



REGULAR MINUTES
February 21, 2024
ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Rewitzer at 6:00 p.m.

2. ROLL CALL: Via Phone

Director John Chapman
Director Karla Christensen
Director Anita Ebbinghausen
Director Roscoe Raymond
Director Eric Rewitzer

Candi Bingham, General Manager -Via Phone
Leslie Garrett, Office Manager
Gisele Wurzburger, Board Clerk – Via Phone

ABSENT:

3. PLEDGE OF ALLEGIANCE: Chairman Rewitzer led the Pledge of Allegiance.

4. AGENDA:

Motion by Board Member Ebbinghausen, seconded Vice-Chairman Raymond and carried by a 5 to 0 vote to approve the Regular Agenda dated February 21, 2024 as presented.

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer

NOES: None

ABSTAIN: None

ABSENT: None

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Ken Deaver, Amador Water Agency District 5 Board Director Russel Robinson was present to observe the meeting.

Alex Hesley, Fern Lane was present to discuss a line from his property that was leaking.

General Manager Bingham reported Amador Water Agency stated it was an illegal line going into the property AWA tested the water and there was no Chlorine detected therefore the water was not from the District's Distribution System.

Chairman Rewitzer suggested that Amador Water Agency needs to meet with the property owner to settle this matter.

General Manager Bingham reported Amador Water Agency has tried several times to get together with the owners and they have been out 5 or 6 times trying to figure this out and reiterated Amador Water Agency stated it was an illegal line going into the property. She stated Amador Water Agency employees are off at 4:00 p.m.

and the property owner was not able to meet them before 4:00 p.m. She also noted this needs to be resolved because the customer is not paying his water bill until this has been resolved.

General Manager Bingham instructed Office Manager Garrett to take care of this and meet with the homeowner so that this information can be forwarded to Amador Water Agency.

Board Member Chapman stated he would investigate this situation and report back to Office Manager Garrett so she can discuss the findings with Amador Water Agency to resolve this situation.

6. MINUTES: Discussion / Approval.

a. January 17, 2024, Regular Meeting.

Board Member Ebbinghausen stated she was absent at the January 17, 2024, meeting.

Motion by Board Member Chapman, seconded by Vice-Chairman Raymond, and carried by a 4 to 1 vote to approve the Minutes dated January 17, 2024, as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: Ebbinghausen
ABSENT: None

7. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending January 31, 2024.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Rewitzer closed the public discussion.

b. Expenditure Report - Submitted Check Approval through January 31, 2024.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Rewitzer closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Chairman Rewitzer and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report – Period Ending January 31, 2024. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

a. Monthly Operations Report.

January 1, thru January 31, 2024 Water Production/Sold Information:

Well 2 - 353,300 gallons Total Produced - 1,065,372 gallons

Well 3R – 530,300 gallons Total Sold – 484,872 gallons

Well 6R – 181,772 gallons Unaccounted Loss - 54%

Staff Hours: Water 73.55 hours

January 1 thru January 31, 2024 Wastewater Production:

Influent flow: 746,700 gallons Effluent Discharged: 0 gallons

Staff Hours: Wastewater 32 hours

b. Monthly General Manager Report – Period Ending January/February 2024.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham noted for the record:

1. The Fern Lane House information on this report was regarding the leak discussed under Public Comment for Matters Not on the Agendas.
2. Circle Tank Property Purchase is now being handled by Placer Title and she requested Vice-Chairman Raymond to follow up on this item.
3. Well 6R is offline until winter is over.

9. BOARD MATTERS: Discussion/Action.

a. **New Signatures Cards for General Fund Bank and LAIF.** Discussion/Action

Board Member Ebbinghausen stated she would no longer be on the Board after November and requested her name to be removed from the General Fund Bank account as a designated signer. She also stated this matter needs to be resolved as soon as possible.

General Manager stated that was why this item was placed on the agenda for consideration tonight. She also recommended Office Manager Leslie Garrett be one of the designated signatures on the General Fund Account.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Rewitzer closed the public discussion.

Motion Chairman Rewitzer, seconded by Vice- Chairman Raymond and carried by a 5 to 0 vote to approve to appoint the following Board Members on the General Fund Bank and LAIF accounts:

1. **General Fund Bank Account: Chairman Rewitzer, Vice-Chairman Raymond, Office Manager Garrett**
2. **General Fund Bank Account: Remove Board Member Ebbinghausen**
3. **LAIF Account: Chairman Rewitzer**

Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

b. **John Deere Tractor Status.** Discussion/Action

General Manager Bingham stated no report had been submitted on this item.

Board Member Christensen stated she requested this item. She was trying to save the District money by having Amador Water Agency use our equipment i.e. John Deer Tractor.

Office Manager Garrett reported she had looked for the deed – title and could not found any documentation.

It was noted for the record if the District decides to sell the John Deere Tractor, staff needed to find the VIN number which should be located on the frame.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

No action was taken on this matter.

c. **Website Update.** Discussion/Action.

General Manager Bingham stated the website has been updated.

No action was taken on this matter.

d. **Signage for the Distribution Project.** Discussion/Action.

General Manager Bingham stated no report had been submitted on this item.

No action was taken on this matter.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.
Nothing to report.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

a. Water Rights Committee. Discussion/Possible Action.

General Manager reported she had filed the State report.

12. FUTURE AGENDA TOPICS:

1. Distribution Project Update.
2. Website Update.

ADJOURNMENT: The meeting adjourned at 6:53 p.m. to the scheduled meeting on March 20, 2024.