

Wednesday, July 13, 2016
ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 5:38 p.m.

2. **ROLL CALL/MEMBERS PRESENT:**

Chairman Cathy Landgraf
Director Rene' Walden-Qualls
Director Anita Ebbinghausen
Director Michael Gardner

Candi Bingham, General Manager

ABSENT: Director Miller

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA: M/S Gardner/Ebbinghausen approve the agenda.**

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Gardner, Landgraf, Walden-Qualls.
NOES: None.
ABSTAIN: None.
ABSENT: Miller

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Norma Beirne addressed the members of the board in regards to their vote on the Emigrant Trail road project. Ms. Beirne stated that the members of the board should have personally contacted each homeowner who uses Emigrant Trail for discussion in regards to the contractor and ways the road should be repaired.

Terry Robertson addressed the members of the board in regards to their vote on the Emigrant Trail road project. He stated that he wants to see the different bids and how the road is going to be repaired.

Members of the Board agreed to set a meeting on Tuesday, July 19, 2016 at 5:30 p.m. with the homeowners to discuss the Emigrant Trail road Project.

6. **MINUTES: M/S Gardner/Walden-Qualls approve the minutes as amended with the following vote:**

Item 2 – add – Michael Gardner present

Item 10 (c) – add – cost not to exceed \$12,600 to property owners

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls.
NOES: None.
ABSTAIN: None.
ABSENT: Miller.

7. Monthly Financial Report: M/S Ebbinghausen/Gardner as submitted with the following vote:

Motion Carried 4-0 with the following Vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: Miller

8. EXPENDITURE REPORT: M/S Ebbinghausen/Gardner approve as amended with following vote:
Check 12265 to Candi Bingham – memo change to June 2016 services

Motion carried 4-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls.
NOES: None.
ABSTAIN: None.
ABSENT: Miller

9. MONTHLY OPERATIONS REPORT.

- A. Monthly Water and Wastewater Operations Report – See Report
- B. Monthly General Manager Report – See Report.

10. BOARD MATTERS:

- A. Approve Resolution for Amador LAFCO – Annexation of El Dorado & Amador Customers
Following considerable discussion among Board Members it was agreed to notify affected customers by certified mail of proposed annexation and set a Special Meeting for July 27, 2016 to discuss any questions or concerns affected customers may have.
- B. Approve Resolution for 2016/2017 Tax Roll
M/S Gardner, Ebbinghausen move to approve Resolution 2016-07 final Assessment Secured Tax Roll for 2016-2017 in the total amount \$15,279.56 with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: Miller

- C. Continued – possible mandatory water conservation – discussion and possible action
No mandatory water conservation at this time. Item to remain on future Agenda's for possible mandatory conservation.
- D. Continued – Possible Rate Increase – Discussion and Possible Action
Following considerable discussion among members of the board, staff and customers the conclusion was to raise both Base Water Rates and Water Usage Rates. Rate increases will follow Proposition 218 and will increase Year 1 – October 1, 2016 and Year 2 – October 1, 2017 as follows:

Parcel Rates – Year 1 Increase – Beginning October 1, 2016

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$54.89
Commercial Monthly Base Service Rate	\$54.89

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$3.24/K
3,001 - 5,000 gallons per month usage	\$4.32/K
5,001 - 7,000 gallons per month usage	\$5.67/K
7,001 - 9,000 gallons per month usage	\$7.02/K
9,001 - 12,000 gallons per month usage	\$8.37/K
12,001-15,000 gallons per month usage	\$9.72/K
15,001-20,000 gallons per month usage	\$11.07/K
20,001-999,999 gallons per month usage	\$12.42/K

Parcel Rates – Year 2 Increase – Beginning October 1, 2017

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$60.38
Commercial Monthly Base Service Rate	\$60.38

WATER USAGE RATES:

1-3,000 gallons per month usage	\$3.50
3,001 – 5,000 gallons per month usage	\$4.67
5,001 – 7,000 gallons per month usage	\$6.12
7,001 – 9,000 gallons per month usage	\$7.58
9,001 – 12,000 gallons per month usage	\$9.04
12,001 – 15,000 gallons per month usage	\$10.50
15,001 – 20,000 gallons per month usage	\$11.96
20,001 – 999,999 gallons per month usage	\$13.41

Motion carried 4-0 with the following vote:

AYES:	Ebbinghausen, Landgraf, Gardner, Walden-Qualls
NOES:	None
ABSTAIN:	None
ABSENT:	Miller

- E. Approve vacation for Greg Guina, Plant Operator – Discussion and Possible Action
Members of the Board approved the vacation for Greg Guina from September 5 thru September 25, 2016 with the following conditions:

Amador Water Services to be contracted as follows:

- A. Distribution – on call only
- B. Sewer – Every day and on call
- C. Water -
 - 1. One day per week to complete service to Well 6R as mandated by the State of California and to complete the District’s weekly water testing.
 - 2. On Call

These conditions will keep cost to the District to a minimum without compromising the needs of the system.

Motion carried 4-0 with the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: Miller

- F. Membership with California Rural Water Association (CRWA) – Discussion and Possible Action
Following the review of CRWA’s member benefits and the ongoing applications by the District for future Grants, Members of the Board elected to renew membership with CRWA.

Motion carried 4-0 with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, Ebbinghausen
NOES: None
ABSTAIN: None
ABSENT: Miller

- G. Update on CALFIRE Grant – mastication and dead tree removal.
GM Bingham reported that the dead tree removal process has begun. She also reported that the mastication was scheduled to begin following the receipt of the advance payment from Cal Fire. She also noted that due to the dry conditions there were concerns that the mastication project may have to be delayed until fall. GM Bingham reported that she would continue to make contact with Cal Fire directly about these concerns.

GM Bingham also reported that she contacted CYA – Cal Fire to remove all the brush and debris on the 30 acres of the sewer spray fields which is in line with the mastication project. They were slated to meet with Greg on Friday to assess the project.

- H. Workshop date for 2016-2017 District Budget – discussion and possible action
Members of the Board set a Budget Workshop date for August 17, 2016 at 5:00 p.m.

- I. Bylaws & Administration Policies Update

11. BOARD OF DIRECTORS COMMENTS/REPORTS:

- A. Capital Improvements and general repairs necessary at the District. Continued Item.
None at this time

11. COMMITTEE COMMENTS/REPORTS: None.

12. FUTURE AGENDA TOPICS:

13. ADJOURNMENT: The meeting adjourned at 8:12 p.m.

Respectively submitted,
Candi Bingham, General Manager/Acting Board Clerk

**River Pines Public Utility District
Profit & Loss
July 2016**

**River Pines Public Utility District
August 10, 2016 Meeting
Agenda Item 7**

	Jul 16
Ordinary Income/Expense	
Income	
Base Fee Income	
Sewer	10,776.25
Stanby	770.00
Voluntary Lock-Off	245.00
Water	9,944.25
Total Base Fee Income	21,735.50
Interest Income	0.96
Variable Income	
Door Hanger Fee	110.50
Late Fees	530.94
Reconnection Fee	120.00
Returned Check Fee	29.00
Water - Usage	4,723.83
Total Variable Income	5,514.27
Total Income	27,250.73
Gross Profit	27,250.73
Expense	
Board Members	
Stipends	375.00
Total Board Members	375.00
Contracted Expenses	
Manager	4,166.66
Total Contracted Expenses	4,166.66
Employees	
Amador Water - Weekend Coverage	270.00
Medical Insurance	
Field	831.16
Total Medical Insurance	831.16
Payroll Expense	
Field Payroll	5,421.77
Payroll Taxes - Employer's	414.77
Total Payroll Expense	5,836.54
Reimbursements	
Phone	54.00
Total Reimbursements	54.00
Retirement - Field	676.30
Total Employees	7,668.00
Sewer Expenses	
Alarm Monitoring	385.00
Electricity - Sewer	1,513.35
Jetting	880.00
Permit/Fees	80.60
Repairs/Maintenance	1,947.70
Sewer - Parts/Supplies	20.91
Sm. Tools	41.02
Telephone - Sewer	76.02
Total Sewer Expenses	4,944.60
Town Hall Expenses	
Janitorial	240.00

River Pines Public Utility District
Profit & Loss
July 2016

	Jul 16
Supplies	51.17
Total Town Hall Expenses	291.17
Void - Misprint	0.00
Water Expenses	
Alarm Monitoring	165.00
Amador Water Agency - Repairs	988.69
Electricity - Water	1,134.84
Permit Fees	80.60
Supplies	45.54
Telephone - Water	77.71
Water Testing	771.00
Total Water Expenses	3,263.38
60200 · Automobile Expense	
Gasoline	157.38
Insurance	800.00
Total 60200 · Automobile Expense	957.38
63300 · Insurance Expense	
Insurance - Property/Liability	4,559.00
Total 63300 · Insurance Expense	4,559.00
64900 · Office Expenses	
Filing Fees	1,000.00
Postage/Shipping	291.93
Printing	122.47
Software	14.99
Supplies	211.65
Website Service	50.00
Total 64900 · Office Expenses	1,691.04
66700 · Professional Fees	
Legal Fees	199.00
Security Service/Maintenance	280.00
Total 66700 · Professional Fees	479.00
68600 · Utilities	
Disposal	82.01
Electricity - Office	24.12
Electricity - Town Hall	24.11
Electricity - Street Lights	167.79
Internet	170.00
68100 · Telephone - Office	60.00
Total 68600 · Utilities	528.03
Total Expense	28,923.26
Net Ordinary Income	-1,672.53
Net Income	-1,672.53

River Pines Public Utility District
Balance Sheet
As of July 31, 2016

	Jul 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Bank Accounts	
El Dorado Checking	19,214.09
El Dorado Checking-5866 SRAFPF	0.90
El Dorado Checking - 3101 Laif	2,549.59
El Dorado Savings - Deposits	25,682.34
Total Bank Accounts	47,446.92
California Bank & Trust - Water	16,755.71
Change Till	75.00
LAIF Investment Fund - Sewer	319,397.61
Total Checking/Savings	383,675.24
Accounts Receivable	
11000 · Accounts Receivable	89,479.52
Total Accounts Receivable	89,479.52
Other Current Assets	
12000 · Undeposited Funds	711.48
12100 · Inventory Asset	100.00
Total Other Current Assets	811.48
Total Current Assets	473,966.24
Fixed Assets	
Accumulated Depreciation	-978,800.00
Fixed Assets	
Building - Sewer	3,139.93
Building - Water	80,441.78
Equipment - Sewer	17,498.77
Equipment - Water	79,545.23
Land - Sewer	1,952.12
Land - Water	13,310.51
Office Equipment - Sewer	4,676.99
Office Equipment - Water	5,115.26
System - Sewer	603,941.83
System - Water	792,643.61
Total Fixed Assets	1,602,266.03
Work In Progress - Sewer	4,512.37
Work In Progress - Water	8,380.13
Total Fixed Assets	636,358.53
Other Assets	
Utility Encroachment - Deposit	828.18
Total Other Assets	828.18
TOTAL ASSETS	1,111,152.95
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-1,783.33
Total Accounts Payable	-1,783.33
Other Current Liabilities	
Payroll Taxes	614.40
Security Deposits - 50/50 W/S	5,133.15
Vacation Payable - 50/50 W/S	8,162.31

River Pines Public Utility District
Balance Sheet
As of July 31, 2016

	<u>Jul 31, 16</u>
24000 · Payroll Liabilities	571.74
Total Other Current Liabilities	<u>14,481.60</u>
Total Current Liabilities	12,698.27
Long Term Liabilities	
Bank & Trust - Water	<u>95,000.00</u>
Total Long Term Liabilities	<u>95,000.00</u>
Total Liabilities	107,698.27
Equity	
32000 · Retained Earnings	1,005,127.21
Net Income	<u>-1,672.53</u>
Total Equity	<u>1,003,454.68</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,111,152.95</u></u>

River Pines Public Utility District
Account QuickReport-Board Meetings
As of July 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
El Dorado Checking						
Invoice	07/05/2016	62293	Poppert, James	Returned Check	-57.75	28,514.43
Invoice	07/05/2016	62293	Poppert, James	Returned Check	-63.54	28,514.43
Check	07/06/2016	debit	USPS	Certified Letters	-33.42	28,456.68
Deposit	07/07/2016			Deposit	156.99	28,359.72
Deposit	07/07/2016			Deposit	115.18	28,516.71
Check	07/07/2016	eft	Adobe PDF		-14.99	28,631.89
Deposit	07/08/2016			Deposit	227.58	28,844.48
Bill Pmt -Check	07/11/2016	12268	Amador County Assessor	Information/Properties Report	-53.66	28,790.82
Bill Pmt -Check	07/11/2016	12269	Amador Water Agency	30018	-1,297.92	27,492.90
Bill Pmt -Check	07/11/2016	12270	Anita Ebbinghausen	Stipend - July 2016	-75.00	27,417.90
Bill Pmt -Check	07/11/2016	12271	AT&T - Water	209 245-4011 722 0	-77.71	27,340.19
Bill Pmt -Check	07/11/2016	12272	california Laboratory Services	July 2016 Water Testing	-771.00	26,569.19
Bill Pmt -Check	07/11/2016	12273	Candi Bingham	Services - July 2016	-2,083.33	24,485.86
Bill Pmt -Check	07/11/2016	12274	Cathy Landgraf	Stipend - July 2016	-75.00	24,410.86
Bill Pmt -Check	07/11/2016	12275	Cutler-Segerstrom	Liability - 2016/2017	-4,545.00	19,865.86
Bill Pmt -Check	07/11/2016	12276	Lemieux & O'Neill	June 2016 Legal Services	-199.00	19,666.86
Bill Pmt -Check	07/11/2016	12277	Michael Gardner	Stipend - July 2016	-75.00	19,591.86
Bill Pmt -Check	07/11/2016	12278	Mission IT Solutions	Service Plan - July 2016	-280.00	19,311.86
Bill Pmt -Check	07/11/2016	12279	Ragg Mopp Janitorial	Services for June 2016	-240.00	19,071.86
Bill Pmt -Check	07/11/2016	12280	Rene Walden-Qualls	Stipend - July 2016	-75.00	18,996.86
Bill Pmt -Check	07/11/2016	12281	Richard Miller	Stipend - July 2016	-75.00	18,921.86
Bill Pmt -Check	07/11/2016	12282	AT&T - Sewer	209 245-3984 701 9	-76.02	18,845.84
Bill Pmt -Check	07/11/2016	12283	Cutler-Segerstrom	Inland Marine - 2016/2017	-814.00	18,031.84
Bill Pmt -Check	07/11/2016	12284	SEIU	Period Ending 6/30/16	-35.17	17,996.67
Bill Pmt -Check	07/11/2016	12285	SEIU	Period Ending 7/14/16	-35.17	17,961.50
Bill Pmt -Check	07/11/2016	12286	SEIU	Period Ending 6/16/16	-35.17	17,926.33
Bill Pmt -Check	07/11/2016	12287	Aces Waste Services, Inc.	1175	-82.01	17,844.32
Bill Pmt -Check	07/11/2016	12288	Anthem Blue Cross	208217	-831.16	17,013.16
Bill Pmt -Check	07/11/2016	12289	Lowe's	Ladder/Inverter	-82.03	16,931.13
Bill Pmt -Check	07/11/2016	12290	Mt. Aukum Store	Supplies/Gasoline - June 2016	-194.76	16,736.37
Bill Pmt -Check	07/11/2016	12291	PG&E - Sewer	8721806002-5	-1,513.35	15,223.02
Bill Pmt -Check	07/11/2016	12292	PG&E - Water	3357284549-4	-316.19	14,906.83
Bill Pmt -Check	07/11/2016	12293	PG&E - Water 2	2458584137-2	-818.65	14,088.18
Bill Pmt -Check	07/11/2016	12294	PG&E - Office/Town Hall	6898952032-2	-48.23	14,039.95
Deposit	07/11/2016			Deposit	8,205.19	22,245.14
Deposit	07/11/2016			Deposit	493.89	22,739.03
Check	07/12/2016	debit	Rocky Ridge Wireless		-170.00	22,569.03
Check	07/13/2016	12295		VOID:	0.00	22,569.03
Check	07/13/2016	12296		VOID:	0.00	22,569.03
Check	07/13/2016	12297		VOID:	0.00	22,569.03
Check	07/13/2016	12298		VOID:	0.00	22,569.03
Bill Pmt -Check	07/13/2016	12299	Brent Stewart	Alarm Monitoring - June 2016	-550.00	22,019.03
Bill Pmt -Check	07/13/2016	12300	USPS	Postage	-141.00	21,878.03
Deposit	07/13/2016			Deposit	1,962.91	23,840.94
Deposit	07/13/2016			Deposit	355.38	24,196.32
Check	07/14/2016	eft	Gregory Guina		-1,923.31	22,273.01
Check	07/14/2016	eft	Tax Impound		-164.58	22,108.43

River Pines Public Utility District

Account QuickReport-Board Meetings

As of July 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Check	07/14/2016	eft	Tax Impound		-789.09	21,319.34
Check	07/14/2016	debit	USPS	Certified Letters - Annexation	-117.51	21,201.83
Deposit	07/14/2016			Deposit	214.29	21,416.12
Deposit	07/15/2016			Deposit	117.93	21,534.05
Check	07/18/2016	debit	Digital Deployment		-50.00	21,484.05
Deposit	07/20/2016			Deposit	126.02	21,610.07
Deposit	07/20/2016			Deposit	129.33	21,739.40
Deposit	07/20/2016			Deposit	112.84	21,852.24
Deposit	07/21/2016			Deposit	7,569.62	29,421.86
Deposit	07/21/2016			Deposit	233.95	29,655.81
Deposit	07/22/2016			Deposit	116.20	29,772.01
Bill Pmt -Check	07/25/2016	12301	California Bank & Trust	1030264749	-890.00	28,882.01
Bill Pmt -Check	07/25/2016	12302	Candi Bingham	Services for August 2016	-2,083.33	26,798.68
Bill Pmt -Check	07/25/2016	12303	Gregory Guina	Phone Reimbursement - August 2016	-54.00	26,744.68
Bill Pmt -Check	07/25/2016	12304	Herold & Mielenz, Inc.	Slate Creek - Pump rebuild	-1,947.70	24,796.98
Bill Pmt -Check	07/25/2016	12305	PG&E - Street Lights	7368064062-7	-167.79	24,629.19
Bill Pmt -Check	07/25/2016	12306	SEIU	Pay Period 7/28/2016	-35.17	24,594.02
Bill Pmt -Check	07/25/2016	12307	NFS	July 2016 - Greg Retirement Contribut...	-270.52	24,323.50
Bill Pmt -Check	07/25/2016	12308	NFS	June 2016 - Greg Retirement Contrib...	-405.78	23,917.72
Bill Pmt -Check	07/25/2016	12309	Amador Mechanical, Inc.	Sewer Jetting - Labor Only	-880.00	23,037.72
Bill Pmt -Check	07/25/2016	12310	Staples	Print Consumer Confidence; Toner, ...	-334.12	22,703.60
Bill Pmt -Check	07/25/2016	12311	Underground Service Alert	811 Dig	-161.20	22,542.40
Deposit	07/25/2016			Deposit	371.93	22,914.33
Deposit	07/26/2016			Deposit	128.63	23,042.96
Bill Pmt -Check	07/27/2016	12312	Amador County Local Agency Formation Comm	River Pines PUD El Dorado County A...	-1,000.00	22,042.96
Deposit	07/27/2016			Deposit	120.00	22,162.96
Check	07/27/2016	eft	RingCentral		-60.00	22,102.96
Check	07/28/2016	eft	Gregory Guina		-1,929.64	20,173.32
Check	07/28/2016	eft	Tax Impound - State		-165.86	20,007.46
Check	07/28/2016	eft	Tax Impound - Federal		-793.71	19,213.75
Deposit	07/31/2016			Interest	0.34	19,214.09
Total El Dorado Checking					-9,300.34	19,214.09
Total Bank Accounts					-9,300.34	19,214.09
TOTAL					-9,300.34	19,214.09

River Pines Public Utility District Operations Report

For Month of: July 2016

Water System

<u>Water Production</u>	<u>SOURCE</u>	<u>Gallons</u>
	Well 2	590,900
	Well 3R	559,500
	Well 6R	85,977
Total Produced		1,236,377
Total Metered/Sold		939,500
Net Loss		24%

- Did Monthly report for California Dept. of health.
- repaired leaking meter on hillcrest. Old gasket was broken
- flushed out water line going to waste plant debris had lodged underneath valve seat on backflow device causing the unit to leak. Took apart unit to clean and replace new rubber seats on valves.
- Jaybird pressure tank has become water logged and is causing the booster pumps to cycle on and off more than usual. I had to dewater pressure tank and pressurize tank with air and refill with water. Everything is working well now.
- A big branch from an oak tree has fallen near the slow sand filter. I notified the front office of the situation and also mentioned that that other limbs need to be cut down since they are dead and pose a potential hazard to the power lines below them leading to the SSF.
- Performed CL2 test around town to make we have the proper residual around town.
- Ordering more 12.5 % sodium hyper chloride. Also more buffers for the CL2 anilizers
- Wells 2 & 3R are performing excellent, draw down is minimal, and after pumping is turned off well static levels are recharging to normal. A chart was sent to the office to give a visual on the well performance.

Major or Significant Activities

Wastewater System

Wastewater Flows

(Gal.)

Influent Treated	782,500
Effluent Discharged	930,000

Major or Significant Activities

Met with California Department of forestry to go over the scope of work for brush and tree removal in the waste plant spray fields. According Josh, captain of CDF they would be able to start work at the end of September or Beginning October. Depending on how many crews that will be on hand, he estimates that they should be able to clear one acre a day. He also mentioned that he would need a copy cequa permit. The General manager has already sent a copy over to there office so they have it on file.

Received motor back from repair shop. They replaced defective seal on pump at no charge, this was covered under warranty. The motor is now stored at shop as back up incase we have motor failure at slate creak lift station.

Well 2 & 3R Trends

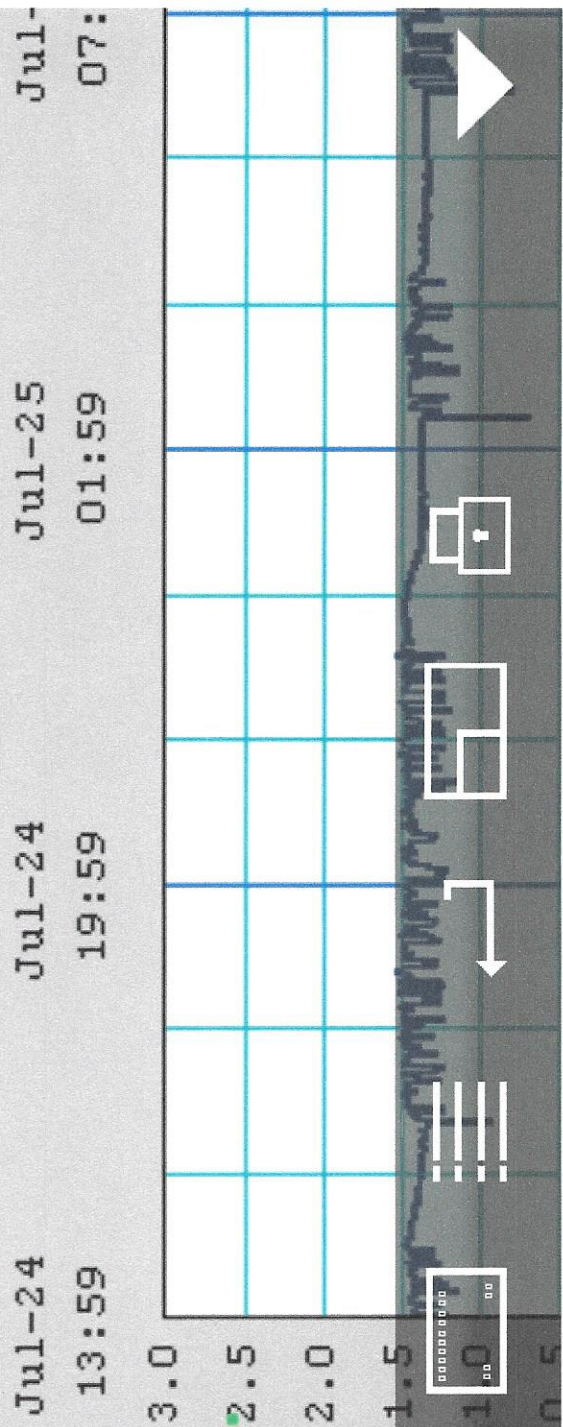
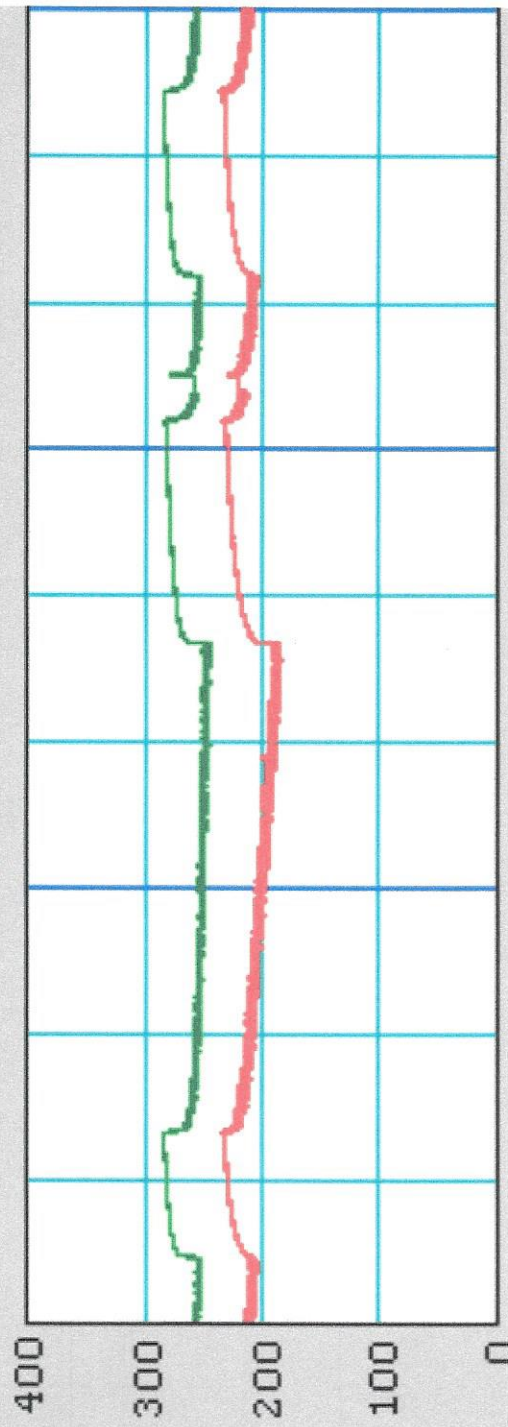
Well Head

Well 2 216 ft

Well 3R 274 ft

Chlorine

1.40 ppm



TOYOTA TACOMA

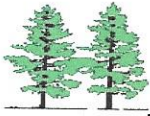


RIVER PINES
PUBLIC UTILITY DISTRICT

FOR OFFICIAL USE ONLY

New Permanent Decal 😊

No More Costly
Magnets



RIVER PINES PUBLIC UTILITY DISTRICT

22900 Canyon Ave., PO BOX 70, River Pines, CA
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUL@riverpinetools.com

River Pines Public Utility District
August 10, 2016 Meeting
Agenda Item 9b

GENERAL MANAGER'S REPORT

For the Month of: July 2016

1. Planning Grant for Environmental & Specs/Plans – Environmental lacked information & was rejected. Worked with Bruce Barraco and resubmitted. It was accepted. Also, State requested a copy of the Rate Study and copy of KASL construction report both were submitted.
2. Re-mailed letters for Emigrant Trail project with revised consent form and contract estimate – see attached.
3. Mailed Prop 218 Rate Increase notification to customers. Notification and Rate Study are posted on the District's website
4. Submitted Tax Roll to county for collection. Received last payment from the 2015-2016 Tax Roll in the amount of \$4,933.60
5. Contacted Cal Fire on using Grant Funds to cover cost of CYA clearing sewer spray fields. Approval was given. Completed and submitted paperwork – see attached
6. Mailed letters to customers for annexation approval. Received approximately half of them back. Will make phone calls this month for the remaining approval forms.
7. Submitted addresses to Amador LAFCO for an updated Sphere of Influence map – Amador LAFCO will submit addresses to El Dorado so map can be created. Amador side will also be added
8. Filing CEQA for annexation – required by Amador LAFCO
9. Attended Payroll Workshop – received certificate of completion.
10. Getting everything copied and ready for Audit Scheduled for September 8th & 9th (Thursday and Friday)
11. Submitted payment to Assessor's Office for updated parcel listing – waiting to receive
12. Boxed Fiscal Year 2015/2016 files – created 2016/2017 files
13. Updated District Website
14. Monthly Service Billing
15. Monthly Late Notices
16. Monthly 48 Hour Notices
17. Typed Board Minutes
18. Agenda & Packets

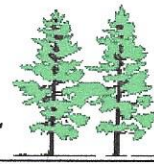
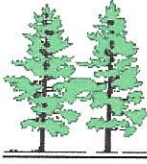
Work in Progress:

1. Amador LAFCO Project (ongoing) – working with Roseanne Chamberlain, Amador LAFCO Executive Officer
2. Working on Maintenance Schedule – Weekly, Monthly, Quarterly, Yearly for Plant Operator – required for staff to know what to do
3. Working on Office Manual – required for anyone who works the office
4. Working on Capital Improvement Plan – required by state
5. Submitting Grant for Town Hall improvements – Rotary timeline is unknown
6. Working on grant for Jaybird Tank renovation
7. Working on grant for Well 6R improvements

River Pines Public Utility District

August 10, 2016 Meeting

Agenda Item 10a



RIVER PINES PUBLIC UTILITY DISTRICT

22900 Canyon Ave. • P.O. Box 70 • River Pines, CA 95675

(209) 245-6723 • (209) 245-5710 FAX

rppud@rppud.org

Emigrant Trail Agreement

August 2, 2016

Re: Grading & Graveling of Emigrant Trail

Date of Work: Early September – Upon Approval

Total Amount Due: \$2,129.67 (per property owner)

Property owner agrees to submit their portion of payment along with a signed copy of this agreement before any work will commence. Every property owner will receive a copy of each owner's payment and final invoice. Cost of work is not to exceed estimate dated July 21, 2016 in the amount of \$12,778.00.

River Pines Public Utility District agrees not to hold land owners responsible for any water loss or repairs on utilities that may be damaged during construction of Emigrant Trail

Property Owner

Date

Property Owner

Date

Note: This item will be on the Agenda for the Regular Meeting on August 10, 2016 at 5:30 p.m. Please attend so that any questions or concerns may be answered.

Encl. Cost Estimate – July 21, 2016

BRISKI WELL DRILLING CO., INC.
P.O. BOX 1539, SAN ANDREAS, CA 95249
OFFICE # 209-754-3394, FAX # 209-754-1531
CONTRACTORS LIC. #237647

PREPARED FOR: BOARD MEMBERS, RIVER PINES PUBLIC UTILITY DISTRICT
P.O. BOX 70, RIVER PINES, CA 95675

7-21-16

ESTIMATE

ESTIMATE IS BASED ON VERBAL INPUT/COMMENTS THAT WAS DISCUSSED AT THE PRE-CONSTRUCTION MEETING ON JULY 19, 2016. MEETING WAS HELD WITH GREG BRISKI AND R.P.P.U.D. BOARD MEMBERS AS WELL AS SURROUNDING LAND OWNERS THAT USE ROADWAY TO ACCESS THEIR PROPERTIES.

EQUIPMENT TO BE USED ON PROJECT:

CAT140H GRADER
416 CAT BACKHOE
580D CASE SKIP LOADER
CAT224 VIBRATORY ROLLER
FORD - 2,000 GALLON WATER TRUCK

DESCRIPTION:

INGRESS AND EGRESS OF EQUIPMENT
PRE-GRADE ROADWAY, IMPROVE DRAINAGE AS NEEDED
TRUCKING, PLACING, GRADE AND ROLL APPROX. 264 TONS OF CLASS II ROAD BASE FOR ROADWAY
GRAVEL STARTS AT THE END OF PAVEMENT ON IMMIGRANT RD., AND STOPS NEAR COMMUNICATION TOWER, APPROX. 1,150' IN LENGTH

LUMP SUM TOTAL - \$12,778.00 (due upon completion of project)

SPECIAL NOTES:

Any utilities that are within construction zone shall be clearly marked. Contractor is not responsible for any repairs on utilities that may be accidently damaged.

If R.R.P.U.D and owners purchase gravel directly from Jackson Valley Quarry, a savings of approx. \$525.00 would be realized.



PREPARED BY: GREG A. BRISKI

ACCEPTED BY:



TOWN OF RIVER PINES

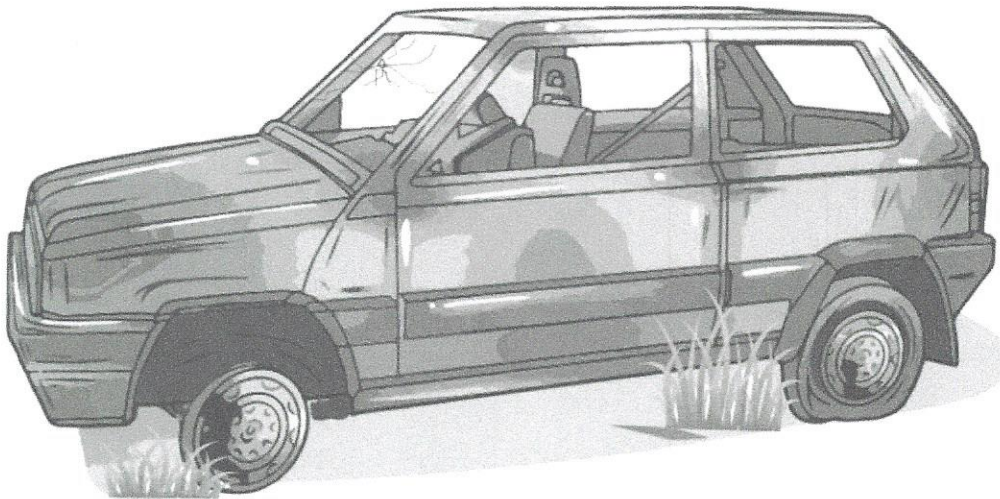
Amador County will increase abandoned/inoperable vehicle enforcement this year.

The Amador County Code Enforcement Department administers the state-funded vehicle abatement program. The program is designed to remove abandoned/inoperable vehicles that are a hazard or public nuisance on public or private property. After a vehicle is tagged, a contract tow company removes the vehicle.

The program covers standard size cars, trucks, and motorcycles. The program may cover ATV's, utility trailers, trailered boats, travel trailers, and motor homes at the discretion of the Code Enforcement Officer.

For information or questions regarding vehicle abatement,
please call the Amador County Code Enforcement Department at (209) 223-6565.

Business Hours: Monday - Friday 8 AM - 4:30 PM



or

It's easy to donate your car to a charity of your choice....

And they take care of all the paperwork

they pick up the car for free

and you get the tax deduction.



Call 1-800-555-1212

4

**HOUR
LIMITED PARKING**

UNLESS AUTHORIZED BY R.P.U.D.

**NO OVERNIGHT
PARKING**

**NO PARKING CARS
POSTED "FOR SALE"**

Violators may be cited and vehicle towed at owners expense.
Amador County Sheriff c.v.c code 22685 (a)

To claim towed vehicle call Rory's Towing (209) 245-6674



TOWN OF
RIVER PINES

RESOLUTION NO. 2016-8

RESOLUTION OF APPLICATION OF THE RIVER PINES PUBLIC UTILITY DISTRICT INITIATING PROCEEDINGS FOR AMENDMENT TO THE SPHERE OF INFLUENCE AND THE ANNEXATION OF EL DORADO/AMADOR PROPERTIES

WHEREAS, the River Pines Public Utility District desires to initiate proceedings for the amendment to the sphere of influence and annexation specified herein; and

WHEREAS, River Pines Public Utility District has provided service outside its boundaries and sphere of influence within El Dorado County since approximately 1982; and

WHEREAS, River Pines Public Utility District is making improvements to its water supply system with grant funding from State of California State Water Resources Control Board (Drinking Water State Revolving Fund Planning Grant); and,

WHEREAS, the District desires to provide system improvements within the service area but outside the legal boundaries and sphere of influence; and

WHEREAS, grant funding for these improvements may be available to the District to allow for construction of desired system improvements.

NOW, THEREFORE, the Board of Directors does hereby resolve and order as follows:

1. This proposal is made, and it is requested that proceedings be taken, pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000, commencing with section 56000 of the California Government Code.
2. The District requests a sphere of influence amendment to add territory within El Dorado County which is currently receiving water service. Annexation of the same area is proposed to the River Pines Public Utility District.
3. A map of the affected territory is set forth in Exhibit A, attached hereto and by reference incorporated herein.
4. It is desired that the proposal be subject to the following terms and conditions:
5. The reasons for the proposal are to: obtain grant funding to replace the Districts distribution system within and outside of the District. Such improvements will benefit service in the El Dorado section and citizens within the District. Annexation is required in order to eligible for grant funding improvements that benefit service in El Dorado.

6. The proposal is not consistent with the Sphere of Influence of the (annexing or detaching City and District) and a sphere amendment is also proposed.

PASSED AND ADOPTED this 10th day of August 2016.

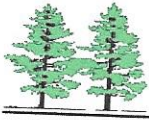
Board Chairman

AYES: Landgraf, Walden-Qualls, Gardner, Ebbinghausen, Miller

NOES: None

ABSENT: None

Reference: Government Code Section 56654



RESOLUTION NO. 2016-9

**Authorizing the District General Manager to Sign and File
Application of the River Pines Public Utility District Initiating
Proceedings for Amendment to the Sphere of Influence and the Annexation
Of El Dorado/Amador Properties**

WHEREAS, River Pines Public Utility District has provided service outside its boundaries and sphere of influence within El Dorado County since approximately 1982; and

WHEREAS, the River Pines Public Utility District (District) desires to initiate proceedings for the amendment to the sphere of influence and annexation of El Dorado and Amador properties currently being served by the District.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RIVER PINES PUBLIC UTILITY DISTRICT as follows:

The **District General Manager** (the "Authorized Representative") or designee is hereby authorized and directed to sign and file, for and on behalf of the District, an Application with Amador Local Agency Formation Commission (LAFCO) for amendment to the sphere of influence and annexation of El Dorado and Amador properties currently being served by the District.

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the application, including executing a financial agreement from Amador LAFCO and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the District in carrying out the District's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the District and compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of the resolution duly and regularly adopted at a meeting of the River Pines Public Utility District held on the 10th day of August 2016 with the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

ATTEST:

CHAIRMAN

GENERAL MANAGER/ACTING BOARD CLERK