



REGULAR MINUTES

Wednesday, July 21, 2021
ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Christensen at 6:07 p.m.

2. **ROLL CALL: Via Phone**

Director Karla Christensen
Director John Chapman
Director Anita Ebbinghausen

Candi Bingham, General Manager
Gisele Wurzbarger, Board Clerk – Via Phone

3. **PLEDGE OF ALLEGIANCE:** Vice-Chairman Raymond led the Pledge of Allegiance.

4. **AGENDA:**

Motion by Board Member Henry seconded by Vice-Chairman Raymond and carried by a 5 to 0 vote to approve the Regular Agenda dated July 21, 2021 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Due to poor audio not all of the individuals' input was recorded.

Cathy Landgraf, was present to speak about fire issues in the District and being proactive for the grant.
Second Individual – poor audit and was not able to identify individual or their comments.

6. **MINUTES: Discussion / Approval.**

A. June 16, 2021 Regular Meeting.

Motion by Chairman Christensen, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve the Minutes dated June 16, 2021 as amended. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending June 30, 2021.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

Motion by Board Member Henry, seconded by Chairman Christensen, and carried by a 5 to 0 vote to approve the Monthly Financial Statements - Period Ending June 30, 2021. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

b. Expenditure Report - Submitted Check Approval through June 30, 2021.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

Motion by Chairman Christensen, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve the Expenditure Report - Period Ending June 30, 2021. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

June 1 thru June 30, 2021 Water Production/Sold Information:

Well 2 - 452,300 gallons Total Produced – 1,396,884 gallons
Well 3R – 693,900 gallons Total Sold – 873,950 gallons
Well 6R – 156,156 gallons Unaccounted Loss - 37%
Staff Hours: Water 47.00 hours

June 1 thru June 30, 2021 Wastewater Production:

Influent flow: 1,159,00 gallons Effluent Discharged: 167,300 gallons
Staff Hours: Wastewater 47.00 hours

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham provided more information regarding item 7 - Well 6R production and discussion with City Attorney on draught issues as it relates to this well production. This item will be discussed under

9b. Discuss Conservation and Agricultural Water Usage Guidelines.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

9. BOARD MATTERS: Discussion/Action.

a. Approve 2020 Annual Audit. Discussion/Action.

General Manager Bingham reported the 2020 Annual Audit was posted on the District Website.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

Motion by Board Member Henry, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve the 2020 Annual Audit. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

b. Discuss Conservation and Agricultural Water Usage Guidelines. Discussion/Action.

General Manager Bingham reported she reached out to the District's Attorney regarding the Conservation and Agricultural Water Usage Guidelines and he recommended that the District adopt an Ordinance for drought and the existing water shortage emergency to reduce water use fairly and equitably. This ordinance will also implement State requirements to address drought conditions and measures to address the water shortage emergency that exists within the area presently served by the River Pines Utility District. A copy of the District's – California Drought and River Pines information was provided for the Ordinance deliberation. She reported the District would have to post a Public Notice in the newspaper 7 days before the meeting.

Chairman Christensen opened the public discussion. Nancy Endy spoke about customers already adhering to conservation measures. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

After considerable discussion the Board directed General Manager Bingham to contact the District's Attorney to draft the Conservation and Agricultural Water Usage Guidelines Ordinance and to publish a Public Notice in the newspaper for the August 18, 2021 meeting for discussion and action.

c. River Access Dam Committee. Continued Discussion.

No written report was submitted on this item. Chairman Christensen stated on June 27th they took down the boards for the River Access Dam. General Manager Bingham requested the information for reporting to the State.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

No action taken.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

Board Member Henry noted the Amador County Public Health Department has scheduled a Free Covid Vaccine Clinic for River Pines at the Town Hall on July 23, 2021 from 11:00 a.m. to 2:00 p.m. General Manager Bingham requested the information in order to post on the District's website and Facebook account.

12. FUTURE AGENDA TOPICS:

a. Ordinance - Conservation and Agricultural Water Usage Guidelines. Discussion/Action.

13. ADJOURNMENT: The meeting adjourned at 7:10 p.m. to the scheduled meeting on August 18, 2021.