



# RIVER PINES PUBLIC UTILITY DISTRICT



Wednesday, June 14, 2017  
ACTION MINUTES

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1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 5:31 p.m.

2. **ROLL CALL/MEMBERS PRESENT:**

Candi Bingham, General Manager

Director Cathy Landgraf  
Director Rene' Walden-Qualls  
Director Anita Ebbinghausen  
Director Michael Gardner  
Director Richard Miller (arrived at 5:34)

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA:**

GM asked the Board of Directors to add Item J – Schedule closed meeting - possible legal litigation

M/S Gardner/Ebbinghausen to approve Agenda as follows:

**Motion carried 5-0 with the following vote:**

**AYES:** Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.  
**NOES:** None.  
**ABSTAIN:** None.  
**ABSENT:** None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None.

6. **MINUTES:**

Director Walden-Qualls – Correction:

Item M – Create Personnel Committee – Board of Directors unanimously voted to accept Director Ebbinghausen and Director Miller as Personnel Committee members.

Item N – Bylaws and Administrative Policies

**M/S Ebbinghausen/Gardner approve minutes as corrected with following vote:**

**Motion carried 5-0 with the mentioned change as follows:**

**AYES:** Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.  
**NOES:** None.  
**ABSTAIN:** None.  
**ABSENT:** None

7. **Monthly Financial Report:** M/S Gardner/Miller as submitted with the following vote:

**Motion Carried 5-0 with the following Vote:**

**AYES:** Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**8. EXPENDITURE REPORT: M/S Gardner/Walden-Qualls approve with following vote:**

**Motion carried 5-0 with the following vote:**

**AYES:** Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.  
**NOES:** None.  
**ABSTAIN:** None.  
**ABSENT:** None.

**9. MONTHLY OPERATIONS REPORT.**

A. Monthly Operations Report – See Report.

B. Monthly General Manager Report – See Report

GM reported that Pete Stamos from State Water Resource Board has asked RCAC to conduct an Income Survey. There is a possibility that River Pines may not qualify as a disadvantaged community which is needed for 100% grant for the distribution project. If River Pines does not qualify then they would need to consider a 20-30-year loan of six million dollars at 1.7% interest. GM also stated that this would be a liability to the District between \$20,000 & \$30,000 monthly payment, which would mean rates would need to more than double to just cover the cost of the loan.

**10. BOARD MATTERS:**

**A. Update on Amador Water Agency Acquiring RPPUD – Discussion and Possible Action**

GM reported that Amador Water Agency Board of Directors stated that for them to consider acquiring River Pines Public Utility District the construction grant would have to 100% secured.

**B. Land Use and Water Usage to River Pines Garden Club – Discussion and Possible Action**

Board of Directors asked GM to contact the City of Plymouth for information on how they structured their community garden.

**C. Water Conservation – Discussion and Possible Action**

Board of Directors discussed creating guidelines for customers. Guidelines to be discussed at next regular meeting.

**D. Approve 2017-2018 Tax Roll – Discussion and Possible Action**

It was moved by Gardner, seconded by Ebbinghausen and unanimously carried to approve the 2017-2018 Tax Roll submission.

**E. Approve Resolution No. 2017-01 Tax Roll – Discussion and Possible Action**

It was moved by Gardner, seconded by Ebbinghausen and unanimously carried to approve the 2017-2018 Tax Roll following the correction “agenized” be changed to “agendized.”

**F. River Pines Public Utility District Billing Fees – Discussion and Possible Action**

Following customers concerns, GM contacted District’s attorney to verify the charging of the Standby, Voluntary Lock-Off, and Base Rates when service is not being rendered.

GM stated that attorney recommended that Voluntary Lock-Off funds be kept in a “Trust” account, Voluntary Lock-Off funds be kept in a “Reserve” account, and Base Rates funds for locked off accounts may be collected per the Federal Safe Drinking Water Act (42 U.S.C. Sec. 300f et seq.) and

California Safe Drinking Water Act (Chapter 4 (commencing with Section 116270) of Part 12 of Division 104 of the Health and Safety Code).

**G. Capital Improvement Plan Bank Account – Resolution No. 2017-02 -Discussion and possible action.**

Board of Directors asked to carry to next meeting – provide accurate Resolution

**H. Date for July Board Meeting – Discussion and Possible Action**

July’s Regular Board Meeting – set for July 5<sup>th</sup> at 5:30 p.m.

**I. Bylaws and Administrative Policies – Update and Possible Action**

Director Walden-Qualls discussed the addition of adding code sections.

**J. Date for Closed possible legal litigation meeting – Discussion and possible action**

Meeting set for July 5<sup>th</sup> at 5:00 p.m.

**11. BOARD OF DIRECTORS COMMENTS/REPORTS:**

- A. Capital Improvements and general repairs necessary at the District. Continued Item.  
None now

**12. COMMITTEE COMMENTS/REPORTS:** None.

**13. FUTURE AGENDA TOPICS:**

**14. ADJOURNMENT:** The meeting adjourned at 7:19 p.m.

Respectively submitted,  
Candi Bingham, Acting Board Clerk