be minimal in cost and carry it until the Distribution Project is underway.

**BUDGET IMPACT:** \$12,778.00