

REGULAR MEETING
Wednesday, May 13, 2015
6:30 P.M.

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 6:30 p.m.
2. **Roll Call:** All present at Roll Call.

Director Cathy Landgraf
Director Michael Gardner
Director Rene' Walden-Qualls
Director Kristin Dekay

Candi Bingham, General Manager
Greg Guina, Plant Operator

ABSENT:

Director Debra Gedgate

PLEDGE OF ALLEGIANCE: Chairman Landgraf led the Pledge of Allegiance to the Flag of the United States of America.

3. **AGENDA:** Approval of agenda for this date. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, Dekay

NOES: None

ABSENT: Gedgate

ABSTAIN: None

4. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None.

6. **MINUTES:** Discussion and approval.

A. April 8, 2015 Regular meeting

Motion by Director Gardner as amended, seconded by Director Walden-Qualls and carried by a 4 to 0 vote to approve the minutes for April 8, 2015 Regular Meeting.

Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, Dekay

NOES: None

ABSENT: Gedgate

ABSTAIN: None

7. **EXPENDITURE REPORT:** Discussion and approval. Submitted Check approval for April 2, 2015.

Motion by Director Gardner, seconded by Director Walden-Qualls and carried by a 4 to 0 vote to approve the Expenditure Report for May 5, 2015. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, Dekay
NOES: None
ABSENT: Gedgate
ABSTAIN: None

8. MONTHLY OPERATIONS REPORT: Discussion and Possible Action.

A. Monthly Operations Report. Discussion only, no formal action will be taken. Any Matter requiring action will be placed on an upcoming agenda for consideration.

Plant Operator Guina reported on the following items:

- Circle and Jaybird water tanks were inspected. The report and video are available in office for review
- Two customer meters, at the request of the owner, were removed and disconnected from the system.
- Positive hit for TC was reported to the State Health Board and further testing was performed. Further testing showed no contamination.
- Well 2 & 3R are in the final stage of completion. Samples will be taken for Title 22 and submitted for testing. Results will be reported to California Department of Health
- Will be completing D Swap with Dave Remick as required by California Department of Health

B. **Monthly Office Staff report.** Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming Agenda for consideration.

General Manager Bingham reported on the following items:

- Submittal 04 for ECWAG Grant in the amount of \$102,121.05 has been received
- Submitted request to Public Works for weed abatement throughout River Pines
- Ordered and requested placement of Water/Sewer Log Books
- PG&E completed all hookups for current project
- Received \$4,440 from the Tax Roll. Will be receiving another \$3,200 from collections in mid-May
- Requested and receive an updated Owner Parcel Map from the Assessor's Office
- Audit is scheduled to be completed on May 26, 2015
- Monthly billing now includes the 2013 water usage for customer convenience

- Submitted warranties for new equipment on Well 3R
- Added new project equipment to the insurance policy
- Ordered and received Road Work sign for Plant Operator – Need to order one more

9. **BOARD MATTERS:** All items: Discussion/Possible Action & Direction to Staff.

A. Closed session briefing. Discussion and Possible Action.

Chairman Landgraf reported that Closed Meeting was in regards to contract negotiations for Plant Operator Guina. Negotiations are still in progress.

B Financial Reports. Discussion and Possible Action.

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 4 to 0 vote to accept the Financial Reports. Motion passed with the following vote:

AYES:	Landgraf, Gardner, Walden-Qualls, Dekay
NOES:	None
ABSENT:	Gedgate
ABSTAIN:	None

C. Weed Abatement for District Property. Discussion and Possible Action.

After considerable discussion among Board and Staff it was agreed the District would obtain bids.

D. General Manager’s missed work days. Discussion and Possible Action.

The agreement reached by the Board was that the General Manager may makeup hours for one (1) missed work day; beyond one (1) day, General Manager is required to get the approval of the Board before making up missed hours

E. Update on Mandatory State Water Conservation. Discussion and Possible Action.

It was stated that on May 5th, the California State Water Board adopted 25% Mandatory Water Conservation Regulation.

F. Water Rate and Usage Rate Increases. Possible Vote for Resolution to increase water rates.

Discussion and Possible Action

After considerable discussion among Board members and Staff it was the consensus of the Board that with rising cost and expenses that it is imperative that the District increase its’ rates. Rates were suggested to be increased by the following:

Water Base Rates - \$49.90

Water Usage Rates as follows:

1-3,000 gallons per month usage	\$3.00/k
3,001-5,000 gallons per month usage	\$4.00/k
5,001-7,000 gallons per month usage	\$5.25/k
7,001-9,000 gallons per month usage	\$6.50/k
9,001-12,000 gallons per month usage	\$7.75/k

12,001-15,000 gallons per month usage	\$9.00/k
15,001-20,000 gallons per month usage	\$10.25/k
20,001-999,999 gallons per month usage	\$11.50/k

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 4 to 0 vote to adopt the proposed Water Base Rate and Usage Rate increases. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, Dekay
NOES: None
ABSENT: Gedgate
ABSTAIN: None

G. Update on ECWAG Grant Funds. Discussion.

General Manager reported that most of the invoices have been submitted for the Well 3R project. General Manager also reported that Frank Risso stated the District will be permitted to use extra funds for installation of security system for the District.

H. Review Security System Bids. Possible vote for Resolution accepting a Security System bid. Discussion and Possible Action.

After considerable discussion and review of submitted bids, it was the consensus of the Board to pass Resolution awarding Rex Industries the bid in the amount of \$26,285.00.

Motion by Vice-Chairman Gardner, seconded by Director Walden-Qualls and carried by a 4 to 0 vote to adopt Resolution awarding Rex Industries the bid in the amount of \$26,285.00 for security system. Motion passed with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, Dekay
NOES: None
ABSENT: Gedgate
ABSTAIN: None

Continued update on Community Development Block Grant Program (CDBG). Discussion and Possible Action.

Chairman Landgraf reported that she spoke with Terry Cox and we are still waiting for the County to review and approve so that we can proceed with the State’s approval.

J. Continued update on State Responsibility Area Fire Prevention Fund Grant Program (SRAFPF). Discussion and Possible Action.

General Manager reported that the District received signed copy of the Grant from Cal-Fire. General Manager also noted that she notified Erik Jensen of receipt of signed grant.

10. Board of Directors Comments/Reports. Discussion Only.
None

11. Future Agenda Topics. Continued Item.

None.

ATTEST:

Candi Bingham, General Manager