

6A



River Pines Public Utility District

REGULAR MINUTES

Wednesday, August 8, 2018

ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Miller at 5:30 p.m.

2. ROLL CALL:

Director Richard Miller
Director Mark Etter
Director Rosco Raymond
Director Anita Ebbinghausen
Director Patrick Henry

Candi Bingham, General Manager – Via Phone
Gisele Wurzburger, Board Clerk

3. PLEDGE OF ALLEGIANCE: Chairman Miller led the Pledge of Allegiance.

4. AGENDA:

Motion by Chairman Miller, seconded by Board Member Henry, and carried by a 5 to 0 vote to approve the Regular Agenda dated August 8, 2018 as presented. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Mark Etter, stated at the last meeting Dennis Cook requested temporary cape off and standby status of the sewer line at his shop because he has not used any water at that location for 1 ½ years. General Manager Bingham stated she contacted Amador Water Agency stated the sewer cannot be temporally capped off because of the plumbing that it would have to be cemented off. She also has a call in to the Amador County Environmental Health Department regarding this matter.

6. MINUTES: Discussion / Approval.

A. July 11, 2018 Regular Meeting.

Motion by Chairman Miller, seconded by Board Member Henry, and carried by a 5 to 0 vote to approve the Minutes dated July 11, 2018 as presented. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None

ABSENT: None

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending July 31, 2018.
- b. Expenditure Report - Submitted Check Approval through July 31, 2018.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Vice-Chairman Raymond, seconded by Board Member Etter, and carried by a 5 to 0 vote to approve the Consent Items - Period Ending July 31, 2018. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details.

June Water Production/Sold Information:

Well 2 - 779,700 gallons	Total Produced – 1,485,465 gallons
Well 3R - 687,500 gallons	Total Sold – 1,004,090 gallons
Well 6R - 18,265 gallons	Total Lost - 32%

June Wastewater Production:

Influent flow: 1,194,300 gallons Effluent 373,800 gallons

General Manager Bingham reiterated she spoke to the Amador Water Agency regarding the big difference in the Water Production Total Loss percentage number. They will be calculating the water production number and meter reads on the same date to determine if this provides a more accurate total lost percentage.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

Chairman Miller opened the public discussion. Hearing no further comments from the public, Chairman Miller closed the public discussion.

General Manager Bingham reported she would be at the District August 20th through August 24th.

a. Community Service Award Presentation. Discussion/Possible Action.

Vice-Chairman Raymond stated the individual was not present. This item was continued and no action was taken on this item.

b. Proposition 218 Process Sewer Rate Increase Update. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham provided three options which include 3 or 4-year plans for the Proposition 218 process Sewer Rate Increase. She reported according to the Budget there was a \$12,490.86 deficit in the Sewer Fund.

Board Member Ebbinghausen stated the Sewer Rates need to be increased and that there had not been a sewer rate increase since the 1980's.

Board Clerk Wurzbarger reiterated to pass a rate increase the District must comply with Proposition 218. This item is the Public Hearing notifying the property owners of the proposed rate increase and its methodology with the current sewer rate structure.

	Current Rate	Monthly Increase	New Rate	Year 1	Year 2	Year 3	Year 4
Option 1- 3 Year Plan	\$57.75	\$64.06	\$121.80	\$79.10	\$100.45	\$121.80	
Option 1- 4 Year Plan	\$57.75	\$64.06	\$121.80	\$73.77	\$89.79	\$105.81	\$121.80

	Current Rate	Monthly Increase	New Rate	Year 1	Year 2	Year 3	Year 4
Option 2- 3 Year Plan	\$57.75	\$13.17	\$70.92	\$62.14	\$66.53	\$70.92	
Option 2- 4 Year Plan	\$57.75	\$13.17	\$70.92	\$61.04	\$64.33	\$67.62	\$70.92

	Current Rate	Monthly Increase	New Rate	Year 1	Year 2	Year 3	Year 4
Option 3- 3 Year Plan	\$57.75	\$96.36	\$154.11	\$89.87	\$121.99	\$154.11	
Option 3- 4 Year Plan	\$57.75	\$96.36	\$154.11	\$81.84	\$105.93	\$130.02	\$154.11

Chairman Miller opened the public discussion. Karla Christensen spoke regarding cutting operational cost versus a huge rate increase. Hearing no further comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Vice-Mayor Raymond, to select Option 1 - one time increase in the amount of \$64.06 with a new rate in the amount of \$121.80. This vote died due to a lack of a quorum vote.

Motion by Board Member Henry to select Option 2 - one time increase in the amount of \$13.17 with a new rate in the amount of \$70.92. This vote died due to a lack of a quorum vote.

Vice-Chairman Raymond suggested adding another option. Option 4 - Residential customers increase that would falls between options 1 and 2 in the amount of \$25.00 with a new rate in the amount of \$82.75

Commercial customer's rate increase would also have their new rate calculated with the same percentage (\$25.00 rate increase). He also suggested the rate be revisited in 3 years.

General Manager Bingham suggested the start date on the new rate be January 1, 2019.

Motion by Board Member Ebbinghausen, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve the following:

1. **Direct General Manager Bingham to start the Proposition 218 process.**
2. **Approve Option 4 – Residential customer's rate increase in the amount of \$25.00 making the sewer rate \$82.75.**
3. **Approve Option 4 - Commercial customer's rate increase would also have their new rate calculated with the same percentage \$25.00 rate increase.**
4. **Start date on the new rate be January 1, 2019.**
5. **Revisit a rate increase in 3 years.**

Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

c. Review and Approve Estimate for LAFCO Amador Map and Description. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham presented two proposals for the LAFCO Amador Map and Description were received, Kasl and Toma & Associates, Inc. . Note to record the provided map was incorrect.

Consultant	Description	Proposal
KASL John Scroggs	Prepare the RPPUD LAFCO Annexation Map and Legal Description to include Amador County APN 014-100-001 in the RPPUD service area.	\$3975
	Prepare the RPPUD LAFCO Annexation Map and Legal Description to include Amador County APN 014-030-036 and 014-030-039 in the RPPUD service area	\$5575
		Total \$9550 Requires \$200 deposit
Toma & Associates, Inc. Matt Toma	LAFCO Map Legal Description	\$4800 \$1520
		Total: \$6320.00

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 to award Toma & Associates, & Inc. the contract for the RPPUD LAFCO Annexation Map and Legal Description to include Amador County APN's and request they use the correct copy of the LAFCO Map in this project. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

d. Void Resolution 2018-11 – Tax Roll 2018-2019. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham reported since Resolution 2018-11 was approved 3 accounts paid. Action necessary would be to void this resolution to submit the correct Tax Roll 2018-2019 to the Amador County Tax Collector.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Etter, seconded by Chairman Miller, and carried by a 5 to 0 vote to void Resolution 2018-11 that approved and confirmed the Final Assessment Secured Tax Roll for 2018-2019. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

e. Adopt Resolution 2018-12 – 2018-2019 Tax Roll. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham presented the revised Direct Charges (Assessments) Secured Tax Roll 2018/2019. Action necessary would be to approve Resolution 2018-12 – Revised Direct Charges (Assessments) Secured Tax Roll 2018/2019 as presented.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Etter, seconded by, Chairman Miller, and carried by a 5 to 0 vote to adopt Resolution 2018-12 approving the Direct Charges (Assessments) Secured Tax Roll 2018/2019 as presented. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

f. Review Standby Fees Determination. Direct GM to prepare Resolution for Standby Fee Adoption next meeting. Discussion/Possible Action.

General Manager Bingham stated the recommended action was to direct staff to draft a new Ordinance to resolve the indefinite charging of the \$10/month Standby (Maintenance) Fees and to transfer funds from “Trust” account to “Capital Improvement” account. She recommended “Standby Fees” be changed back to “Maintenance Fees”.

Changing the Standby Fee back to Maintenance Fee allows the funds to be used for maintenance. If kept as Standby Fee the funds will need to remain in the “trust” account.

Chairman Miller opened the public discussion. Gabriel Stewart spoke regarding Standby Fees. Hearing no further comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Etter, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to Authorize the General Manager to draft an Ordinance to amend the Standby Fees – change definite “Standby Fee to Maintenance Fee”. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

g. Audit Contract for 2019-2021. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham provided Robert W. Johnson, An Accountancy Corporation’s letter proposing a new three-year audit contract. The estimate (maximum fees) for River Pines Public Utility District’s audits are:

Year ended June 30, 2019	\$3,900
Year ended June 30, 2020	\$3,950
Year ended June 30, 2021	\$4,000

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Henry, seconded by Board Member Etter, carried by a 5 to 0 vote to approve Robert W. Johnson, An Accountancy Corporation’s Three-Year Audit Contract as presented. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

h. 2018-2019 Budget Approval. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham reported the presented 2018/2019 Budget reflects a 10 percent increase as discussed at the Budget workshop.

Chairman Miller opened the public discussion. Karla Christensen spoke regarding the 2018-2019 Budget. Hearing no further comments from the public, Chairman Miller closed the public discussion.

Motion by Vice-Chairman Raymond, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve the 2018/2019 Budget as presented. Motion passed by the following vote:

AYES: Ebbinghausen, Etter, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

9. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.

10. COMMITTEE COMMENTS/REPORTS: Continued Item.

No written report was submitted on this item. Vice-Chairman Raymond provided a brief update on the committee meetings and no action was taken.

- a. Standby Fee Determination Committee. Discussion/Possible Action.
- b. Town Hall Improvement Committee. Discussion/Possible Action.
- c. Solar Panel Committee. Discussion/Possible Action.
- d. Water Rights Committee. Discussion/Possible Action.

Board Member Henry reported he advertised the sale of LP Wedgewood Gas Stove for \$1,000 and not to accept less than \$500. He received several offers that he believed were scammed. It was suggested he place an add on Facebook Marketplace.

12. FUTURE AGENDA TOPICS:

- a. Dennis Cook requested temporary sewer cap off update.
- b. Proposition 218 Process Sewer Rate Increase update.
- c. Public Hearing - River Pines Public Utility District Bylaws, Rules and Procedures.
- d. First Reading amended Standby Fee Ordinance.
- e. LAFCO Annexation Mapping Amador Parcels update.

13. ADJOURNMENT: The meeting adjourned at 7:15 p.m.

Respectively submitted,
Gisele Wurzbarger, Board Clerk

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River Pines Public Utility District
Profit & Loss
August 2018

	Aug 18
Ordinary Income/Expense	
Income	
Amador County Auditor's Warrant	
Secured Appointment	863.46
Total Amador County Auditor's Warrant	863.46
Base Fee Income	
Sewer	10,817.77
Stanby	650.00
Voluntary Lock-Off	245.00
Water	12,191.57
Total Base Fee Income	23,904.34
Variable Income	
Door Hanger Fee	10.00
Late Fees	500.65
Service Connection Fee	65.75
Water - Usage	5,740.51
Total Variable Income	6,316.91
Total Income	31,084.71
Gross Profit	31,084.71
Expense	
Board Members	
Stipends	375.00
Total Board Members	375.00
Contracted Expenses	
Board Clerk	600.00
Manager	4,833.34
Total Contracted Expenses	5,433.34
Sewer Expenses	
Alarm Monitoring	700.00
Amador Water - After Hour Cover	237.00
Amador Water - Routine Service	2,591.06
Amador Water Agency-State Repor	32.60
Amador Water Agency - Repairs	237.80
Chemicals	356.85
Telephone - Sewer	89.02
Total Sewer Expenses	4,244.33
Town Hall Expenses	
Janitorial	240.00
Total Town Hall Expenses	240.00
Water Expenses	
Alarm Monitoring	300.00
Amador Water - After Hour Cover	474.00
Amador Water Agency-Meter Read	378.42
Amador Water Agency-Routine	2,087.13
Amador Water Agency-State Repor	32.60
Amador Water Agency - Customers	225.57
Chlorine	45.75
Supplies	1,294.77
Telephone - Water	84.61
Total Water Expenses	4,922.85
60200 - Automobile Expense	
John Deere - Tractor	562.33
	562.33

River Pines Public Utility District
Profit & Loss
August 2018

	<u>Aug 18</u>
Total 60200 · Automobile Expense	562.33
64900 · Office Expenses	
Membership Dues	150.00
Postage/Shipping	26.80
Software	39.99
Supplies	74.18
Total 64900 · Office Expenses	<u>290.97</u>
66700 · Professional Fees	
Legal Fees	199.00
Security Service/Maintenance	405.00
Yearly Audit	3,850.00
Total 66700 · Professional Fees	<u>4,454.00</u>
68600 · Utilities	
Disposal	81.62
Electricity - Office	25.87
Electricity - Town Hall	25.86
68100 · Telephone - Office	60.89
Total 68600 · Utilities	<u>194.24</u>
Total Expense	<u>20,717.06</u>
Net Ordinary Income	<u>10,367.65</u>
Net Income	<u><u>10,367.65</u></u>

River Pines Public Utility District
Balance Sheet
As of August 31, 2018

	Aug 31, 18
ASSETS	
Current Assets	
Checking/Savings	
Bank Accounts	
El Dorado Checking	34,111.14
El Dorado Checking-5866 FEMA	0.16
El Dorado Checking - 3101 Laif	813.14
El Dorado Savings-9447 Capital	3,010.21
El Dorado Savings - Deposits	34,601.58
El Dorado Savings - DWSRF 7714	1,869.63
Total Bank Accounts	74,405.86
California Bank & Trust - Water	18,781.13
Change Till	75.00
LAIF Investment Fund - Sewer	299,634.66
Total Checking/Savings	392,896.65
Accounts Receivable	
11000 · Accounts Receivable	52,351.60
11200 · Allowance for Doubtful Accounts	-37,000.00
Total Accounts Receivable	15,351.60
Other Current Assets	
12000 · Undeposited Funds	6,519.68
Total Other Current Assets	6,519.68
Total Current Assets	414,767.93
Fixed Assets	
Accumulated Depreciation	-1,086,420.00
Fixed Assets	
Building - Sewer	5,789.94
Building - Water	80,441.78
Equipment - Sewer	40,043.81
Equipment - Water	95,780.92
Land - Sewer	1,952.12
Land - Water	13,310.51
Office Equipment - Sewer	4,676.99
Office Equipment - Water	5,115.26
System - Sewer	603,941.83
System - Water	792,643.61
Total Fixed Assets	1,643,696.77
Work In Progress - DWSRF	430,756.67
Total Fixed Assets	988,033.44
Other Assets	
Utility Encroachment - Deposit	828.18
Total Other Assets	828.18
TOTAL ASSETS	1,403,629.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	2,282.33
Total Accounts Payable	2,282.33
Other Current Liabilities	
Payroll Taxes	-5,361.90

River Pines Public Utility District
Balance Sheet
As of August 31, 2018

	Aug 31, 18
Security Deposits - 50/50 W/S	4,033.15
Total Other Current Liabilities	-1,328.75
Total Current Liabilities	953.58
Long Term Liabilities	
Bank & Trust - Water	76,000.00
Deferred Grant Income	421,511.00
Total Long Term Liabilities	497,511.00
Total Liabilities	498,464.58
Equity	
32000 · Retained Earnings	901,421.67
Net Income	3,743.30
Total Equity	905,164.97
TOTAL LIABILITIES & EQUITY	1,403,629.55

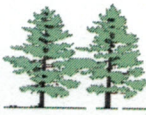
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River Pines Public Utility District Account QuickReport-Board Meetings As of August 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
EI Dorado Checking						
Deposit	07/31/2018			Interest	0.53	14,151.41
Deposit	08/01/2018			Deposit		14,151.41
Deposit	08/01/2018			Deposit	1,268.40	14,151.94
Check	08/01/2018		Google Services	District Email	325.00	15,420.34
Deposit	08/03/2018			Deposit	-25.00	15,745.34
Check	08/03/2018		USPS	Postage	142.00	15,720.34
Deposit	08/06/2018			Deposit	-26.80	15,862.34
Deposit	08/07/2018		Adobe PDF	Deposit	168.53	15,835.54
Check	08/07/2018		Candi Bingham	Deposit	281.90	16,004.07
Deposit	08/10/2018			Document Software	-14.99	16,270.98
Deposit	08/10/2018			Services - August 2018	-2,416.67	13,854.31
Deposit	08/13/2018			Deposit	540.73	14,395.04
Deposit	08/13/2018			Deposit	126.00	14,521.04
Deposit	08/15/2018			Deposit	4,212.45	18,733.49
Deposit	08/16/2018			Deposit	137.00	18,870.49
Deposit	08/17/2018			Deposit	257.91	19,128.40
Deposit	08/20/2018			Deposit	128.59	19,256.99
Deposit	08/20/2018			Deposit	468.30	19,725.29
Deposit	08/21/2018			Deposit	10,294.27	30,019.56
Bill Pmt -Check	08/22/2018	13085	Aces Waste Services,...	Deposit	352.47	30,372.03
Bill Pmt -Check	08/22/2018	13086	Amador Water Agency	Deposit	467.41	30,839.44
Bill Pmt -Check	08/22/2018	13087	Angelica Hernandez	1175	-81.62	30,757.82
Bill Pmt -Check	08/22/2018	13088	Anita Ebbringhausen	30018	-7,993.55	22,764.27
Bill Pmt -Check	08/22/2018	13089	AT&T - Sewer	Town Cleaning - August 2018	-240.00	22,524.27
Bill Pmt -Check	08/22/2018	13090	Brent Stewart, P.E.	Stipend - September 2018	-75.00	22,449.27
Bill Pmt -Check	08/22/2018	13091	California Bank & Trust	209 245-3984 701 9	-89.02	22,360.25
Bill Pmt -Check	08/22/2018	13092	Gisele L. Wurzbarger	Alarm Monitoring	-1,000.00	21,360.25
Bill Pmt -Check	08/22/2018	13093	Lemieux Law Office	1030264749	-890.00	20,470.25
Bill Pmt -Check	08/22/2018	13094	Mark Eiter	VOID:	0.00	20,470.25
Bill Pmt -Check	08/22/2018	13095	Mission IT Solutions	Legal Retainer	-199.00	20,271.25
Bill Pmt -Check	08/22/2018	13096	Patrick Henry	Stipend - September 2018	-75.00	20,196.25
Bill Pmt -Check	08/22/2018	13097	PG&E - Office/Town H...		-405.00	19,791.25
Bill Pmt -Check	08/22/2018	13098	Richard Miller	VOID:	0.00	19,739.52
Bill Pmt -Check	08/22/2018	13099	Robert W. Johnson	6898952032-2	-51.73	19,739.52
Bill Pmt -Check	08/22/2018	13100	Rocky Raymond	VOID:	0.00	19,739.52
Bill Pmt -Check	08/22/2018	13101	Staples	Audit Services - June 30, 2018	-3,850.00	15,889.52
Bill Pmt -Check	08/22/2018	13102	USA North 811	VOID:	0.00	15,889.52
Bill Pmt -Check	08/22/2018	13103	AT&T - Water	Office Paper, File Folders	-74.18	15,815.34
Bill Pmt -Check	08/22/2018	13104	Richard Miller	811 DIG Services	-150.00	15,665.34
Bill Pmt -Check	08/22/2018	13105	Gisele L. Wurzbarger	209 245-4011 722 0	-84.61	15,580.73
Bill Pmt -Check	08/22/2018	13106	Patrick Henry	August Board Clerk	-643.42	14,937.31
Bill Pmt -Check	08/22/2018	13107	Richard Miller	Parts - Tractor Repair	-300.00	14,637.31
Bill Pmt -Check	08/22/2018	13108	Rocky Raymond	Stipend - September 2018	-7.80	14,629.51
Bill Pmt -Check	08/22/2018	13109	Gisele L. Wurzbarger	Tractor Box Scraper & Parts	-75.00	14,554.51
Bill Pmt -Check	08/22/2018	13110	Patrick Henry	Board Clerk - September 2018	-554.53	13,999.98
Bill Pmt -Check	08/22/2018	13111	Richard Miller	Stipend - September 2018	-300.00	13,699.98
				Overpayment on account from Tax Roll & Purchase	-75.00	13,624.98
					-1,242.12	12,382.86

River Pines Public Utility District
Account QuickReport-Board Meetings
 As of August 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	08/22/2018	13112	Rocky Raymond	Stipend - September 2018	-75.00	12,307.86
Deposit	08/22/2018			Deposit	186.52	12,494.38
Deposit	08/22/2018			Deposit	897.03	13,391.41
Deposit	08/22/2018			Deposit	516.17	13,907.58
Deposit	08/23/2018			Deposit	20,861.29	34,768.87
Deposit	08/23/2018			Deposit	841.41	35,610.28
Deposit	08/24/2018			Deposit	978.42	36,588.70
Check	08/27/2018	debit	RingCentral	Office Phone	-60.89	36,527.81
Check	08/29/2018	eft	Candi Bingham	Services - September 2018	-2,416.67	34,111.14
Total El Dorado Checking					19,959.73	34,111.14
Total Bank Accounts					19,959.73	34,111.14
TOTAL					19,959.73	34,111.14



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

AGENDA ITEM – 8B

GENERAL MANAGER'S REPORT

For the Month of: August 2018

1. Placed Ordinance in the Ledger Dispatch for new Bylaws
2. Placed Bylaws on website for public review
3. Mailed letters to all owners in regards of Intent to increase sewer rates.
4. Posted sewer rate increase on District website and town bulletins
5. Followed up with Matt Toma regarding to maps/descriptions for Amador parcels. Should be completed week of Board meeting and sent to county for review.
6. Sent response letter to State regarding conditions for Monitoring Wells
7. Sent request to County for a new yearly parcel assessors list to update billed customers
8. Weekly Bank Deposits
9. Monthly Service Billing
10. Monthly Late Notices
11. Monthly 48 Hour Notices
12. Updated Website
13. Agenda & Packets

Will be in the River Pines Office – September 17th through August 21st .



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave. • P.O. Box 70 • River Pines, CA 95675
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NOTICE OF INTENDED SEWER RATE CHANGE

To: River Pines Public Utility District Record Property Owners
From: River Pines Public Utility District Board of Directors

This notice is intended to inform you that the River Pines Public Utility District (RPPUD) will hold a public hearing regarding proposed changes to the utility rate and fee schedule for properties receiving RPPUD sewer services. The proposed changes will be considered by the RPPUD Board of Directors at the date, time and location specified below.

Consistent with the requirements of Proposition 218, this notice also provides the changes in utility rates and fees, basis for the change and how to protest the proposed changes.

Affected Parcels

The proposed fee will apply to all parcels that have immediate access to or currently receive District sewer services.

Parcel Rates

The proposed change to the RPPUD Rate and Fee Schedule is as follows:

SEWER RATES:

Residential Monthly Service Rate	\$82.75
Commercial Monthly Service Rate	\$91.70

Reason for Rate Increase

The proposed increase will be used for all aspects of the District, including but not limited to: 1) operations and maintenance; 2) professional services; and 3) capital facility repairs and improvements. Reserve funds must be available for emergencies and for known major repairs currently required to maintain a functioning wastewater treatment system.

Basis for Rate Increase

In April of 2017 River Pines Public Utility District received a violation from the Central Valley Regional Water Quality Control Board (CVRWQCB) who regulates the River Pines Public Utility District's Wastewater Treatment Plant. In this violation the CVRWQCB required River Pines Public Utility District to install three Monitoring Wells to be part of the Wastewater Treatment Plant. These Monitoring Wells will be used by the District to test the ground water for contamination. The estimated cost for the installation of these three Monitoring Wells is approximately \$56,000 to \$76,000. This cost includes Hydrogeological and Drilling Services and County Permit.

Once the Monitoring Wells are installed, the State is requiring the District to submit regular testing of samples taken from these Monitoring Wells and include the results in the monthly required reporting. This extra testing will add cost to the District's already monthly testing and reporting costs.

River Pines Public Utility District's Wastewater Treatment Plant was installed and put into operation in the mid 1980's. Since the installation of the sewer system, which is approximately 34 years ago (except for motors and pumps) none of the sewer system has been updated or replaced. River Pines Public Utility District recently had the Wastewater Treatment Plant's as-built-plans reviewed by an engineer and were informed that the sewer pond liners have reached their serviceable lifespan. The liners to the sewer ponds prevent sewage from seeping into the soil and waterways. The District's Wastewater Treatment Plant has three intake ponds and one storage pond. The estimated cost to replace the liners to all three ponds, which includes engineer, geologists and lining contractors is estimated to be a minimum of \$100,000. If the District does not take the appropriate measures to replace these liners soon, sewage could seep into the soil and the District would be hit with large fines from the Central Valley Regional Water Quality Control Board, which the District could not afford.

In the mid 1980's when the Wastewater Treatment Plant was installed the sewer rates were \$57.75. Thirty-four years later, the sewer rates remain at \$57.75. River Pines Public Utility District cannot continue to operate and maintain a sewer system with the regulations that are required by the Central Valley Regional Water Quality Control Board at the same rates from 34 years ago.

NOTICE OF PUBLIC HEARING

A public hearing will be held during the regular meeting of the RPPUD Board of Directors on November 14, 2018 at 5:30 p.m. at the River Pines Town Hall, 22900 Canyon Avenue, River Pines, CA.

This notice has been sent to all property owners of record that are directly responsible for payment for RPPUD sewer charges. If adopted by the RPPUD Board of Directors, the proposed changes to the RPPUD Rate and Fee Schedule would become effective January 1, 2019.

Written Protest

Pursuant to Proposition 218, you may express support for or opposition to any or all the proposed rate and fee schedule changes prior to the close of the public hearing referenced above.

A written protest **MUST** contain:

1. A statement that it is a protest against the proposed change(s) which is the hearing subject; and
2. Name of the record property owner; and
3. Identity of the affected parcel by Assessor's Parcel Number (APN) or service address; and
4. Original signature of the record property owner of the affected parcel.

Written protests **MUST** be submitted to the Board of Directors by:

1. Delivery to the RPPUD Office, 22900 Canyon Avenue, River Pines, CA; or
2. Mail to RPPUD, Attention: Board of Directors, PO Box 70, River Pines, CA 95675;
or
3. Personally, submit the protest at the public hearing prior to its close.