



REGULAR MINUTES

Wednesday, December 18, 2019
ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Raymond at 6:00 p.m.

2. **ROLL CALL:**

Director Roscoe Raymond
Director Anita Ebbinghausen
Director Patrick Henry
Director Richard Miller
Director Karla Christensen

Candi Bingham, General Manager
Gisele Wurzburger, Board Clerk -Via Phone

3. **PLEDGE OF ALLEGIANCE:** Chairman Raymond led the Pledge of Allegiance.

4. **AGENDA:**

Board Clerk Wurzburger noted for the record the January 2020 Board meeting has been changed from January 15 to January 22 as noted on the current Agenda. Also added Agenda 9 Adopt Resolution Reciting the Fact of the General Municipal Election of November 8, 2019.

Motion by Board Member Henry, seconded by Vice-Chair Ebbinghausen, and carried by a 5 to 0 vote to approve the Regular Agenda dated December 18, 2019 as amended. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None.

6. **MINUTES: Discussion / Approval.**

A. November 20, 2019 Regular Meeting.

Motion by Board Member Henry, seconded by Chairman Raymond, and carried by a 5 to 0 vote to approve the Minutes dated November 20, 2019 as amended. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending November 30, 2019.
- b. Expenditure Report - Submitted Check Approval through November 30, 2019.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Henry, seconded by Chairman Raymond, and carried by a 5 to 0 vote to approve the Consent Items - Period Ending November 30, 2019. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

November 1 thru November 30, 2019 Water Production/Sold Information:

Well 2 - 494,800 gallons	Total Produced – 906,759 gallons
Well 3R – 380,700 gallons	Total Sold – 546,275 gallons
Well 6R - 31,259 gallons	Unaccounted Loss - 40%

November 1 thru November 30, 2019 Wastewater Production:

Influent flow: 1,084,500 gallons Effluent Discharged: 554,900 gallons

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported there is a problem with the Scada License and requested this item be placed on the next agenda either in a Closed Session or Regular meeting for discussion and possible action.

General Manager Bingham reported there is a problem with the generator and relay switch at the eastside lift station and requested this item be placed on the next agenda for discussion and possible action.

General Manager Bingham reported she would be at the office December 16 through 21.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

9. BOARD MATTERS: Discussion/Action.

a. Election Declaration - Adopt Resolution, Reciting the Facts of the General Municipal Election.

General Manager Bingham provided the Amador County Board of Supervisor's Resolution 19-149 accepting the canvass of results of votes at the consolidated General Election held on November 5, 2019.

Board Clerk Wurzburger reported tonight's action is to also adopt River Pines Public Utility District's Resolution 2019- Reciting the Fact of the General Municipal Election of November 8, 2019.

Motion by Board Member Miller, seconded by Board Member Henry, and carried by a 4 to 1 vote to approve Resolution 2019- Reciting the Fact of General Municipal Election Held on November 8, 2019, Declaring the Results of Such other Maters as Provide by Law. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Henry, Raymond
NOES: Miller
ABSTAIN: None
ABSENT: None

b. Swearing In and Seating of New Board Members to new four year terms.

Board Clerk Wurzburger sworn in newly elected Board Members John L. Chapman and Anita M. Ebbinghausen. New sworn in Board Members took their seats on the dais.

c. Appoint Chairman and Vice-Chairman. Discussion/Action.

Motion by Vice Chairman Ebbinghausen, seconded by Chairman Raymond, and carried by a 4 to 0 vote to Nominate Patrick Henry as Chairman. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: Henry
ABSENT: None

Motion by Chairman Henry, seconded by Board Member Raymond, and carried by a 4 to 0 vote to Nominate Karla Christensen as Vice-Chairman. Motion passed by the following vote:

AYES: Chapman, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: Christensen
ABSENT: None

d. Well 6R – Maintenance and Repair. Discussion/Action.

No written report was submitted on this item. General Manager Bingham provided an email from Joel Mottishaw, Amador Water Agency dated October 30, 2019 regarding Well 6R – Maintenance and Repair. General Manager Bingham explained that item 2 of this email was not address at the November's meeting. The matter was regarding the Hach turbidimeter which is damage and needs to be replaced before they can operate the facility in auto without an operator present. Which would be at a cost of approximately \$3,000.

Chairman Henry opened the public discussion. Hearing no comments from the public, Chairman Henry closed the public discussion.

Motion by Chairman Henry, seconded by Board Member Raymond, and carried by a 5 to 0 vote to Research the Purchase of a used Turbidimeter in a timely manner. If this purchase cannot be completed, Staff was directed to purchase a new Turbidimeter. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

e. Water Leak Policy. Discussion/Action.

No written report was submitted on this item. After consideration discuss staff was directed to place this item on the next agenda for discussion and action. No action taken.

f. Universal Garbage Service. Discussion/Action.

No written report was submitted on this item. Board Member Raymond reported he had been contacted by the Amador Country Environmental Heath Department regarding a Universal Garbage Service.

Board Member Ebbinghausen stated River Pines Public Utility provides Water and Sewer and that garbage issue was a County issue. She requested more information be presented for discussion.

Board Clerk Wurzburger noted Garbage Service would require a Proposition 218 Public Hearing proceeding.

After consideration discussion Board Member Raymond stated he would follow up on this item. Staff was directed to place this item on the next agenda for discussion and action. No action taken.

g. District Card – Discussion/Action.

No written report was submitted on this item. After consideration discuss staff was directed to place this item on the next agenda for discussion and action.

No action taken.

h. Local Hazard Mitigation Plan Update. Discussion only.

No written report was submitted on this item. Board Member Raymond informed Chairman Henry that the next Local Hazard Mitigation Plan meeting was scheduled for January 28. Chairman Henry stated he would take over this item and attend the meetings.

After consideration discuss staff was directed to place this item on the next agenda for discussion and action. No action taken.

i. Water Increase – 5 Year Plan. Discussion/Action.

General Manager Bingham provided the Notice of Intended Water and Water Usage Rate Change draft notice for Board review and approval.

Board Member Chapman stated he was against a water rate increase.

Board Clerk Wurzburger explained prior to being Board Member Chapman being elected to the Board, the Board at the November meeting passed a motion to select the seven (7) percent five (5) year Water Rate Increase and directed staff to start the Proposition 218 process. Tonight's item was to present the draft Notice

of Intent which outlines the water rates, water usage rates, reason for the rate increase, basis for rate increase and the Public Hearing Notice date.

Chairman Henry opened the public discussion. Hearing no comments from the public, Chairman Henry closed the public discussion.

Motion by Board Member Raymond, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve the Notice of Intent and directed staff to mail the notice with a revised Water Usage Rates per month from seven (7) tiers to a five (5) tiers with 9,000 gallons – 999,000 gallons per month usage. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.

No action taken.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

- a. Solar Panel Committee. Discussion/Possible Action.
- b. Water Rights Committee. Discussion/Possible Action.

No action taken.

12. FUTURE AGENDA TOPICS:

- a. Water Leak Policy. Discussion/Action.
- b. Scada Issue. Discussion/Action/
- c. District Card. Discussion/Action.
- d. Universal Garage Service. Discussion.
- e. Local Hazard Mitigation Plan Update. Discussion only.
- f. Eastside Lift Station - New Generator and Relay Switch. Discussion/Action.

13. ADJOURNMENT: The meeting adjourned at 7:24 p.m.

Respectively submitted,
Gisele Wurzbürger, Board Clerk