



**REGULAR MINUTES
September 16, 2023
ACTION MINUTES**

1. CALL TO ORDER: The meeting was called to order by Vice-Chairman Rewitzer at 6:00 p.m.

2. ROLL CALL: Via Phone

Director John Chapman
Director Karla Christensen
Director Anita Ebbinghausen
Director Eric Rewitzer

Candi Bingham, General Manager -Via Phone
Leslie Garrett, Office Manager
Gisele Wurzburger, Board Clerk – Via Phone

ABSENT: Director Roscoe Raymond

3. PLEDGE OF ALLEGIANCE: Vice-Chairman Rewitzer led the Pledge of Allegiance.

4. AGENDA:

Motion by Board Member Christensen, seconded Board Member Chapman and carried by a 4 to 0 vote to approve the Regular Agenda dated September 16, 2023, as submitted.

AYES: Chapman, Christensen, Ebbinghausen, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Raymond

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Ken Deaver, Amador Water Agency District 5 Board of Directors was present to introduce himself to the Board of Directors.

Manager Bingham reported she will contact Rick Ferriera, AWA Operations Manager, with the update status on the Water Distribution Project.

6. MINUTES: Discussion / Approval.

a. August 16, 2023, Regular Meeting.

Motion by Board Member Ebbinghausen, seconded by Board Member Christensen, and carried by a 4 to 0 vote to approve the Minutes dated August 16, 2023 as approved. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Raymond

7. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending August 31, 2023.

Vice-Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Vice-Chairman Rewitzer closed the public discussion.

b. Expenditure Report - Submitted Check Approval through August 31, 2023.

Vice-Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Vice-Chairman Rewitzer closed the public discussion.

Motion by Board Member Christensen, seconded by Vice-Chairman Rewitzer and carried by a 4 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending August 31, 2023. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Raymond

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

a. Monthly Operations Report.

August 1 thru August 31, 2023 Water Production/Sold Information:

Well 2 - 369,200 gallons Total Produced - 1,532,017 gallons
Well 3R – 608,100 gallons Total Sold – 1,057,940 gallons
Well 6R – 554,717 gallons Unaccounted Loss – 31%
Staff Hours: Water 59.5 hours

August 1 thru August 31, 2023 Wastewater Production:

Influent flow: 965,450 gallons Effluent Discharged: 233,200 gallons
Staff Hours: Wastewater 46 hours

b. Monthly General Manager Report – Period Ending July 2023.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported it was brought to the District’s attention there is an account on Rocky Lane that had water running, however this account has been shut off since 2018. Staff contacted Amador County Sheriff’s Office and a sheriff’s report was taken. She noted Amador Water Agency’s meter reader doesn’t read locked off accounts.

After considerable discussion staff was directed to contact Amador Water Agency to request the meter reader be more vigilant and read all meters regardless.

Manager Bingham provided an updated timeline of the Water Distribution Project. She reported Legal Counsel is reviewing the contract and all resolutions and will submit a letter to the State. Once this letter has been forwarded to the State the project can be put out for Bid.

9. BOARD MATTERS: Discussion/Action.

a. **Resolution 2023-03 Increase Water Shut Off Fee.** Discussion/Action

General Manager Bingham stated in the 14 years working for the District the Water Shut Off Fee on 48-hour notices has been \$60.00. The RPPUD Rate and Fee Schedule were evaluated, and it was determined that the Reconnection Fee and After-Hour Reconnection Fee be increased to meet financial requirements of the District. Cumulative increases in the cost of providing professional services to meet customers health, safety and needs After-Hours, has impacted the District's financial requirements.

The recommendation submitted:

After-Hour Reconnection Fee - \$200.00 (any time after 4:00 p.m. on weekdays and anytime on Saturday or Sunday and Holidays)

Hour Reconnection Fee \$150.00 (Monday – Friday 8:00 a.m. to 4:00 p.m.)

Board Member Ebbinghausen stated if Resolution 2023-03 Increase Water Shut Off Fee is approved the increase needs to be put on the monthly billing.

Vice-Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Vice-Chairman Rewitzer closed the public discussion.

Vice-Chairman Rewitzer inquired if the Board needs to continue this item being that Chairman Raymond was absent. General Manager Bingham stated the Board can move forward and if approved she would revise the Resolution to reflect Vice-Chairman signature.

Motion by Vice-Chairman Rewitzer, seconded by Boad Member Ebbinghausen and carried by a 4 to 0 vote to approve Resolution 2023-03 Increase Water Shut Off Fee. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Raymond

b. **LAIF Funds Withdraw.** Discussion/Action.

General Manager Bingham reported the sewer system was installed in the mid 1980's and there have been little to no upgrades or replacements. The District needs to purchase a new hoist, another pump, motors for the grinders, backup motors and pumps for the ponds, a new roof on the building at the sewer pond and billing from AWA's electrician for installing the generators, putting together the mixers and the electrical completed for those as well.

Board Member Christensen inquired if the FEMA funds could be used for the building at the sewer pond. General Manager Bingham stated the FEMA funds could not be used for that roof.

Vice-Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Vice-Chairman Rewitzer closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Board Member Christensen and carried by a 3 to 1 vote to approve LAIF Funds Withdraw in the amount of \$55,000. Motion passed by the following vote:

AYES: Christensen, Ebbinghausen, Rewitzer
NOES: Chapman
ABSTAIN: None
ABSENT: Raymond

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.
a. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.
a. Solar Panel Committee. Discussion/Possible Action.

Motion by Vice-Chairman Rewitzer, seconded by Board Member Ebbinghausen and carried by a 3 to 1 vote to approve removing Solar Panel Committee from the Agenda until there was additional constructive discussion. Motion passed by the following vote:

AYES: Chapman, Christensen, Rewitzer
NOES: None
ABSTAIN: Ebbinghausen
ABSENT: Raymond

b. Water Rights Committee. Discussion/Possible Action
Board Member Christensen stated the river is starting to dry up and the dam can be taken down by October 1st or sooner depending on the rainfall.

12. FUTURE AGENDA TOPICS:

ADJOURNMENT: The meeting adjourned at 7:06 p.m. to the scheduled meeting on October 18, 2023.