



## REGULAR MINUTES

Wednesday, February 20, 2019  
ACTION MINUTES

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1. **CALL TO ORDER:** The meeting was called to order by Vice-Chairman Raymond at 6:00 p.m.

2. **ROLL CALL:**

Director Roscoe Raymond  
Director Anita Ebbinghausen  
Director Patrick Henry  
Director Mark Etter

Candi Bingham, General Manager – Via Phone  
Gisele Wurzbarger, Board Clerk

**ABSENT:** Director Richard Miller

3. **PLEDGE OF ALLEGIANCE:** Vice-Chairman Raymond led the Pledge of Allegiance.

4. **AGENDA:**

**Motion by Board Member Henry, seconded by Director Ebbinghausen, and carried by a 4 to 0 vote (Chairman Miller absent) to approve the Regular Agenda dated February 20, 2019 as provided. Motion passed by the following vote:**

**AYES:** Ebbinghausen, Henry, Etter, Raymond  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Miller

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Karla Christenson, was present to ask if it was possible to seek new legal services to lower our current cost of \$199.00/mo. She stated she spoke with General Manager Bingham and gave her a suggestion to look into.

6. **MINUTES: Discussion / Approval.**

A. January 9, 2019 Regular Meeting.

**Motion by Director Ebbinghausen, seconded by Director Henry, and carried by a 4 to 0 vote (Chairman Miller absent) to approve the Minutes dated January 9, 2019 as amended. Motion passed by the following vote:**

**AYES:** Ebbinghausen, Henry, Etter, Raymond  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Miller

**7. CONSENT ITEMS:**

- a. Monthly Financial Statements - Period Ending January 31, 2019.
- b. Expenditure Report - Submitted Check Approval through January 31, 2019.

Vice-Chairman Raymond opened the public discussion. Hearing no comments from the public, Vice-Chairman Raymond closed the public discussion.

**Motion by Director Ebbinghausen, seconded by Director Henry, and carried by a 4 to 0 vote (Chairman Miller absent) to approve the Consent Items - Period Ending January 31, 2019.  
Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Etter, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Miller**

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

**A. Monthly Operations Report.**

The report included updates from AWA staff, construction, wastewater and water – no report was submitted.

**December Water Production/Sold Information:**

Well 2 - 477,600 gallons	Total Produced – 990,192 gallons
Well 3R - 475,200 gallons	Total Sold – 575,190 gallons
Well 6R - 37,392 gallons	Total Lost - 42%

General Manager Bingham stated the new fire hydrant had been installed and completed on Meadowview.

General Manager Bingham stated that AWA had a meeting with State Water Resource Board last week in regards to the installation of the District’s monitoring wells. The State accepted the District’s proposed locations for the monitoring wells and requested a letter in writing stating these locations and a map depicting the locations. General Manager Bingham also stated that the State is requiring the District to have all three (3) monitoring wells installed by June 30, 2019.

Board instructed General Manager Bingham to be pro-active and get bid packets resent to various drillers. Also, to follow up with property owner for access to install the monitoring wells. General Manager Bingham stated she just received the news on February 18, 2019 and was going to be reaching out to the owner in regards to the letter send from the District, then would follow with the bid packets.

General Manager Bingham showed pictures of the sewer ponds, which reflected that even with all the rain and snow River Pines has received in the past month, the ponds freeboard is in really good shape. Amador Water Agency has been doing a remarkable job.

**B. Monthly General Manager Report.**

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported she followed up with Amador Water Agency in regards to the outcome of the 2019 State Inspection Report. She stated that she has asked AWA if they could put the items that were mentioned on the Inspection Report on a regular schedule. General Manager Bingham also stated to the Board that all but one of the items on the Inspection Report have been completed and the were in the process of completing the final item this week.

General Manager stated she will be in the office the week of March 18 through March 22, 2019

Vice Chairman Raymond opened the public discussion. Hearing no comments from the public, Vice Chairman Raymond closed the public discussion.

**9. BOARD MATTERS: Discussion / Action / Direction to Staff.**

**a. Augie Gonzaga. Discussion Only.**

Augie Gonzaga was not present. General Manager Bingham stated that she was able to satisfactorily address their issue.

**b. Account #96-010 – reimbursement for clogged sewer. Discussion/Action.**

Homeowners were not present.

Following discussion amongst the Board members to reimburse \$160.00 for sewer clog, Board members voted to follow Policy, which states if sewer clog is located on customer side of Main, then it is their responsibility.

**Motion by Director Henry, seconded by Director Etter, and carried by a 4 to 0 vote (Chairman Miller absent) to deny reimbursement for clogged sewer line on customer side. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Etter, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Miller**

**c. Update on Cal.Net. Discussion.**

General Manager Bingham stated that she spoke with Cal.Net. Cal.Net is still waiting for Master Agreement from AWA and equipment from Mircosoft. No new timeline.

**d. Update on Monitoring Wells. Discussion.**

General Manager stated that AWA had their meeting with Kenny Croyle and his boss Howard last week. The State has required the District to have all three (3) monitoring wells installed by June 30, 2019.

**e. Board Clerk – attend Board meeting remotely and accept Contract. Discussion/Action.**

General Manager stated that the states \$300/mo. Board Clerk is requesting same fee as previous, as she felt she was not being paid for travel time anyway.

Vice-Chairman Raymond opened the public hearing. Karla Christenson pointed out that her contracts states \$300/mo. So does that translate to \$300/mo even if the District hold five meetings? General Manager Bingham stated that Board Clerk charges \$300 per meeting. Board members instructed General Manager Bingham to get that clarified with Board Clerk, and if necessary amend contract. Vice Chairman Raymond hearing no further comments closed the public hearing.

**Motion by Director Etter, seconded by Director Henry, and carried by a 4 to 0 vote (Chairman Miller absent) to accept contract with Board Clerk with necessary contract amendment. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Etter, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Miller**

**f. Estimate for Grinder Control Box Lights & Electricity to Firehouse. Discussion/Action.**

General Manager Bingham asked the Board to note that the estimate includes all parts, supplies, and time.

General Manager stated that she still needs to get estimate for trench and conduit for Firehouse.

Vice-Chairman Raymond opened the public discussion. Hearing no comments from the public, Vice-Chairman Raymond closed the public discussion.

**Motion by Director Ebbinghausen, seconded by Director Henry, and carried by a 4 to 0 vote (Chairman Miller absent) to approve the estimate for the Grinder Control Box Lights in the amount of \$1,950.00. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Etter, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Miller**

**g. Send GM to Prevailing Wage Workshop. Discussion/Action.**

General Manager Bingham stated that she was not up to date on Prevailing Wage requirements and recommended to the Board, especially with the upcoming projects, that she attend.

**Motion by Director Henry, seconded by Director Ebbinghausen, and carried by a 4 to 0 vote (Chairman Miller absent) to send General Manager Bingham to Prevailing Wage Workshop for \$225.00. Motion passed by the following vote:**

**AYES: Ebbinghausen, Henry, Etter, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Miller**

**10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.**

A. Capital Improvements and general repairs necessary at the District. Continued Item.

No action taken – continued to the February 20 meeting.

**11. COMMITTEE COMMENTS/REPORTS: Continued Item.**

- a. Solar Panel Committee. Discussion/Possible Action.
- b. Water Rights Committee. Discussion/Possible Action.

No action taken – continued to the February 20 meeting.

**12. FUTURE AGENDA TOPICS:**

- a. Cell Tower Installation – share cost with Sheriff's Department.
- b. Firehouse Electricity Approval.
- c. Approve Cost to Property Owner for Monitoring Well Access
- d. Vote new Board Chair/Vice-Chair
- e. New Board Member.

**13. ADJOURNMENT:** The meeting adjourned at 7:35 p.m.

Respectively submitted,  
Candi Bingham, Acting Board Clerk

DRAFT