



# RIVER PINES PUBLIC UTILITY DISTRICT



Wednesday, March 8, 2017

## ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Vice-Chair Gardner at 5:30 p.m.

2. **ROLL CALL/MEMBERS PRESENT:**

Candi Bingham, General Manager

Director Cathy Landgraf  
Director Rene' Walden-Qualls  
Director Anita Ebbinghausen  
Director Michael Gardner  
Director Richard Miller

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA:**

M/S Gardner/Ebbinghausen with the following vote:

**Motion carried 5-0 with the following vote:**

**AYES:** Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.  
**NOES:** None.  
**ABSTAIN:** None.  
**ABSENT:** None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

1. Nancy Endy stated the Special Meeting held by the District regarding LAFCO was not held according to the Brown Act and Government Codes. She asked that anything voted and determined at that meeting be null and void.

GM stated that she would review the minutes for that meeting.

2. Nancy Endy stated that the Board approved back in August the mailing of code enforcement flyers with the billing.

3. Patrick Henry asked GM if she received a written report from Greg regarding an illegal water hookup at Cathy Landgraf's property. Patrick also asked if that stolen water was reported to the Sheriff's Office. GM stated that Greg did not write in his report that "stolen water" was discovered. He wrote that "unmetered water" had been discovered.

Chairman Landgraf stated that this subject was on the agenda and can be discussed at that time.

4. Sue Brown asked Director Walden-Qualls if she had found any resolution to the missing check numbers that were mentioned at the January board meeting.

Director Walden-Qualls stated that she did receive a report that showed all the checks in question and they were all accounted for. They were all entered as "void."

Sue Brown also asked if details to the District grants can be available on the District's website.

Chairman Landgraf stated that the grants have been on the agendas and discussed at various board meetings. She also stated that community presentations have been given regarding details of the grants.

Director Walden-Qualls stated that there are many other tasks that are needed of the staff. Perhaps a summary of each grant could be posted on the District's website.

5. Mark Etter asked why he must pay for two sewer connections when there is no line go to the sewer to his shop. He has pulled up those lines.

Director Walden-Qualls stated that it is policy.

**6. MINUTES: M/S Gardner/Miller approve minutes as follows:**

Director Walden-Qualls stated that item F was from previous board meeting. Needs to be deleted.

**Motion carried 5-0 with the mentioned change as follows:**

**AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.**  
**NOES: None.**  
**ABSTAIN: None.**  
**ABSENT: None**

**7. Monthly Financial Report: M/S Gardner/Miller as submitted with the following vote:**

Director Walden-Qualls inquired to the income being down approximately \$3,400. GM stated that water usage was down.

**Motion Carried 5-0 with the following Vote:**

**AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**8. EXPENDITURE REPORT: M/S Gardner/Miller approve with following vote:**

Director Walden-Qualls stated that all questions and concerns from previous meeting had been answered and that there were no concerns or discrepancies with the current expenditure report.

**Motion carried 5-0 with the following vote:**

**AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller.**  
**NOES: None.**  
**ABSTAIN: None.**  
**ABSENT: None.**

**9. MONTHLY OPERATIONS REPORT.**

- A. Monthly Operations Report – See Report.

Director Walden-Qualls asked about the progress with regards to the hammering at Well 2

GM stated that Briski was scheduled to meet with Greg and Brent Stewart on Friday to discuss a resolution.

- B. Monthly General Manager Report – See Report

Director Walden-Qualls asked about the funds to the CALFIRE grant.

GM stated that the District will be unable to use all the funds it was awarded due to the heavy rainfall this year.

Director Ebbinghausen stated she thought there would be an extension granted. GM stated that CALFIRE would not extend the grant.

**10. BOARD MATTERS:**

- A. Purchase tank for Well 2 – update – Discussion and possible action

Briski to meet with Greg and Brent Stewart on Friday. Item to be carried to next agenda with more information.

**B. Universal Trash Collection – Franchise with Aces Waste Collection – Discussion and Possible Action.**

**Nancy Endy asked if Proposition 218 will be take place.** Chairman Landgraf stated that it is required to hold a Proposition 218.

**Vince Huss commented that if he was still on the Board he would vote no.** Stated that the District does not need the hassle of collecting garbage fees.

**Nell Raymond asked for confirmation** – with contract District will receive free trash, community will receive dumpsters twice a year, and residents will receive reduced rates. Directors confirmed that this was correct.

**There were many more spoken concerns from residents regarding the disposal contract with Aces Waste.**

**C. Unmetered Water – How Should District Handle? – Discussion and Possible Action**

**Director Walden-Qualls stated that there is a policy in progress of development that states a process that a District would go through when an unmetered connection is discovered.**

**Director Walden-Qualls also stated that this unmetered connection is not the first unmetered connection that has been discovered by the District.**

**Chairman Landgraf stated that she would like to make a comment since the property for discussion is hers. She stated that when Franz Naderman worked for the District he notified her that the faucet at the top of her stairs was unmetered and not to use it. He also asked her to cover the faucet. At that time, he did not state that any of the other meters were unmetered. She also stated that if people would notice, that all but three shrubs are dead on her property for lack of water. Landgraf also stated that when the Sandfire took place she brought a hose in and had it there in case it was needed to protect her property.**

**D. Lot Line Adjustment – Letter Review from Attorney – Discussion and Possible Action**

M/S Miller/Ebbinghausen to send letter to property owner with attorney’s changes as follows:

Motion carried 5-0 with the following vote:

AYES:	Landgraf, Gardner, Ebbinghausen, Walden-Qualls, Miller
NOES:	None
ABSTAIN:	None
ABSENT:	None

**E. Bylaws and Administrative Policies – Update and Possible Action**

**11. BOARD OF DIRECTORS COMMENTS/REPORTS:**

- A. Capital Improvements and general repairs necessary at the District. Continued Item.  
None now

**12. COMMITTEE COMMENTS/REPORTS:** None.

**13. FUTURE AGENDA TOPICS:**

**14. ADJOURNMENT:** The meeting adjourned at 8:00 p.m.

Respectively submitted,  
Candi Bingham, Acting Board Clerk

DRAFT