



REGULAR MINUTES

Wednesday, February 16, 2022
ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Raymond at 6:00 p.m.

2. **ROLL CALL: Via Phone**

Director John Chapman
Director Karla Christensen
Director Anita Ebbinghausen
Director Roscoe Raymond
Director Eric Rewitzer

Candi Bingham, General Manager – Via Phone
Gisele Wurzbarger, Board Clerk – Via Phone

3. **PLEDGE OF ALLEGIANCE:** Chairman Raymond led the Pledge of Allegiance.

4. **AGENDA:**

Chairman request an item be placed on the agenda: b. Townhall Key Request. Discussion/Action.

Motion by Board Member Chapman, seconded by Board Member Rewitzer and carried by a 5 to 0 vote to approve the Regular Agenda dated December 15, 2021 as amended. Motion passed by the following vote:

**AYES: Chapman, Christensen, Ebbinghausen, Raymond,
Rewitzer**

NOES: None

ABSTAIN: None

ABSENT: None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None.

6. **MINUTES: Discussion / Approval.**

a. January 19, 2022 Regular Meeting.

Motion by Board Member Rewitzer, seconded by Board Member Chapman, and carried by a 5 to 0 vote to approve the Minutes dated January 19, 2022 as amended. Motion passed by the following vote:

**AYES: Chapman, Christensen, Ebbinghausen, Raymond,
Rewitzer**

NOES: None

ABSTAIN: None

ABSENT: None

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending December 31, 2021.
Chairman Raymond opened the public discussion. Hearing no further comments from the public, Chairman Raymond closed the public discussion.
- b. Monthly Financial Statements - Period Ending January 31, 2022.
Chairman Raymond opened the public discussion. Hearing no further comments from the public, Chairman Raymond closed the public discussion.
- c. Expenditure Report - Submitted Check Approval through December 31, 2021.
Chairman Raymond opened the public discussion. Hearing no further comments from the public, Chairman Raymond closed the public discussion.
- d. Expenditure Report - Submitted Check Approval through January 31, 2022
Chairman Raymond opened the public discussion. Hearing no further comments from the public, Chairman Raymond closed the public discussion.

Motion by Vice-Chairman Christensen, seconded by Board Member Chapman, and carried by a 5 to 0 vote to approve the Monthly Financial Statements and Expenditure Report - Period Ending December 31, 2021 and January 31, 2022. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. December Monthly Operations Report.
The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

December 1 thru December 31, 2021 Water Production/Sold Information:

Well 2 – 199,000 gallons Total Produced – 738,193 gallons
Well 3R – 352,400 gallons Total Sold – 450,909 gallons
Well 6R – 186,793 gallons Unaccounted Loss - 39%
Staff Hours: Water 21 hours

December 1 thru December 31, 2021 Wastewater Production:

Influent flow: 1,159,900 gallons Effluent Discharged: 522,800 gallons
Staff Hours: Wastewater 31 hours

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

B. January Monthly Operations Report.
The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

January 1 thru January 31, 2022 Water Production/Sold Information:

Well 2 – 267,100 gallons Total Produced – 870,138 gallons
Well 3R – 466,100 gallons Total Sold – 526,111 gallons
Well 6R – 136,938 gallons Unaccounted Loss - 40%
Staff Hours: Water 45 hours

January 1 thru January 31, 2022 Wastewater Production:

Influent flow: 1,162,900 gallons Effluent Discharged: 498,600 gallons
Staff Hours: Wastewater 34.5 hours

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

C. December Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

D. January Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manger Bingham reported she would be in the office April 6 and would provide a tour of the District for Board Member Chapman and Board Member Rewitzer either in the morning or between 1:00 and 3:00 p.m. Chairman Raymond stated he would also like to go on this tour. General Manager Bingham suggested they discuss the time that would suit their schedules.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

9. BOARD MATTERS: Discussion/Action.

a. Account#47-018 Disputes Account Balance. Discussion/Action.

General Manager Bingham reported Account#47-018 has paid this account in full and no further action was needed on this item.

No action taken.

b. Town Hall Keys Request. Discussion/Action.

Chairman Raymond report the Food Bank has requested a key for the Town Hall and noted they had a key in the past.

General Manager Bingham stated the locks have been replaced for security reasons. She reported Office Staff Michele has the key and all keys issued will be now logged in. Staff wants to keep a handle on keys that have been logged in or out.

Chairman Raymond opened the public discussion. Hearing no further comments from the public, Chairman Raymond closed the public discussion.

No action taken.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

- a. Capital Improvements and general repairs necessary at the District. Continued Item.

Nothing to report.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

Chairman Raymond reported the ACES Waste Services will be placing the Green Waste Dumpster in River Pines in March and there needs to be another lock on the Slate Sand Filter gate. General Manager stated she would contact Amador Water Agency regarding the lock.

12. FUTURE AGENDA TOPICS:

None

13. ADJOURNMENT: The meeting adjourned at 6:50 p.m. to the scheduled meeting on March 16, 2022.

DRAFT