

**REGULAR MINUTES**

**Wednesday, June 15, 2022**

**ACTION MINUTES**

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1. **CALL TO ORDER:** The meeting was called to order by Chairman Raymond at 6:00 p.m.

2. **ROLL CALL: Via Phone**

Director John Chapman  
Director Karla Christensen  
Director Anita Ebbinghausen  
Director Roscoe Raymond  
Director Eric Rewitzer

Candi Bingham, General Manager – Via Phone  
Gisele Wurzbarger, Board Clerk – Via Phone

3. **PLEDGE OF ALLEGIANCE:** Chairman Raymond led the Pledge of Allegiance.

4. **AGENDA:**

**Motion by Board Member Ebbinghausen, seconded by Vice-Chairman Christensen and carried by a 5 to 0 vote to approve the Regular Agenda dated June 15, 2022 as presented. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Vice-Chairman Christensen noted a customer had contacted her regarding the absence of signs on District's facilities that house Chlorine.

General Manager Bingham stated there were signs inside the facilities that house the Chlorine. She stated she would contact Amador Water Agency regarding signage requirements for facilities housing Chlorine.

6. **MINUTES: Discussion / Approval.**

a. April 20, 2022 Regular Meeting.

**Motion by Board Member Rewitzer, seconded by Vice-Chairman Christensen, and carried by a 5 to 0 vote to approve the Minutes dated April 20, 2022 as presented. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**7. CONSENT ITEMS:**

a. Monthly Financial Statements - Period Ending April 30, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

b. Monthly Financial Statements - Period Ending May 31, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

c. Expenditure Report - Submitted Check Approval through April 30, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

d. Expenditure Report - Submitted Check Approval through May 31, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

**Motion by Board Member Ebbinghausen, seconded by Vice-Chairman Christensen, and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending April 30, 2022 and May 31, 2022. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

**A. Monthly Operations Report.**

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

**April 1 thru April 30 , 2022 Water Production/Sold Information:**

Well 2 – 318,600 gallons    Total Produced – 1,008,396 gallons  
Well 3R – 517,400 gallons    Total Sold – 526,153 gallons  
Well 6R – 172,396 gallons    Unaccounted Loss - 48%  
Staff Hours: Water 151 hours

**April 1 thru April 30, 2022 Wastewater Production:**

Influent flow: 1,219,200 gallons    Effluent Discharged: 357,400 gallons  
Staff Hours: Wastewater 40 hours

**May 1 thru May 31, 2022 Water Production/Sold Information:**

Well 2 – 345,800 gallons    Total Produced – 1,131,804 gallons

Well 3R – 559,200 gallons    Total Sold – 559,405 gallons  
Well 6R – 226,804 gallons    Unaccounted Loss - 47%  
Staff Hours: Water 783.5 hours

**May 1 thru May 31, 2022 Wastewater Production:**

Influent flow: 892,000 gallons    Effluent Discharged: 428,200 gallons  
Staff Hours: Wastewater 128 hours

**B. Monthly General Manager Report.**

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported that there continues to be a complaint regarding chlorine levels on River Trail. AWA have repeatedly tested the water and flushed it multiple times at that location. The water has tested between .98 and 1.0 chlorine level. According to AWA most customers in River Pines level is 1.5. Staff is keeping strong records of customer complaints and AWA’s findings for this account. The repeated complaints is costing the District a lot of money. She noted each complaint must register a “call-out” by AWA as complaints cannot be ignored.

General Manager Bingham stated she would research State and other Cities policy on how they deal with this type of excessive complaints. She noted this type of situation may result in an amendment of the District’s By Laws. The Board requested this item be place on the next agenda for continued discussion

**9. BOARD MATTERS: Discussion/Action.**

**a. Resolution 2022-03 Direct Assessments to the 2022-23 Tax Roll. Discussion/Action.**

General Manager Bingham reported the Direct Charges Secured Tax Roll 2022/2023 in the total revised amount \$8,263 and Resolution 2022-03 Approving and Confirming the Final Assessment Secured Tax Roll for 2022/2023 for discussion and action.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion on this item, the Board made the following motion

**Motion by Chairman Raymond, seconded by Vice-Chairman Christensen, and carried by a 5 to 0 vote to approve the Direct Charges Secured Tax Roll 2021/2022 in the total amount \$18,226 and to adopt Resolution 2022-03 Approving and Confirming the Final Assessment Secured Tax Roll for 2022/2023. Motion passed by the following vote:**

<b>AYES:</b>	<b>Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>

**b. Resolution 2022-01 Authorization for General Manager to Apply for Funding from California Fire Foundation. Discussion/Action.**

General Manager Bingham reported the District desires to make application to the California Fire Foundation for vegetation removal to reduce the communities fire hazard. Resolution 2022-01 authorizes District General Manager to apply, sign and file, for and on behalf of the District a Financial Assistance Application for funding agreement from the California Fire Foundation of River Pines Fire Prevention Project.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion on this item, the Board made the following motion.

**Motion by Vice-Chairman Christensen, seconded by Board Member Rewitzer, and carried by a 5 to 0 vote to approve Resolution 2022-01 Authorization for General Manager to Apply for Funding from California Fire Foundation. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**c. Review Annual Inspection State Report. Discussion/Action.**

General Manager Bingham reported River Pines Public Utility District domestic water system was inspected on April 6 by Tahir Mansoor. The inspection of the water system and a review of the Division's files and databases revealed a few deficiencies. A copy the memorandum prepared by Mr. Mansoor's inspection findings was provided. She noted Andera Hinton, AWA has 30 days after the year end reports to submit a written response that outlines a plan and schedule for correcting the deficiencies.

Summary included the system condition and deficiencies.

1. River Pines Distribution System Improvement Project
2. Storage Tanks and Domestic Water Wells
3. Water Quality Monitoring
4. Distribution System Monitoring
5. Tank Inspection
6. Water Quality Emergency Notification Plan

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item was continued to the next agenda.

**d. Resolution 2022-02 Election on November 9, 2022. Discussion/Action.**

General Manager Bingham stated Resolution 2022-02 approves El Dorado County and Amador County to hold Board Election on November 8,2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion on this item, the Board made the following motion.

**Motion by Board Member Ebbinghausen, seconded by Chairman Raymond, and carried by a 5 to 0 vote to approve Resolution 2022-02 Election on November 9, 2022. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**e. Five Year Projection. Discussion/Action.**

General Manager Bingham reported the Five-Year Projection reflecting the following information needs to be approved and sent to the State.

Projections for years of 22/23, 23/24, 24/25 and 25/26.

- Operating Revenues
- Non-Operating Revenues
- Operating Expenses
- Net Revenues
- Annual Debt Payments

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion on this item, the Board made the following motion.

**Motion by Chairman Raymond, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve River Pines Public Utility Five Year Projection as submitted. Motion passed by the following vote:**

- AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer**
- NOES: None**
- ABSTAIN: None**
- ABSENT: None**

**f. Update on Solar Inquiry. Discussion/Action.**

Chairman Raymond reported he met with Prime Solar Solutions regarding the District’s solar needs. He reported PG& E stated they would donate the necessary control panels for the conversion. He will be talking with Amador Water Agency about generator size needed for this project. He reported Prime Solar Solutions will be providing a proposal for consideration.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item was continued to the next agenda.

**g. Circle Tank Property Exchange. Discussion/Action.**

General Manager Bingham reported staff was waiting for the survey reports.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken. This item was continued to the next agenda.

**10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.**

- a. Capital Improvements and general repairs necessary at the District. Continued Item.

Nothing to report.

**11. COMMITTEE COMMENTS/REPORTS: Continued Item.**

Chairman Raymond reported the dam is still up and is in need of repairs because it is leaking really bad. He suggested the committee look into repairing the dam.

**12. FUTURE AGENDA TOPICS:**

1. Review State and other Cities policy dealing excessive complaints and possible amendment District's By Laws.
2. Review Annual Inspection State Report.

**13. ADJOURNMENT:** The meeting adjourned at 6:57 p.m. to the scheduled meeting on July 20, 2022.