



REGULAR MINUTES

Wednesday, March 20, 2019

ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Vice-Chairman Raymond at 5:30 p.m.

2. ROLL CALL:

Director Roscoe Raymond
Director Anita Ebbinghausen
Director Patrick Henry
Director Richard Miller

Candi Bingham, General Manager – Via Phone
Gisele Wurzbarger, Board Clerk

3. PLEDGE OF ALLEGIANCE: Chairman Raymond led the Pledge of Allegiance.

4. SELECTION OF NEW BOARD CHAIR AND VICE-CHAIR.

Motion by Board Member Ebbinghausen, seconded by Chairman Raymond, and carried by a 3 to 1 vote (Board Member Raymond abstain) to nominate Roscoe Raymond as Chairman. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller
NOES: None
ABSTAIN: Raymond
ABSENT: None

Motion by Chairman Raymond, seconded by Board Member Miller, and carried by a 3 to 1 vote (Board Member Ebbinghausen abstain) to nominate Anita Ebbinghausen as Vice-Chairman. Motion passed by the following vote:

AYES: Henry, Miller, Raymond
NOES: None
ABSTAIN: Ebbinghausen
ABSENT: None

5. AGENDA:

Motion by Board Member Henry, seconded by Vice-Chairman Ebbinghausen, and carried by a 4 to 0 vote to approve the Regular Agenda dated March 20, 2019 as provided. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Etter

6. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Rick Ferriera, AWA Operation's Manager, was present to provide a brief background of his position at the Amador Water Agency.

Barney Trosser, was present to express his concerns regarding the Proposition 218 and the new sewer rate increase.

Chairman Raymond stated the Board followed Proposition 218 guidelines and that the sewer rates were already approved. It was suggested Mr. Trosser's concerns be submitted in writing as this matter was not on the agenda for consideration. Staff was directed to place this item on the next agenda for consideration.

Floyd Darrow, was present to express his concerns regarding the new sewer rate and the cost of outsourcing of work to Amador Water Agency.

General Manager Bingham explained rates had to be increase due to the sewer violations associated with the sewer ponds and the requirement to install 3 monitoring well.

Chairman Raymond stated Mr. Darrow could met with General Manager Bingham to review the sewer violations and the cost associated with these fines.

Woman did not state her name, was present to express her concerns regarding the drinking water, sewer rate increase and cost of outsourcing work to Amador Water Agency.

Cathy Landgraf, stated if Amador Water Agency took over the District the utility bills would be substantially lower and there would be unlimited water for less.

Vice-Chairman Ebbinghausen stated once the new distribution system is installed the Amador Water Agency would consider taking over the District but not before.

Chairman Raymond noted for the record this matter was not on the agenda and moved on with the meeting.

7. MINUTES: Discussion / Approval.

A. February 20, 2019 Regular Meeting.

Motion by Vice-Chairman Ebbinghausen, seconded by Board Member Miller, and carried by a 4 to 0 vote to approve the Minutes dated February 20, 2019 as presented. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending February 28, 2019.
- b. Expenditure Report - Submitted Check Approval through February 28, 2019.

Chairman Raymond opened the public discussion. Karla Christenson questioned the cost for web posting.

Hearing no further comments from the public, Chairman Raymond closed the public discussion.

Motion by Board Member Henry, seconded by Chairman Raymond, and carried by a 4 to 0 vote to approve the Consent Items - Period Ending February 28, 2019. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

9. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

February 1 thru February 28, 2019 Water Production/Sold Information:

Well 2 - 523,200 gallons	Total Produced – 1,010,326 gallons
Well 3R - 472,600 gallons	Total Sold – 598,530 gallons
Well 6R - 14,526 gallons	Total Lost - 41%

February 1 thru February 28, 2019 Wastewater Production:
Influent flow: 446,400 gallons Effluent 333,400 gallons

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported she would be at the office April 17 through April 23 and will be attending a Prevailing Wage Workshop April 16.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

10. BOARD MATTERS: Discussion / Action / Direction to Staff.

a. Letter of Resignation Director Etter. Discussion Only.

For the record – no written report was submitted.

General Manager Bingham reported Director Mark Etter previously submitted his resignation from the Board and that he still needed to return District keys.

Board Clerk Wurzbarger noted for the record Mark Etter needs to file Form 700 – Leaving Office Statement. General Manager Bingham stated Mr. Etter had been informed about this requirement.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion. No action taken.

b. Appoint New Board Member. Discussion/Action.

General Manager Bingham reported there were two applicants for the Board Member vacancy, Karla Christenson and John Chapman.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Vice-Chairman Ebbinghausen, seconded by Board Member Miller, and carried by a 4 to 0 vote to nominate Karla Christenson to the vacant Board Member seat. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

Chairman Raymond stated for the record that he appreciated John Chapman application submittal.

In the absent of Board Clerk Wurzburger, Chairman Raymond swore in Karla Christenson.

General Manager Bingham reported this action would be submitted to the Amador County Board of Supervisors.

c. Roger Stewart – address Board regarding Sewer Blockage. Discussion/Action.

For the record – no written report was submitted.

General Manager Bingham noted this item was presented at the February 20 meeting for consideration. The Board voted to deny reimbursement for the sewer blockage on the customer side based on the District's policy that states if a sewer clog is located on the customer's side of the Main it is their responsibility.

Roger Stewart, was present to address the denial of their request for reimbursement of \$160.00 due to the sewer blockage at his residence. He reported he had a sewer blockage in the lateral which is located 10 feet off his property. Sweet Peas was able to clear the blockage at a cost of \$160.00.

Chairman Raymond reiterated the District's policy is that the property owner are responsible for the lateral to the main.

Vice-Chairman Ebbinghausen stated it would be Mr. Stewart responsibility to get an encroachment permit to dig up the County road to clear the tree roots.

General Manager Bingham reported the Amador Water Agency reported the District's main was clear. She also reiterated the tree roots in question are located on County property and the Stewarts would have to take up this matter with the County.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion. No action taken.

d. Cell Tower Installation – Share Cost with Sheriff's Department. Discussion/Action.

For the record – no written report was submitted.

Chairman Raymond stated he requested this item to be placed on the agenda at the February 20 meeting. He inquired if the District would be installing a Cell Tower and noted the Sheriff's Department was willing to share in the cost of installation.

General Manager Bingham reported this was not being considered at this time.

Chairman Raymond opened the public hearing. Hearing no comments from the public, Chairman Raymond closed the public hearing. No action taken.

e. Firehouse Electricity Approval. Discussion/Action.

For the record – no written report was submitted.

General Manager Bingham reported this item was presented at the February 20 meeting and the Board approved the estimate for the Grinder Control Box Lights, and Electricity to the Firehouse in the amount of \$1,950. However, she stated she needed to get estimates for trenching and conduit to the Firehouse. She noted the electrician is now refusing to perform the work because the Board questioned the cost.

Chairman Raymond stated the backhoe trenching would cost \$4,000. Vice-Chairman Ebbinghausen stated if the bid was over \$2,000 the contractor would have to be state certified.

General Manager Bingham stated she could resubmit bids to other contractors.

Chairman Raymond opened the public hearing. Hearing no comments from the public, Chairman Raymond closed the public hearing. No action taken.

f. Approve Cost to Property Owner for Monitoring Well Access. Discussion/Action.

For the record – no written report was submitted.

General Manager Bingham reported she spoke with the property owner regarding the monitoring well access and he would like the back side access graveled. She stated she was in the process of getting estimates to accomplish this request. She received a verbal approval today from the property owner and the District's attorney will be working on the agreement for submittal at the April 20 meeting for consideration

Chairman Raymond opened the public hearing. Hearing no comments from the public, Chairman Raymond closed the public hearing. No action taken.

g. LAFCO Update. Discussion/Action.

General Manager Bingham reported LAFCO annexation project has been completed and cost the District \$16,007.62. Once Roseanne Chamberlain has completed the filing the District will be provided all the supporting documentation.

Chairman Raymond opened the public hearing. Hearing no comments from the public, Chairman Raymond closed the public hearing. No action taken.

h. California Department of Water Resource – Water Distribution Grant Update. Discussion/Action.

General Manager Bingham submitted the email received from Montarat Bow Reilly, Project Manager regarding the District's application for the California Department of Water Resource – Water Distribution Grant. She hoped to put this project out to bid this fall.

Chairman Raymond opened the public hearing. Hearing no comments from the public, Chairman Raymond closed the public hearing. No action taken.

Board Member Henry left the meeting at 7:22 p.m.

i. Adopt Resolution – Grease Trap Policy. Discussion/Action.

General Manager Bingham submitted Policy 5100 Waste Interceptors of consideration and adoption. Amador Water Agency's policy was used to draft this policy.

Chairman Raymond recommended the following sentence be removed from the policy: **The minimum grease interceptor size is 1,000 gallon capacity.**

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Raymond, seconded by Board Member Miller, and carried by a 4 to 0 vote (Board Member Henry absent) to adopt Policy 5100 – Waste Interceptors as amended. Motion passed by the following vote:

AYES: Christenson, Ebbinghausen, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

11. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.

No action taken.

12. COMMITTEE COMMENTS/REPORTS: Continued Item.

- a. Solar Panel Committee. Discussion/Possible Action.
- b. Water Rights Committee. Discussion/Possible Action.

Chairman Raymond provide a brief update on both committees.

No action taken.

13. FUTURE AGENDA TOPICS:

- a. Request to purchase scrape metal from Slow Sand Filter
- b. Graveling Monitoring Well Access.
- c. Monitoring Wells Update.
- d. Barney Trosser – Address Written Concerns Regarding Sewer Rate Increase - Proposition 218 Process.

14. ADJOURNMENT: The meeting adjourned at 7:35 p.m.

Respectively submitted,
Gisele Wurzburger, Board Clerk

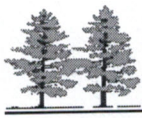
River Pines Public Utility District
Profit & Loss
March 2019

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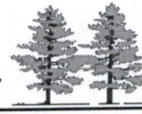
	Mar 19
Ordinary Income/Expense	
Income	
Base Fee Income	
Maintenance Fees	650.00
Sewer	15,987.65
Voluntary Lock-Off	280.00
Water	12,748.36
Total Base Fee Income	29,666.01
Interest Income	0.17
Town Hall Rental	70.00
Variable Income	
Door Hanger Fee	90.00
Late Fees	654.34
Water - Usage	2,654.51
Total Variable Income	3,398.85
Total Income	33,135.03
Gross Profit	33,135.03
Expense	
Bank Charges	
60400 - Bank Service Charges	41.03
Total Bank Charges	41.03
Board Members	
Stipends	300.00
Total Board Members	300.00
Contracted Expenses	
Board Clerk	300.00
Manager	4,833.34
Total Contracted Expenses	5,133.34
Sewer Expenses	
Alarm Monitoring	700.00
Amador Water - After Hour Cover	247.00
Amador Water - Routine Service	3,099.25
Amador Water Agency - Electric	1,148.62
Amador Water Agency - Repairs	154.95
Electricity - Sewer	2,363.63
Telephone - Sewer	104.15
Total Sewer Expenses	7,817.60
Town Hall Expenses	
Janitorial	240.00
Total Town Hall Expenses	240.00
Water Expenses	
Alarm Monitoring	300.00
Amador Water Agency-Electrical	553.12
Amador Water Agency-Meter Read	1,297.91
Amador Water Agency-Prev. Maint	637.66
Amador Water Agency-Routine	3,535.03
Amador Water Agency-State Repor	171.27
Amador Water Agency - Customers	330.05
Amador Water Agency - Repairs	2,569.35
Electricity - Water	1,587.17
Parts/Supplies	411.17
Telephone - Water	107.18

River Pines Public Utility District
Profit & Loss
March 2019

	Mar 19
Total Water Expenses	11,499.91
64900 · Office Expenses	
Filing Fees	7,937.62
Membership Dues	82.50
Postage/Shipping	97.20
Software	39.99
Supplies	783.91
Total 64900 · Office Expenses	8,941.22
66700 · Professional Fees	
Security Service/Maintenance	280.00
Total 66700 · Professional Fees	280.00
68600 · Utilities	
Disposal	92.63
Electricity - Office	29.26
Electricity - Town Hall	29.25
Electricity - Street Lights	125.13
Propane	559.63
68100 · Telephone - Office	61.15
Total 68600 · Utilities	897.05
Total Expense	35,150.15
Net Ordinary Income	-2,015.12
Other Income/Expense	
Other Income	
Wireless Site Lease	500.00
Total Other Income	500.00
Net Other Income	500.00
Net Income	-1,515.12



RIVER PINES PUBLIC UTILITY DISTRICT



MEETING DATE: March 20, 2019
FROM: Candi Bingham, General Manager
SUBJECT: Amador Water Agency (Operations & Billing)
AGENDA TYPE: Regular Meeting
ATTACHMENTS: No
OPERATIONS/BILLING PERIOD: December 2018, January & partial February 2019

WATER/DISTRIBUTION:

Meter Reads/Door Tags/Shut-Offs/Turn-Ons (Twice):	
• Shut-Offs/DoorTags/Turn-Ons -	\$875.20
• Meter Reads -	\$422.71
Meter Change Outs (4hrs.) -	\$182.16
Flush Hydrants (11.5 hrs.)-	\$637.66
Includes: Record minutes/gallons flushed	
Record static PSI	
Check physical water quality	
Check Chlorine Residual	
Note: hydrants are done monthly, weekly or annually	
Operate Well 6R Weekly (15hrs.) -	\$787.65
Well 2/3R Routine Maintenance/Check (13.75 hrs.) -	\$722.01
Plus: replaced defective 4-way valve on LMI Pump	
Alarm Testing & clean CL2 injector valves	
Gather Water Samples for Mandatory Testing (5.5 hrs.) -	\$288.80
Administration (3.0 hrs) -	\$157.87
Prepare Door Tags	
Take Payments & Make Deposits	
Prepare WO for Shut-Offs	
Mandatory Monthly Reports to State (3.5 hrs) -	\$171.27
Included mandatory response letter to state following inspection	
Supervisor Field Assessment (2.5 hrs.) -	\$209.42
Assessed fire hydrant install for Garnica	
Checked John Deere for hydrant install on Meadowview	
Meeting with Candi – re: hydrant/tank cleaning	
Supervisor Part Research (3.0 hrs.) -	\$245.01
Chlorine Analyzer Pump Well 2/3R	
Supervisor Assessment following Inspection (3.5 hrs.) -	\$285.84
Travel to Well 2/3R, Well 6R, Jaybird/Circle Tank	

And evaluate, inspect & operate per inspection

ELECTRICIAN – 6R Chlorine Pump (8 hrs.) - 8 hours over three different days	\$553.12
O.T CALL-OUTS (5hrs.) - 2-6-19 – Low chlorine alarm at Well 2/3R. Replaced injector, Bled gas from line. Primed chlorine analyzer. 2-8-19 – Power outage – power back on at Jaybird pump station. Put pumps back online.	\$470.35
2-7-19 (2hrs.) – Customer paid following shut-off & after hours. Turned water Back on.	\$172.18
1-17-19 (2hrs.) – Reset Jaybird tank after power failure	\$181.18
1-14-19 (5hrs.) – Supervisor Zone Alarm – Scada showed low free chlorine residual condition. Found multiple problems – pump airlocked, new leak on discharge tubing, And feed problem on CL17 chlorine analyzer. Disassembled chlorine pump And bleeder valve, clean inspected. Performed priming sequence on analyzer. Repaired leak on discharge tube. Disassembled injector fitting, clean inspected. Disassembled air bleeder valve on pump, cleaned reassembled.	\$612.56
EQUIPMENT/CONSTRUCTION/DISTRIBUTION (21 hrs.) - 3 Guys for 1.5 days – Used Vac Trailer, replaced hydrant Poured thrust block, back filled & cleaned everything up.	\$1,054.79
LEAK REPAIR (1.5 hrs.) -	\$68.31
CONSTRUCTION DEPT. (1.0 hrs.) - Remove fallen tree from road at Circle Tank	\$52.51
EQUIPMENT - SKID system Well 2/3R	\$3,970.36
PARTS/SUPPLIES - Standard Turbidity Kit (2100p) 240.17 Injection Valve & 4-way Discharge Valve – 139.90 Ready Mix & Red Concrete Brick – 31.10	\$411.17

SEWER:

12-31-18 & 1-2-19 – (8 hrs) – dig trench, move propane tank away from electrical At eastside liftstation per propane company.	\$391.36
1-4 thru 1-11-19 – (7.5 hrs.) – clean trash at eastside, daily waste plant routine, check Slate creek pump hours, desludge headworks and lift stations, refilled CL2, primed slate Creek, took grinder pictures	\$366.90

1-9 & 1-11-19 (9.0 hrs.) – Complete daily routine. Complete weekly lift station Routines and log all pump reads. Dispose headwork screenings. Measure & take Pictures of all wastewater backflow devices for new thermal jackets. Met Sweet Pea to pump Lift stations. Desludged all lift stations. CL2 delivery & transfer. Conduct pH & D.O. analysis.	\$445.32
1-2-19 – SUPERVISOR – (2hrs) – check eastside generator	\$154.95
1-25-19 (2.5 hrs.) – weekly routine. Transfer CL2 to available tank to standby	\$122.30
1-14 thru 1-22-19 – (12 hrs.) – daily/weekly routines. Wash down Hypalon and All pond edges. Check lift station and collection system due to severity of storm. Take bi-weekly samples, collect and transport.	\$593.76
1-23 & 1-24-19 – SUPERVISOR (4hrs.) – look over all operations & check out In flow meter.	\$309.91
1-28 & 2-1-19 – (4.5 hrs.) - weekly routine and check collection system	\$220.14
2-5-19 (2.0 hrs.) – monitor plant and check collection system in prep of rain.	\$130.02
2-1 thru 2-8-19 – (10.5 hrs.) – daily routine. Collect samples and transport. Daily plant and lift station routine. Dispose of headwork screenings. CL2 deliver And transport. Exercise generator at plant. Check collection system.	\$519.54
ELECTRICIAN – (6.5 hrs.) – Wastewater influent flow meter	\$449.45
MANDATORY MONTHLY STATE REPORTS – (.5 hrs.) -	\$22.15
ELECTRICIAN – OT – (3.0 hrs.) – Slate Creek lift station alarm – not running.	\$357.85
OT CALL-OUT – (3.5 hrs.) – Call-out due to high level at eastside lift station. Found pumps not running do to electrical issues – electrician dispatched – power Issue at control box.	\$341.32
On-Call after Hours (\$7 per week day; \$10 per weekend day)	
Distribution -	\$247.00
Water -	\$247.00
Wastewater -	\$247.00

NOTE: All rates include employee's benefits, employer's payroll taxes and Workers Compensation insurance.

NOTE: Amador Water Agency is the District's Certified Water Operator, Certified Distribution Operator, Certified Wastewater Operator, Electrician, Construction.

River Pines Public Utility District

Account QuickReport-Board Meetings

As of March 31, 2019

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Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
EI Dorado Checking						
Check	03/01/2019	debit	Candi Bingham		-2,416.67	7,365.66
Deposit	03/01/2019			Deposit	304.90	7,365.66
Check	03/01/2019	debit	USPS		-7.35	4,948.99
Check	03/01/2019	eft	Google Services		-25.00	5,253.89
Deposit	03/04/2019			Deposit	592.88	5,246.54
Deposit	03/05/2019			Deposit	149.71	5,221.54
Deposit	03/06/2019			Deposit	110.44	5,371.25
Deposit	03/06/2019			Deposit	200.00	5,964.13
Deposit	03/06/2019			Deposit	952.97	6,074.57
Deposit	03/06/2019			Deposit	529.79	6,274.57
Deposit	03/07/2019			Deposit	-14.99	7,227.54
Check	03/07/2019	eft	Adobe PDF		7,742.34	7,757.33
Deposit	03/08/2019			Deposit	728.61	8,470.95
Deposit	03/11/2019			Deposit	591.28	9,062.23
Deposit	03/11/2019			Deposit	326.76	9,388.99
Deposit	03/12/2019			Deposit	3,274.98	12,663.97
Deposit	03/12/2019			Deposit	148.97	12,812.94
Deposit	03/12/2019			Deposit	757.85	13,570.79
Deposit	03/13/2019			Deposit	153.00	13,723.79
Deposit	03/13/2019			Deposit	159.92	13,883.71
Deposit	03/13/2019			Deposit	294.49	14,178.20
Check	03/14/2019	debit	USPS		-7.35	14,170.85
Deposit	03/15/2019			Deposit	197.42	14,368.27
Check	03/15/2019	debit	Candi Bingham		153.46	14,521.73
Bill Pmt -Check	03/18/2019	13215	Aces Waste Services, Inc.	1175	-2,416.67	12,105.06
Bill Pmt -Check	03/18/2019	13216	Amador LAFCO	Final Invoice for Annexation/Bou...	-92.63	12,012.43
Bill Pmt -Check	03/18/2019	13217	Amador Water Agency	30018	-3,987.62	8,024.81
Bill Pmt -Check	03/18/2019	13218	Amerigas		-18,125.74	-10,100.93
Bill Pmt -Check	03/18/2019	13219	Anita Ebbinghausen	Stipend - March 2019	-290.11	-10,391.04
Bill Pmt -Check	03/18/2019	13220	AT&T - Water	209 245-4011 722 0	-107.18	-10,466.04
Bill Pmt -Check	03/18/2019	13221	Brent Stewart, P.E.	Alarm Monitoring	-1,000.00	-11,573.22
Bill Pmt -Check	03/18/2019	13222	California Bank & Trust	1030264749	-890.00	-12,463.22
Bill Pmt -Check	03/18/2019	13223	Gisele L. Wurzbarger	Board Clerk - March 2019	-300.00	-12,763.22
Bill Pmt -Check	03/18/2019	13224	Mission IT Solutions	Camera Maintenance	-280.00	-13,043.22
Bill Pmt -Check	03/18/2019	13225	Patrick Henry	Stipend - March 2019	-75.00	-13,118.22
Bill Pmt -Check	03/18/2019	13226	Richard Miller	Stipend - March 2019	-75.00	-13,193.22
Bill Pmt -Check	03/18/2019	13227	Rocky Raymond	Stipend - March 2019	-75.00	-13,268.22
Bill Pmt -Check	03/18/2019	13228	Staples	Stipend - March 2019	-331.31	-13,599.53
Bill Pmt -Check	03/18/2019	13229	Amerigas	Toner Cartridges & Envelopes	-269.52	-13,869.05
Deposit	03/18/2019			Deposit	320.06	-13,548.99
Check	03/18/2019	debit	AT&T - Sewer	209 245-3984 701 9	-104.15	-13,653.14
Invoice	03/19/2019	73381	Carlson, David	Bank Fee for Non-Sufficient Fun...	-5.00	-13,658.14
Invoice	03/19/2019	73381	Carlson, David	Bank Fee for Non-Sufficient Fun...	-5.00	-13,663.14
Invoice	03/19/2019	73381	Carlson, David	Returned Check	-60.38	-13,723.52
Invoice	03/19/2019	73381	Carlson, David	Returned Check	-82.75	-13,806.27
Invoice	03/19/2019	73381	Carlson, David	Returned Check	-61.42	-13,867.69
Deposit	03/19/2019			Deposit	452.32	-13,415.37

River Pines Public Utility District
Account QuickReport-Board Meetings
 As of March 31, 2019

Type	Date	Num	Name	Memo	Amount	Balance
Check	03/20/2019	debit	PG&E - Street Lights	7368064062-7	-125.13	-13,540.50
Check	03/20/2019	debit	PG&E - Office/Town Hall	6898952032-2	-58.51	-13,599.01
Check	03/20/2019	debit	PG&E - Water	3357284549-4	-455.78	-14,054.79
Check	03/20/2019	debit	PG&E - Water 2	2458584137-2	-1,131.39	-15,186.18
Check	03/20/2019	debit	PG&E - Sewer	8721806002-5	-2,363.63	-17,549.81
Check	03/20/2019	debit	Deluxe Business Products	Checks, Deposit Book & Deposit...	-226.30	-17,776.11
Deposit	03/20/2019			Deposit	14,352.63	-3,423.48
Deposit	03/20/2019			Deposit	292.12	-3,131.36
Deposit	03/21/2019			Deposit	474.44	-2,656.92
Deposit	03/22/2019			Deposit	-240.00	-2,896.92
Bill Pmt -Check	03/22/2019	13230	Angelica Hernandez	March & February 2019	-3,950.00	-6,846.92
Bill Pmt -Check	03/22/2019	13479	State Board of Equalization	Annexation - LAFCO	1,858.99	-4,987.93
Deposit	03/22/2019			Deposit	1,857.12	-3,130.81
Deposit	03/22/2019			Deposit	185.00	-2,945.81
Deposit	03/25/2019			Deposit	329.87	-2,615.94
Deposit	03/26/2019			Deposit	329.87	-2,286.07
Check	03/27/2019	eft	RingCentral		-61.15	-2,347.22
Check	03/27/2019	debit	USPS		-165.00	-2,512.22
Check	03/28/2019	debit	Deluxe Business Products	Checks & Deposit Book/Stamp f...	-226.30	-2,738.52
Deposit	03/28/2019			Deposit	201.08	-2,537.44
Deposit	03/29/2019			Deposit	166.15	-2,371.29
Deposit	03/31/2019			Interest	0.17	-2,371.46
Total El Dorado Checking					-10,066.65	-2,700.99
Total Bank Accounts					-10,066.65	-2,700.99
TOTAL					-10,066.65	-2,700.99

8A

River Pines Dept. Report

March 1 – March 29, 2019

Water Production/Sold

Well 2: 500,200 gallons

Total Produced: 1,004,779 gallons

Well 3R: 479,500 gallons

Total Sold: 556,299 gallons

Well 6R: 25,079 gallons

Unaccounted Loss: 45%*

Regulatory Compliance Specialist-

- Completed monthly reporting for water and wastewater. Including No Spill Report to CIWQS
- Working on electronic annual report to Division of Drinking Water

Wastewater-

- Influent flow 1,599,700 gallons. Effluent Discharged 861,500 gallons.
- Continue to maintain pond level and irrigate whenever possible.
- Continue to monitor collection system.
- Continue to maintain all lift stations.

Water-

- Completed all regulatory sampling.
- Staff continues to operate Wells 2 / 3R and 6R facilities
- Installed and tested new chlorine pump skid at Well 2/3R site.
- Installed new Rosedale filter cartridges at 6R site.

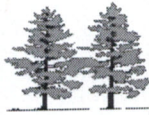
Distribution-

- Routine flushing
- Service line Leak Repair on River Trail (1gpm)

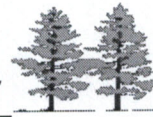
*After calculating the water produced up against the population and the days in the month, it shows residents are using 64 residential gallons per day. $1,004,779/510/31= 64$ RGPD. However, the amount sold is registering as 556,299 gallons. $556,299/510/31= 35$ RGPD. It appears the issue may be a combination of distribution losses and customer meters under-registering.

Prepared by: Andrea Hinton, Regulatory Specialist

Reviewed by: Rick Ferriera, Operations Manager



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

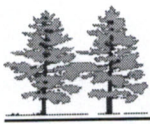
AGENDA ITEM – 8B

GENERAL MANAGER'S REPORT

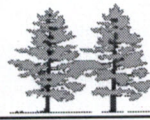
For the Month of: March 2019

1. Working with AWA's engineer and Pat Dunn on revision to Bid packets for monitoring wells
2. Filed (3) Lien Removals
3. Attended Prevailing Wage Workshop
4. Working on Bids for graveling access road for Monitoring Wells.
5. Weekly Bank Deposits
6. Monthly Service Billing
7. Monthly Late Notices
8. Monthly 48 Hour Notices
9. Updated Website
10. Agenda & Packets

Will be in the River Pines Office May 15th through May 21st .



RIVER PINES PUBLIC UTILITY DISTRICT



MEETING DATE: April 17, 2019
FROM: Candi Bingham, General Manager
SUBJECT: Agenda Item 9a
AGENDA TYPE: Regular Meeting
ATTACHMENTS: Yes

BACKGROUND: There are four (4) pieces of scrap roof metal that have been laying in the field behind the shop for years. The District was made an offer for the pieces. They were put on the website available and the District received one (1) offer.

BUDGET IMPACT: The following:

Offer - \$20 per piece. Total payment to District \$80.





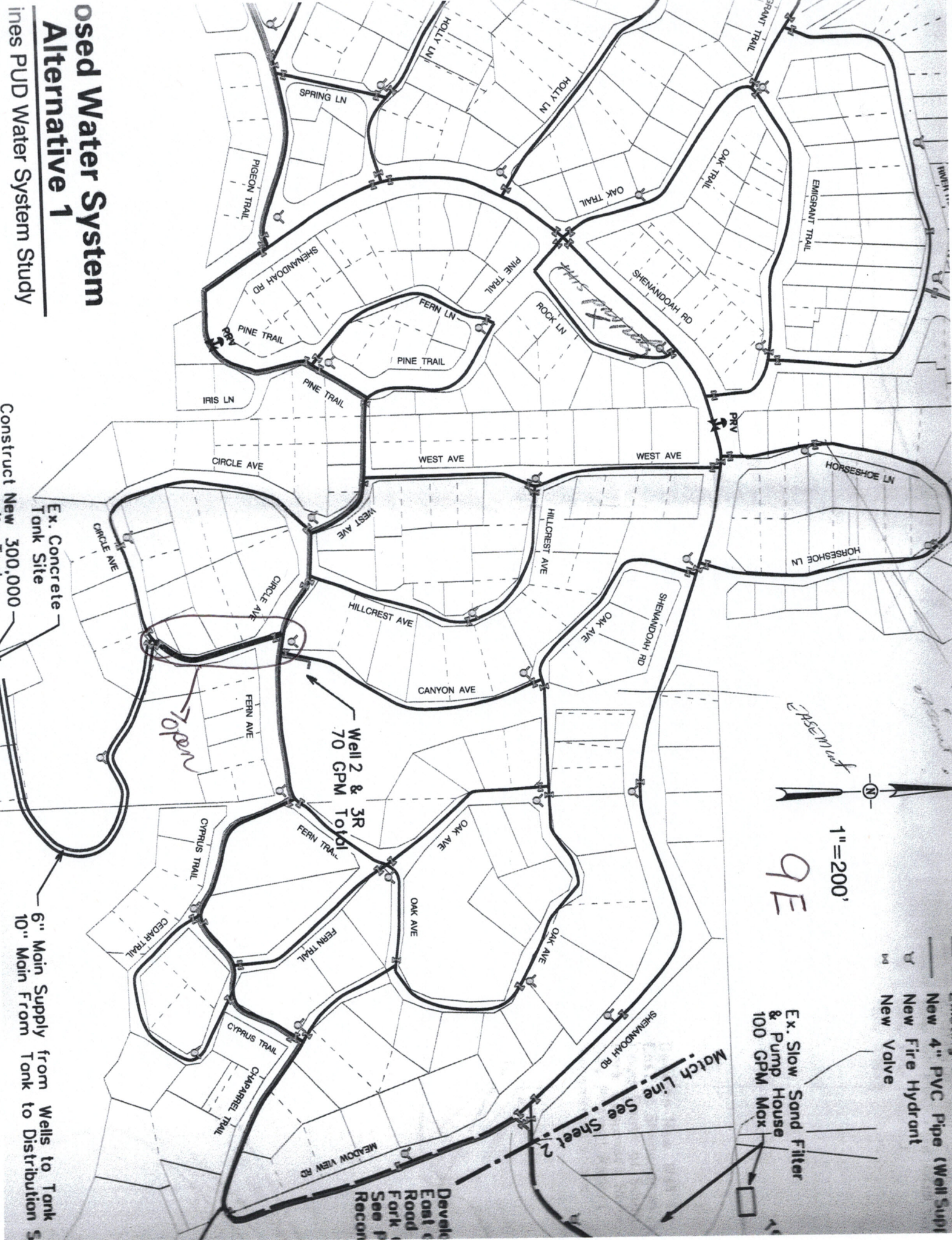
Used Water System Alternative 1

nes PUD Water System Study

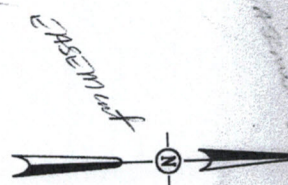
Construct New 300,000

Ex. Concrete Tank Site

6" Main Supply from Wells to Tank
10" Main From Tank to Distribution



1"=200'
QE

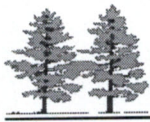


- New 4" PVC Pipe (Well Supl)
- New Fire Hydrant
- New Valve

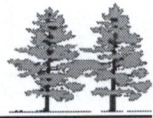
Ex. Slow Sand Filter
& Pump House
100 GPM Max

Match Line See Sheet 2

Develop East Fork
See Recom



RIVER PINES PUBLIC UTILITY DISTRICT



MEETING DATE: April 17, 2019
FROM: Candi Bingham, General Manager
SUBJECT: Agenda Item 9f
AGENDA TYPE: Regular Meeting
ATTACHMENTS: No

BACKGROUND: There have been a few instances now where customer who receive a lock-off following a 48 hour notice, pay after hours. After hours, being after 4 pm. AWA operators are on OT call after 4 pm, however, the AWA office is open until 5 pm and payments may be made online at anytime.

The average cost to the District for AWA to un-lock a meter after 4 pm is \$170. One hour travel time each way (at OT rate).

RECOMMENDATION: The District should have an “after hour” service fee on its’ Rate Schedule. Door tags have two (2) days to be paid. The District should not have to consume the cost of those customers that wait past the deadline to pay and have their water turned back on.

This would be on the May Agenda for the Board of Directors to pass by Resolution if the Board wishes to adopt an “after hour” service fee.

BUDGET IMPACT: The following:

Flat Rate - \$170 After Hour Service Fee.