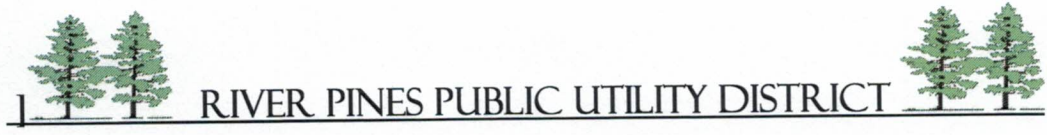


6A



REGULAR MINUTES

**Wednesday, September 12, 2018
ACTION MINUTES**

1. CALL TO ORDER: The meeting was called to order by Vice-Chairman Raymond at 5:30 p.m.

2. ROLL CALL:

Director Rosco Raymond
Director Anita Ebbinghausen
Director Patrick Henry

Candi Bingham, General Manager – Via Phone
Gisele Wurzburger, Board Clerk

ABSENT:

Director Richard Miller
Director Mark Etter

3. PLEDGE OF ALLEGIANCE: Vice-Chairman Raymond led the Pledge of Allegiance.

4. AGENDA:

Motion by Board Member Henry, seconded by Board Member Ebbinghausen, and carried by a 3 to 0 vote to approve the Regular Agenda dated September 12, 2018 as amended. Motion passed by the following vote:

- AYES: Ebbinghausen, Henry, Raymond**
- NOES: None**
- ABSTAIN: None**
- ABSENT: Miller, Etter**

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Karla Christensen reported she was not able to obtain a copy of the agenda packet from the District's website. Board Clerk Wurzburger checked the website on her phone and also noted the agenda packet was not posted for review.

Richard Delosier was present to state he has had problems with the Post Office and missing mail. He stated he had call the District's phone and left two messages regarding the problem with his account and had not received any response. He stated the District's phone number is not on the monthly bill.

General Manager Bingham stated Amador Water Agency posted his payment and the late charge had been voided which would reflect on his next invoice. She stated there were no voicemail messages on the District's phone from Mr. Delosier. She stated the District's phone number is 209-245-6723 and she answers all voice messages recorded at that number.

Nel Raymond reported the River Pines Clean Up Day is scheduled for Saturday September 15 from 9:00 a.m. to 11:00 am at the Town Hall.

Augi Gonzaga was presented to state his concern regarding the new sewer rate increase and appointing a personnel committee to discuss hiring a local General Manager/Bookkeeper.

Karla Christensen also noted the District's Bylaws also address personnel committee.

General Manager Bingham noted for the record that the Notice of Intent was mailed, and the customers should be receiving it any day. She suggested an agenda item be placed on the next agenda to appoint a Personnel Committee to address the customer's concern regarding the General Manager's Contract.

6. MINUTES: Discussion / Approval.

A. August 8, 2018 Regular Meeting.

Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 3 to 0 vote to approve the Minutes dated August 8, 2018 as amended. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: Miller, Etter

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending August 31, 2018.
- b. Expenditure Report - Submitted Check Approval through August 31, 2018.

Vice-Chairman Raymond opened the public discussion. Hearing no comments from the public, Vice-Chairman Raymond closed the public discussion.

Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 3 to 0 vote to approve the Consent Items - Period Ending August 31, 2018. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: Miller, Etter

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – no report was submitted. The report was received after the agenda packet was prepared. complete details.

General Manager Bingham reiterated she spoke to the Amador Water Agency regarding the big difference in the Water Production Total Loss percentage number - total lost was 21.6%.

Vice-Chairman Raymond opened the public discussion. Hearing no comments from the public, Vice-Chairman Raymond closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

Vice-Chairman Raymond opened the public discussion. Hearing no further comments from the public, Vice-Chairman Raymond closed the public discussion.

General Manager Bingham reported she would be at the District September 17th through September 21st.

9. BOARD MATTERS: Discussion / Action / Direction to Staff.

a. Food Bank Town Hall Access. Discussion/Possible Action.

General Manager Bingham reported Lee King, District representative for the Food Bank turned in the key for the Town Hall. She suggested the District provide the Food Bank with a Town Hall key for future access.

Vice-Chairman Raymond opened the public discussion. Augie Gonzaga spoke in favor of this recommendation. Hearing no further comments from the public, Vice-Chairman Raymond closed the public discussion.

Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 3 to 0 vote to approve providing the Food Bank a Key for Town Hall Access. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: Miller, Etter

b. Proposition 218 Process Sewer Rate Increase Update. Discussion/Possible Action.

General Manager Bingham reported the provided “Notice of Intended Sewer Rate Change” was mailed out to the all property owners of record that are directly responsible for payment for RPPUD sewer charges, posted on the bulletin board and at the Post Office. The Public Hearing will be held during the regular meeting of the RPPUD Board of Directors on November 14, 2018 at 5:30 p.m.

Reason for Rate Increase: The proposed increase will be used for all aspects of the District, including but not limited to:

1. Operations and maintenance; and
2. Professional services; and
3. Capital facility repairs and improvements. Reserve funds must be available for emergencies and for known major repairs currently required to maintain a functions wastewater treatment system.

Basis for Rate Increase:

1. April 2017 RPPUD received a violation from the Central Valley Regional Water Quality Control Board requiring the District to install three Monitoring Wells to be part of the Wastewater Treatment Plant to test the ground water for contamination. Estimated cost \$56,000 to \$76,000 which includes cost for Hydrogeological and Drilling Services and County Permit.
2. State also requires the District submit regular testing of the Monitoring Well samples which would add additional cost to the District’s already monthly testing and reporting costs.

3. Since the installation of the Wastewater Treatment Plant in the mid 1980's none of the sewer system has been updated or replaced. An engineer has reviewed the Plant's as-built plans and determined the sewer pond liners have reached their serviceable lifespan. Estimated cost to replace the liners of the three ponds, which includes engineer, geologists and lining contractors is estimated to be a minimum of \$100,000.
4. The Sewer Rates have been \$57.75 since the mid 1980's and the District cannot continue to operate and maintain a sewer system with the regulations that are required by the Central Valley Regional Water Quality Control Board

Pursuant to Proposition 218 support for or opposition to any or all the proposed rate and fee schedule change prior to the close of the public hearing – this must be a written protest and **MUST** contain the following information:

1. A statement that it is a protest against the proposed change(s) which is the hearing subject; and
2. Name of the record property owner; and
3. Identify of the affected parcel by Assessor's Parcel Number (APN) or service address; and
4. Original signature of the record property owner of the affected parcel - according to Article XIII6a2.?

Written protests **MUST** be submitted to the Board of Directors by:

1. Delivery to the RPPUD Office, 22900 Canyon Avenue, River Pines, CA; or
2. Mail to RPPUD, Attention: Board of Directors, P.O. Box 70, River Pines CA 95675; or
3. Personally, submit the protest at the public hearing prior to its close.

Board Member Ebbinghausen reiterated the Sewer Rates need to be increased and that there had not been a sewer rate increase since the 1980's.

Board Clerk Wurzburger noted for the record the new proposed rate increase that were discussed at August 8th meeting and noted the following option was approved for consideration on the Proposition 218 notice.

- 1. Approve Option 4 – Residential customer's rate increase in the amount of \$25.00 making the sewer rate \$82.75.**
- 2. Approve Option 4 - Commercial customer's rate increase would also have their new rate calculated with the same percentage \$25.00 rate increase.**
- 3. Start date on the new rate be January 1, 2019.**
- 4. Revisit a rate increase in 3 years.**

Vice-Chairman Raymond opened the public discussion. Augie Gonzaga, Karla Christensen and Nell Raymond spoke regarding the Proposition 218 Process Sewer Rate Increase. Hearing no further comments from the public, Vice-Chairman Raymond closed the public discussion.

No action taken.

**c. Public Hearing – River Pines Public Utility District Bylaws, Rules, and Procedures.
Discussion/Possible Action.**

Vice-Chairman Raymond noted for the record this item was for discussion only and there was no written report was submitted on this item.

General Manager Bingham reported the first reading of Ordinance 2018-01 to amend River Pines Public Utility District Bylaws, Rules and Procedures will be submitted at the October 10th meeting for consideration.

Vice-Chairman Raymond opened the public discussion. Karla Christensen spoke about the Bylaws, Rules, and Procedures. Hearing no further comments from the public, Vice-Chairman Raymond closed the public discussion.

No action taken.

d. Sewer Ponds Relining/Monitoring Wells Update. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham reported there would be no discussion or action taken on this matter due to a legal issue. She scheduled a Special Closed Session meeting on Wednesday, September 19th at 4:00 p.m.

No action taken.

e. LAFCO Annexation Mapping Amador Parcels Update. Discussion/Possible Action.

No written report was submitted on this item.

No action taken.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.

Vice-Chairman Raymond reported the Lowe's grant application for the Town Hall repairs was denied. He reported General Manager Bingham had also applied for a U.S.D.A. Loan which was a backup loan for those repairs.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

No written report was submitted on this item. Vice-Chairman Raymond provided a brief update on the committee meetings and no action was taken.

- a. Standby Fee Determination Committee. Discussion/Possible Action.
- b. Town Hall Improvement Committee. Discussion/Possible Action.
- c. Solar Panel Committee. Discussion/Possible Action.
- d. Water Rights Committee. Discussion/Possible Action.

12. FUTURE AGENDA TOPICS:

- a. Fire Marshal Evacuation Plan Presentation.
- b. Follow-up Fire Hydrant Testing.
- c. Change meeting time of District meetings.
- d. Bylaws - Improved description - Billing late notices/late charges calculation.
- e. Appoint Finance Committee.
- f. Appoint Personnel Committee.
- g. First Reading amend Bylaws, Rules and Procedures.
- h. First Reading amended Standby Fee Ordinance.
- i. LAFCO Annexation Mapping Amador Parcels update.

13. ADJOURNMENT: The meeting adjourned at 6:56 p.m.

Respectively submitted,
Gisele Wurzbarger, Board Clerk

7A

River Pines Public Utility District
Profit & Loss by Class
September 2018

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Amador County Auditor's Warrant HO & Timber Tax	12.53	12.53	25.06
Total Amador County Auditor's Warrant	12.53	12.53	25.06
Base Fee Income			
Sewer	12,796.93	0.00	12,796.93
Stanby	171.66	171.65	343.31
Voluntary Lock-Off	122.50	122.50	245.00
Water	0.00	14,246.37	14,246.37
Total Base Fee Income	13,091.09	14,540.52	27,631.61
Interest Income	0.00	0.39	0.39
Town Hall Rental	10.00	10.00	20.00
Variable Income			
Late Fees	292.67	279.51	572.18
Service Connection Fee	32.86	32.89	65.75
Water - Usage	0.00	5,297.74	5,297.74
Total Variable Income	325.53	5,610.14	5,935.67
Total Income	13,439.15	20,173.58	33,612.73
Gross Profit	13,439.15	20,173.58	33,612.73
Expense			
Board Members			
Stipends	187.50	187.50	375.00
Total Board Members	187.50	187.50	375.00
Contracted Expenses			
Manager	2,416.66	2,416.68	4,833.34
Total Contracted Expenses	2,416.66	2,416.68	4,833.34
Sewer Expenses			
Alarm Monitoring	700.00	0.00	700.00
Amador Water - After Hour Cover	247.00	0.00	247.00
Amador Water Agency-State Repor	33.25	0.00	33.25
Amador Water Agency - Electric	128.04	0.00	128.04
Amador Water Agency Maintenance	1,321.64	0.00	1,321.64
Electricity - Sewer	4,234.23	0.00	4,234.23
Sewer - Parts/Supplies	373.78	0.00	373.78
Telephone - Sewer	108.15	0.00	108.15
Total Sewer Expenses	7,146.09	0.00	7,146.09
Town Hall Expenses			
Janitorial	120.00	120.00	240.00
Total Town Hall Expenses	120.00	120.00	240.00
Water Expenses			
Alarm Monitoring	0.00	300.00	300.00
Amador Water - After Hour Cover	0.00	494.00	494.00
Amador Water Agency-Electrical	0.00	289.83	289.83
Amador Water Agency-Meter Read	0.00	378.47	378.47
Amador Water Agency-Routine	0.00	1,011.91	1,011.91
Amador Water Agency-State Repor	0.00	66.52	66.52
Amador Water Agency - Repairs	0.00	1,762.86	1,762.86
Electricity - Water	0.00	2,938.85	2,938.85
Supplies	0.00	273.37	273.37
Total Water Expenses	0.00	7,515.81	7,515.81
64900 · Office Expenses			

River Pines Public Utility District
Profit & Loss by Class
September 2018

	Sewer	Water	TOTAL
Postage/Shipping	13.90	13.90	27.80
Software	7.49	7.50	14.99
Supplies	184.30	184.30	368.60
Website Service	50.00	50.00	100.00
Total 64900 · Office Expenses	255.69	255.70	511.39
66700 · Professional Fees			
Security Service/Maintenance	280.00	280.00	560.00
Total 66700 · Professional Fees	280.00	280.00	560.00
68600 · Utilities			
Electricity - Office	0.00	31.72	31.72
Electricity - Town Hall	31.71	0.00	31.71
Electricity - Street Lights	69.82	69.83	139.65
68100 · Telephone - Office	30.41	30.42	60.83
Total 68600 · Utilities	131.94	131.97	263.91
Total Expense	10,537.88	10,907.66	21,445.54
Net Ordinary Income	2,901.27	9,265.92	12,167.19
Other Income/Expense			
Other Income			
Grant Income - DWSRF	0.00	13,883.00	13,883.00
Wireless Site Lease	500.00	500.00	1,000.00
Total Other Income	500.00	14,383.00	14,883.00
Other Expense			
DWSRF Grant - Surveying	0.00	13,882.87	13,882.87
Total Other Expense	0.00	13,882.87	13,882.87
Net Other Income	500.00	500.13	1,000.13
Net Income	3,401.27	9,766.05	13,167.32

River Pines Public Utility District
Balance Sheet
As of September 30, 2018

	Sep 30, 18
ASSETS	
Current Assets	
Checking/Savings	
Bank Accounts	
El Dorado Checking	34,882.67
El Dorado Checking-5866 FEMA	0.16
El Dorado Checking - 3101 Laif	813.14
El Dorado Savings-9447 Capital	37,201.79
El Dorado Savings - Deposits	800.00
El Dorado Savings - DWSRF 7714	1,869.76
Total Bank Accounts	75,567.52
California Bank & Trust - Water	19,671.13
Change Till	75.00
LAIF Investment Fund - Sewer	299,634.66
Total Checking/Savings	394,948.31
Accounts Receivable	
11000 · Accounts Receivable	51,317.11
11200 · Allowance for Doubtful Accounts	-37,000.00
Total Accounts Receivable	14,317.11
Other Current Assets	
12000 · Undeposited Funds	4,770.29
Total Other Current Assets	4,770.29
Total Current Assets	414,035.71
Fixed Assets	
Accumulated Depreciation	-1,086,420.00
Fixed Assets	
Building - Sewer	5,789.94
Building - Water	80,441.78
Equipment - Sewer	40,043.81
Equipment - Water	95,780.92
Land - Sewer	1,952.12
Land - Water	13,310.51
Office Equipment - Sewer	4,676.99
Office Equipment - Water	5,115.26
System - Sewer	603,941.83
System - Water	792,643.61
Total Fixed Assets	1,643,696.77
Work In Progress - DWSRF	430,756.67
Total Fixed Assets	988,033.44
Other Assets	
Utility Encroachment - Deposit	828.18
Total Other Assets	828.18
TOTAL ASSETS	1,402,897.33
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	2,282.33
Total Accounts Payable	2,282.33
Other Current Liabilities	
Payroll Taxes	-5,361.90

River Pines Public Utility District
Balance Sheet
As of September 30, 2018

	Sep 30, 18
Security Deposits - 50/50 W/S	800.00
Total Other Current Liabilities	-4,561.90
Total Current Liabilities	-2,279.57
Long Term Liabilities	
Bank & Trust - Water	76,000.00
Deferred Grant Income	421,511.00
Total Long Term Liabilities	497,511.00
Total Liabilities	495,231.43
Equity	
32000 · Retained Earnings	901,421.67
Net Income	6,244.23
Total Equity	907,665.90
TOTAL LIABILITIES & EQUITY	1,402,897.33

River Pines Public Utility District
Account QuickReport-Board Meetings
 As of September 30, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
El Dorado Checking						
Deposit	09/04/2018			Deposit	6,105.79	25,257.53
Deposit	09/04/2018			Deposit	130.00	31,363.32
Check	09/05/2018	debit	USPS	Postage	-26.80	31,493.32
Deposit	09/05/2018			Deposit	165.91	31,466.52
Deposit	09/06/2018			Deposit	292.77	31,632.43
Deposit	09/06/2018			Deposit	431.36	31,925.20
Deposit	09/06/2018			Deposit	133.67	32,356.56
Deposit	09/06/2018			Deposit	536.26	32,490.23
Check	09/07/2018	eft	Adobe PDF		-14.99	33,026.49
Check	09/07/2018	debit	PG&E - Water 2	2458584137-2	-2,535.71	30,475.79
Deposit	09/07/2018			Deposit	521.45	30,997.24
Check	09/10/2018	debit	PG&E - Sewer	8721806002-5	-4,234.23	26,763.01
Check	09/10/2018	debit	PG&E - Water	3357284549-4	-403.14	26,359.87
Check	09/10/2018	debit	PG&E - Office/Tow...	6898952032-2	-63.43	26,296.44
Check	09/10/2018	debit	PG&E - Street Lights	7368064062-7	-139.65	26,156.79
Deposit	09/10/2018			Deposit	872.78	27,029.57
Deposit	09/11/2018			Deposit	370.00	27,399.57
Deposit	09/12/2018			Deposit	1,015.66	28,415.23
Deposit	09/12/2018			Deposit	521.88	28,937.11
Deposit	09/12/2018			Deposit	1,299.74	30,236.85
Deposit	09/13/2018			Deposit	126.65	30,363.50
Check	09/14/2018	debit	USPS		-1.00	30,362.50
Deposit	09/14/2018			Deposit	247.81	30,610.31
Check	09/15/2018	eft	Candi Bingham	September Services	-2,416.67	28,193.64
Deposit	09/17/2018			Deposit	9,987.90	38,181.54
Deposit	09/17/2018			Deposit	413.63	38,595.17
Check	09/18/2018	debit	Mission IT Solutions	Security Cameras	-280.00	38,315.17
Check	09/18/2018	debit	Digital Deployment	Website	-50.00	38,265.17
Deposit	09/19/2018			Deposit	1,704.58	39,969.75
Bill Pmt -Check	09/19/2018	13113	Amador Water Age...	30018	-6,380.67	33,589.08
Bill Pmt -Check	09/19/2018	13114	Angelica Hernandez	Town Hall Service for Septembe...	-240.00	33,349.08
Bill Pmt -Check	09/19/2018	13115	Anita Ebbinghausen	Stipend - October 2018	-75.00	33,274.08
Bill Pmt -Check	09/19/2018	13116	Brent Stewart, P.E.	Alarm Monitoring	-1,000.00	32,274.08
Bill Pmt -Check	09/19/2018	13117	California Bank & T...	1030264749	-890.00	31,384.08
Bill Pmt -Check	09/19/2018	13118	Mark Etter	Stipend - October 2018	-75.00	31,309.08
Bill Pmt -Check	09/19/2018	13119	Patrick Henry	Stipend - October 2018	-75.00	31,234.08
Bill Pmt -Check	09/19/2018	13120	Richard Miller	Stipend - October 2018	-75.00	31,159.08
Bill Pmt -Check	09/19/2018	13121	Rocky Raymond	Stipend for October 2018	-75.00	31,084.08
Bill Pmt -Check	09/19/2018	13122	Staples	toner cartridges, paper, folders	-368.60	30,715.48
Check	09/19/2018	debit	Digital Deployment	Website Hosting	-50.00	30,665.48
Check	09/19/2018	debit	Mission IT Solutions	Security Cameras	-280.00	30,385.48
Deposit	09/19/2018			Deposit	620.83	31,006.31
Deposit	09/20/2018			Deposit	263.48	31,269.79
Deposit	09/21/2018			Deposit	2,893.97	34,163.76
Check	09/21/2018	debit	AT&T - Sewer	209 245-3984 701 9	-108.15	34,055.61
Deposit	09/21/2018			Deposit	343.76	34,399.37
Deposit	09/24/2018			Deposit	911.13	35,310.50

River Pines Public Utility District
Account QuickReport-Board Meetings
As of September 30, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	09/25/2018			Deposit	166.35	35,476.85
Check	09/25/2018	eft	Candi Bingham	October services	-2,416.67	33,060.18
Deposit	09/26/2018			Deposit	854.51	33,914.69
Deposit	09/26/2018			Deposit	276.26	34,190.95
Deposit	09/26/2018			Deposit	209.08	34,400.03
Deposit	09/26/2018			Deposit	403.08	34,803.11
Check	09/27/2018	eft	RingCentral	Office Phone	-60.83	34,742.28
Deposit	09/28/2018			Deposit	140.00	34,882.28
Deposit	09/30/2018			Interest	0.39	34,882.67
Total EI Dorado Checking					9,625.14	34,882.67
Total Bank Accounts					9,625.14	34,882.67
TOTAL					9,625.14	34,882.67

River Pines Dept. Report

September 1 – September 30, 2018

August Water Production/Sold

Well 2: 491,900 gallons	Total Produced: 845,195 gallons
Well 3R: 337,400 gallons	Total Sold: 887,439 gallons
Well 6R: 15,895 gallons	Unaccounted Loss: 5%

Regulatory Compliance Specialist-

- Completed August monthly reporting for water and wastewater. Including No Spill Report to CIWQS.

Wastewater-

- Influent flow 1,111,000 gallons. Effluent Discharged: 318,400 gallons.
- Continued to monitor and run the complete wastewater system from plant to collections.
- Checking known areas of concern and jetting monthly.
- Maintaining grounds and sprayfields and emptying storage pond by October 1st deadline.

Water-

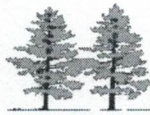
- Completed all regulatory sampling.
- Staff responded to a power failure and initiated generator start up and monitored and hauled fuel during extended outage.
- Routine operation and Maintenance

Distribution-

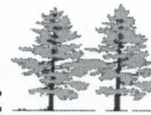
- Routine flushing

Prepared by: Andrea Hinton, Regulatory Specialist

Reviewed by: Damon Wyckoff, Operations Manager



River Pines Public Utility District



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

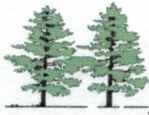
GENERAL MANAGER'S REPORT For Water/Wastewater Operations September 2018

WATER:

- Fixed leak on ¼" d2 line at injection point at Well 2/3R
- Installed new CL2 pump at 6R
- Re-Calculated turbidimeter & dialed CL2 stroke & speed on new pump
- Flushed Hydrants
- Call-Out after hours for low cl2 alarm at Well 2/3R. Purged gas in injection line.
- Replaced cl2 line on backside of pump
- 6R alarm testing & repaired hole on side of CT tank
- Weekly sample testing
- Electrical staff checked meter sensor at Well 2/3R
- Replaced failed GFI outlet at Circle Tank – needed for cameras
- Unlocked meter and verified no leaks after long period of shut-off
- Repaired meter spud on customer side of meter – customer called in leak (Candi billed customer for work)
- Repaired leaking chlorine line at Well 2/3R and cleaned area
- Routine maintenance

SEWER:

- Routine Sewer checks
- Weekly Lift Station cleaning and checks
- Monthly Sewer Samples/Testing
- Replaced/Installed new cl2 transfer pump and drum (old one was past serviceable life)
- Wash down, scrape floats of grease and check alarms at lift stations
- Dispose of headworks screenings
- Deliver new chlorine barrels
- Rode through spray fields to check sprinkler heads and hour meters



AGENDA ITEM – 8B

GENERAL MANAGER'S REPORT

For the Month of: September 2018

1. Followed up with Matt Toma regarding to maps/descriptions for Amador parcels. Maps were to be completed by October 5th. Descriptions will not be completed until the 19th/20th. Description person won't be back until that date. I informed them that Roseanne Chamberlain will be returning from vacation on the 19th and they need to be completed so that she can get filed with the State. This will not happen because once Toma finishes the county will need to review and approve.
2. Sent bid packets to well drilling companies. Gave them 30 days to respond. Once I receive, they will be placed on the Agenda for Board approval. Packets were sent to a list of qualified drillers given to me by Patrick Henry and Pat Dunn.
3. Drone project was completed by Cal.Net. They were expecting to get me a price estimate by October 5th. They stated that it was a success and they will be able to provide internet to the community. Still waiting for all the details. Amador Water Agency does not have any information that I do not have.
4. Was contacted by a customer who would like to build on a lot which currently is billed at Voluntary Lock off. Asked AWA to verify water/sewer connection. Water connection has been verified, but sewer has not. It is buried. Since property has water, my guess is that it has sewer.
5. Amador Water Agencies Operation Supervisor will be leaving at the end of October... 😞. This is very sad. Hoping they hire someone that is as caring about RP's needs.
6. Fire Hydrant inspection was completed on September 19th. All hydrants were in good working order except one. Plymouth Fire Dept. relayed to me that they would let Amador Water Agency know so that the repair could be done.

7. Was contacted by AWA sewer Supervisor. The hour meters in the spray fields are failing. So far one has gone out and is being replaced. There are approximately six in all. He will replace as they fail.
8. Weekly Bank Deposits
9. Monthly Service Billing
10. Monthly Late Notices
11. Monthly 48 Hour Notices
12. Updated Website
13. Agenda & Packets

Will be in the River Pines Office – October 22nd through October 26th.

Note: There will be no late fee for all payments made on the 22nd of October. Late Notices will be mailed on the 23rd. This was stated on the September billing as well.

RIVER PINES PUBLIC UTILITY DISTRICT ORDINANCE 2018-02

BE IT ENACTED BY THE BOARD OF DIRECTORS OF THE RIVER PINES PUBLIC UTILITY DISTRICT THAT:

1. Standby Fee shall be changed to Maintenance Fee on the District's Rate and Fee Schedule.
2. Maintenance Fee shall be collected on all parcels within the District that are not now on metered service and have no water or sewer connection to the property.
3. The Maintenance Fee shall be placed in a CAPITAL IMPROVEMENT ACCOUNT.
4. The Fee shall be used for planning and construction of physical improvements, repairs and replacement of equipment and facilities in the water and wastewater system which are of general benefit to the District. The improvements include development and construction of new sources of water supply, water treatment facilities, water storage facilities, water transmission and distribution facilities, and all wastewater related operations.
5. The Base Rate to be charged to each parcel not now on metered service and no water or wastewater connections will be \$10.00 per month.
6. This Fee is due the first of each month and will be delinquent if not paid by the 20th of each month. A Late Fee of 10% per month will be charged to each delinquent account after 30 days and a 1.5% Late Fee per month will be charged for balance more than 30 days delinquent.
7. If the Fee is not paid the District will cause the total amount that is due plus Late Fees to be assessed against the property. The total will then become part of the secured Tax Roll to be collected by the County of Amador annually. The District will also place a Lien on the property for the amount due plus Late Fees.
8. The said Fee is to remain a permanent assessment against the property. Should the property be sold, the new owner will then be responsible for the payment of the Fee.
9. The Fee will terminate whenever the property is equipped with regular water and/or wastewater connection(s). All Fees paid since May 1985 Resolution and Ordinance #90-001, dated July 26, 1990 shall be credited up to a maximum of \$1,000 to be applied toward the Impact Fee of \$7,500 water and/or Impact of \$7,748 wastewater paid at the time of construction.
10. Exemption to the Fee:
11. (a). Certain parcels within the District that will not be buildable as set forth in the county codes.
 - It will be the responsibility of the property owner to request in writing a Fee Waiver Form
 - The final decision as to whether Fee will be waived will be reserved by the Board. It will be the responsibility of the property owners to obtain written confirmation from County Building Department that a parcel is unbuildable.

12. A property owner who owns a parcel that abuts the parcel on which their owner-occupied residence is located and is on metered service, may submit a request for decrement if buildable of the Fee on no more than one parcel for privacy. Any Fee, so deferred, shall become a lien on the parcel and will be payable from escrow upon sale. The property owner will be sent a notice of fees accrued to date every six months.
13. Effective date of this Ordinance shall be December 1, 2018.

THIS ORDINANCE WAS PASSED AND ADOPTED AT A REGULAR MEETING ON THE 10TH DAY OF OCTOBER 2018.

AYES:
NOES:
ABSTAIN:
ABSENT:

RIVER PINES PUBLIC UTILITY DISTRICT
Board of Director

Rick Miller, Board Chairman

Attest:

I Gisele Wurzberger, Clerk of the River Pines Public Utility District hereby certify and attest under penalty of perjury under the laws of the State of California that the foregoing is a full, true and correct copy of Ordinance 2018-02, passed by the Board of Directors of the River Pines Public Utility District at a regular meeting held the 10th day of October 2018, and duly signed by its Chairman, Rick Miller in my presence.

RIVER PINES PUBLIC UTILITY DISTRICT

By:

X

Gisele Wurzberger
Clerk of the Board