

REGULAR MINUTES

Wednesday, April 20, 2022

ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Raymond at 6:00 p.m.

2. ROLL CALL: Via Phone

Director John Chapman
Director Karla Christensen
Director Anita Ebbinghausen
Director Roscoe Raymond
Director Eric Rewitzer

Candi Bingham, General Manager – Via Phone
Gisele Wurzbarger, Board Clerk – Via Phone

3. PLEDGE OF ALLEGIANCE: Chairman Raymond led the Pledge of Allegiance.

4. AGENDA:

Motion by Board Member Ebbinghausen, seconded by Chairman Raymond and carried by a 5 to 0 vote to approve the Regular Agenda dated March 16, 2022 as amended. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

None.

6. MINUTES: Discussion / Approval.

a. March 16, 2022 Regular Meeting.

Motion by Vice-Chairman Christensen, seconded by Board Member Chapman, and carried by a 5 to 0 vote to approve the Minutes dated March 16, 2022 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending March 31, 2022.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

b. Expenditure Report - Submitted Check Approval through March 31, 2022

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Board Member Rewitzer, and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending March 31,2022. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

March 1 thru March 31, 2022 Water Production/Sold Information:

Well 2 – 253,300 gallons Total Produced – 789,714 gallons
Well 3R – 408,500 gallons Total Sold – 493,655 gallons
Well 6R – 127,914 gallons Unaccounted Loss - 37%
Staff Hours: Water 75 hours

March 1 thru March 31, 2022 Wastewater Production:

Influent flow: 1,001,900 gallons Effluent Discharged: 141,200 gallons
Staff Hours: Wastewater 25 hours

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported the State visited River Pines to complete the District’s yearly operations inspection. Amador Water Agency felt the inspection went well. The State will be providing the District with a report which informs the District what repairs need to be complete or any changes that need to occur. She stated the report will be submitted at the next Board meeting.

9. BOARD MATTERS: Discussion/Action.

a. NV5 Monitoring Well Contract Renewal. Discussion/Action.

General Manager Bingham reported NV5 provided the following proposal for Permit Review, Sampling Plan Updates as needed, Ground Water Monitoring Reports per Event at the RPPUD Wastewater Treatment Plant.

NV5 states they are aware that the Tentative Waste Discharge Requirement (TWDRS) are being drafted and the TWDRs will be reviewed for acceptance which will result in a reduced schedule from quarterly to semiannual. NV5 developed the existing sampling approach completed by the Amador Water Agency staff, and they will continue to provide Quality Assurance and Quality Control (QA/QC) reviews of sampling protocols, training and provide updated to the monitoring plan as necessary

Scope of Service:

Task 1 – TWDRs review, Database and Sampling Plan Updates as needed

Task 2 – Quarterly or Semiannual Ground Water Monitoring Reports

Task 3 – Regulatory Liason

Compensation – NV5 has carefully reviewed the work effort and potential costs associated with the reporting and water quality assessment on a per event basis. The cost proposal is based on an estimated labor fee not to exceed the amount of \$8,900.

Task 1 – TWDRs review, Sampling and Analysis Plan Updates as needed	\$1,000
Task 2 – Detection Monitoring Reports per event \$1,800 – 4 events	\$7,200
Task 3 – Regulatory Liason	<u>\$ 700</u>

Four Event Total Estimate \$8,900

The labor rates:

\$170 per hour for Project Manager

\$145 per hour for a Project Geologist

\$125 per hour for Staff Geologist

\$99 for Technician

\$90 for Clerical

NV5 appreciates the opportunity to assist the District with this project. If this meets the District’s approval, they will proceed with the District authorization under the existing 2017 Master Agreement.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion on this item, the Board made the following motion.

Motion by Board Member Ebbinghausen, seconded by Chairman Raymond, and carried by a 5 to 0 vote to approve NV5 Monitoring Well Contract Renewal. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer

NOES: None

ABSTAIN: None

ABSENT: None

b. Re-Survey New Circle Tank Lot. Discussion/Action.

General Manager Bingham reported January 2018 the District had the new Circle Tank property location appraised so that the purchase of this property could be included in the State Funding. During the operations tour on April 6, staff noticed that the new property location of the tank is unrecognizable due t excavating of another property owner. This property owner excavated property outside of his property line, which removed any/all evidence of where the new tank is supposed to be located.

The District needs to have the property surveyed in order to include the site location and boundaries to the State and so the that the current property owners know what they are trading for the old tank location.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion on this item, the Board made the following motion.

Motion by Board Member Rewitzer, seconded by Vice-Chairman Christensen, and carried by a 5 to 0 vote to authorize the General Manager to have the new tank site location surveyed. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

c. Circle Tank Property Exchange. Discussion/Action.

General Manager Bingham stated as reported in Agenda Item 9b. the owners of the new Circle Tank site are willing to exchange the old site for the new site. When speaking with the State Project Manager for the Distribution Project it was stated this exchange must be completed or close to completion before funding can take place. The reason for this is because if the State includes a new tank in the funding, then the District must have the location of the tank secured

The District needs to have the old site tank property surveyed in order to include the site location and boundaries to the State and so that the current property owners know what they are trading.

General Manager Bingham stated she needs the Board's permission to begin the property exchange proceedings following the surveys.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion on this item, the Board made the following motion.

Motion by Chairman Raymond, seconded by Board Member Chapman, and carried by a 5 to 0 vote to authorize the General Manager to have the old tank site location surveyed and start the property exchange proceedings following completion of both surveys. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

d. 2022/2023 Budget. Discussion/Action.

General Manager Bingham provided the Profit & Loss by Class July 2020 through June 2021 and the Profit & Loss Budget Overview July 2022 through June 2023. She reported based on last year's expenses the percentages are different.

Chairman Raymond opened the public discussion. Hearing no further comments from the public, Chairman Raymond closed the public discussion.

Chairman Raymond stated he would research Solar options for the District and would report his findings at the next meeting.

General Manager Bingham inquired if there were changes necessary if not the Board could approve the 2022/2023 Budget tonight.

After considerable discussion on this item, the Board made the following motion.

Motion by Board Member Ebbinghausen, seconded by Vice-Chairman Christensen, and carried by a 5 to 0 vote to approve the 2022/2023 Budget as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

e. Five Year Projection. Discussion/Action.

General Manager Bingham reported the Five Year Projection was not finished and requested this item be continued to the May Board Meeting.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

Nothing to report.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

Nothing to report.

12. FUTURE AGENDA TOPICS:

1. Review Annual Inspection State Report.
2. Five Year Projection.
3. Update on Solar Inquiry.

13. ADJOURNMENT: The meeting adjourned at 6:59 p.m. to the scheduled meeting on May 18, 2022.