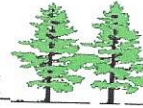


River Pines Public Utility District



REGULAR MINUTES

Wednesday, October 11, 2017

ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 5:30 p.m.

2. **ROLL CALL:**

Director Cathy Landgraf
Director Rene' Walden-Qualls
Director Anita Ebbinghausen
Director Michael Gardner
Director Richard Miller

Candi Bingham, General Manager
Gisele Wurzburger, Board Clerk

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA:**

Motion by Board Member Miller, seconded by Board Member Walden-Qualls, and carried by a 5 to 0 vote to approve the Regular Agenda dated October 11, 2017 as presented. Motion passed by the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**
None.

6. **BOARD CANDIDATES:**

Chairman Landgraf stated this item was an opportunity for the Board Candidates to take questions from the public and that there would be a five (5) minute limit.

Candidate Lee King was present to answer question from the public.

Candidate Patrick was present to answer question from the public.

Candidate Roscoe "Rocky" Raymond was present to answer question from the public.

Candidate Rene' Walden-Qualls was present to answer question from the public.

Candidate Mark A. Etter was not present to answer question from the public.

7. **MINUTES: Discussion / Approval.**

A. September 13, 2017 Regular Meeting.

Motion by Board Member Miller, seconded by Board Member Walden-Qualls Miller, and carried by a 5 to 0 vote to approve the Minutes dated September 13, 2017 as amended. Motion passed by the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY FINANCIAL STATEMENTS - Period Ending September 30, 2017.

Motion by Board Member Gardner, seconded by Board Member Miller, and carried by a 5 to 0 vote to approve the Financial Statements ending September 30, 2017 as presented. Motion passed by the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

Chairman Landgraf informed the Board that the individual cleaning the Town Hall has resigned. The individual selected to perform this job in the future would not be covered by the District's insurance and would require to obtain a certificate of insurance naming the District Hold Harmless.

9. EXPENDITURE REPORT: Discussion / Approval. Submitted Check Approval through September 30, 2017.

Board Member Walden-Qualls stated for the record she was not ready to approve the expenditure report as submitted. There were several items not answered with regards to voided or missing checks.

General Manager Bingham stated the expenditure reported was submitted several days prior to the meeting and requested questions regarding the report be submitted in a timely manner in order for staff to address said questions prior to the meeting. She noted Board Member Walden-Qualls did not submitted her concerns until today which did not allow time for staff to research her concerns.

Chairman Landgraf requested Board Member Walden-Qualls and General Manager Bingham meet to work out the concerns discussed regarding voided or missing checks prior to reconciliation and submittal of the expenditure report for Board approval.

Motion by Board Member Landgraf, Ebbinghausen, seconded by Board Member Gardner, and carried by a 4 to 1 vote to approve the Expenditure Report ending September 30, 2017 as presented. Motion passed by the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Miller
NOES: Walden-Qualls
ABSTAIN: None
ABSENT: None

10. MONTHLY OPERATIONS REPORT: Discussion.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details.

September Water Production/Sold Information:

Well 2 - 549,000 gallons	Total Produced – 957,161 gallons
Well 3R - 385,700 gallons	Total Sold – 950,920 gallons
Well 6R - 22,461 gallons	Total Lost - 0.7%

Note to record: The total lost is inaccurate. Typically, the approximately 28% to 32% loss between produced and sold AWA is investigating the anomaly. There are some meter reading discrepancies that need to be looked into.

September Wastewater Production:

Influent flow: 764,900 gallons Effluent 439,700 gallons

Note to record: The flow meter may be reading incorrectly. Staff will conduct flow meter testing.

B. Monthly General Manager Report.

The report included updates from the General Manager – see report for complete details.

General Manager Bingham submitted the following documents:

1. Item 3. Baracco and Associates' Amendment No. 1 Profession Services Agreement between the River Pines Public Utility District and Baracco and Associates for the River Pines PUD Water Rehabilitation Project Mitigated Negative Declaration Contract Modification in the amount of \$6,188. Due to the nature of the emergency this amendment need to be signed tonight.
2. Item 4. NV 5's Proposal for Environmental Consulting and Hydrogeological Services related to the Monitoring Well Installation and Sampling Plan (MWISP) for RWQCB and County Permit Submittal in the amount of \$3,550.

Board Clerk Wurzburger stated these two items needs to be submitted at the next meeting for final approval due to their nature: An amendment to a previous agreement and proposal for environmental consulting.

11. BOARD MATTERS: Discussion / Action / Direction to Staff.

For the record: Action minutes provide the necessary documentation of Board actions audio recordings are retained for those desiring more detail on agenda item discussion. These audio recordings provide an accurate and comprehensive backup of the Board deliberations and citizen discussion.

A. Winterization of Incomplete Disaster Repair Projects – FEMA. Discussion/Action.

General Manager Bingham reported Cal OES submitted a letter regarding the Winterization of incompleated disaster repair projects under 2017 winter storms (FEMA-4301-DR-CA, FEMA-4305-DR-CA and/or FEMA-4308-DR-CA. The California Governor's Office of Emergency Services provided the following recommendation for subrecipients included in one or more of the 2017 Winter Storms as noted with eligible Public Assistance that will not be completed prior to the 2017/2018 inclement weather season (October-March). Those subrecipients with incomplete projects that do not choose to employ cost-effective winterization measures and incur addition damage to these projects as a result of the 2017/2018 winter season, may jeopardize existing Federal and State reimbursement.

General Manager Bingham provided a copy of Shenandoah Excavating invoice for rock and grading on Emigrant Trail storm damage.

Chairman Landgraf opened the public discussion. Hearing no comments from the public, Chairman Landgraf closed the public discussion.

After considerable discussion among the Board and staff, staff was directed to obtain 3 bids for winterization of incomplete disaster repair projects submitted by FEMA.

B. Purchase Testing Kits for Sewer Ponds.

General Manager Bingham reported the District's Portable pH Kit was missing and the Amador Water Agency have been using their equipment and suggested the purchase of a portable pH kit.

Chairman Landgraf opened the public discussion. Hearing no comments from the public, Chairman Landgraf closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Board Member Gardner, and carried by a 5 to 0 vote to approve the purchase a HACH Sension+ PH1 Portable pH Kit in the amount of \$1,567.74. Motion passed by the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

C. Continuous Dumping at the Park.

Chairman Landgraf reported the has been continuous dumping at the park and there needs to be signage stating no dumping. She stated Amador County Code Enforcement was called with no resolution to this situation.

Chairman Landgraf opened the public discussion. Hearing no comments from the public, Chairman Landgraf closed the public discussion.

Motion by Board Member Gardner, seconded by Board Member Miller, and carried by a 5 to 0 vote to direct staff to research the purchase of a surveillance camera and signage. Motion passed by the following vote:

AYES: Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

D. Update on Bylaws – Discussion make recommendations for final adoption.

Board Member Walden-Qualls reported the provided River Pines Public Utility District Bylaws was the work in progress dated October 5, 2017 with recommended revisions. After numerous review and revisions, she requested consideration for approval on the submitted document.

Chairman Landgraf opened the public discussion. Hearing no comments from the public, Chairman Landgraf closed the public discussion.

After considerable discussion among the Board and staff, the Board determined various versions of this document had provided at several meetings and scrutinized and for that reason this crucial document needs a

precise and thorough review before it can be considered for adoption. A special meeting was scheduled for Wednesday, October 27, 2017 at 5:30 p.m.

E. Discuss Date for Next Board Meeting.

General Manager Bingham reported she would be on vacation November 1 through 9 and requested the November 8, 2017 Board meeting be rescheduled to Wednesday, November 15, 2017 at 5:30 p.m.

Chairman Landgraf opened the public discussion. Hearing no comments from the public, Chairman Landgraf closed the public discussion.

After considerable discussion among the Board and staff, the November 8, 2017 Board meeting was rescheduled to Wednesday, November 15, 2017 at 5:30 p.m.

12. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.

13. COMMITTEE COMMENTS/REPORTS: Continued Item.

14. FUTURE AGENDA TOPICS: This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.

15. ADJOURNMENT: The meeting adjourned at 7:30 p.m.

Respectively submitted,
Gisele Wurzbarger, Board Clerk

River Pines Public Utility District
Profit & Loss
 October 2017

AGENDA ITEM 7

	Oct 17
Ordinary Income/Expense	
Income	
Amador County Auditor's Warrant	
Unsecured Appointment	209.19
Total Amador County Auditor's Warrant	209.19
Base Fee Income	
Sewer	10,259.48
Stanby	760.00
Voluntary Lock-Off	280.00
Water	12,705.59
Total Base Fee Income	24,005.07
Interest Income	1.34
Town Hall Rental	40.00
Variable Income	
Door Hanger Fee	120.00
Late Fees	499.80
Reconnection Fee	60.00
Water - Usage	2,625.73
Total Variable Income	3,305.53
Total Income	27,561.13
Gross Profit	27,561.13
Expense	
Board Members	
Stipends	375.00
Total Board Members	375.00
Contracted Expenses	
Board Clerk	600.00
Manager	7,250.01
Total Contracted Expenses	7,850.01
Employees	
Amador Water - Weekend Coverage	643.00
Total Employees	643.00
Sewer Expenses	
Amador Water - Routine Service	1,824.00
Amador Water Agency-State Repor	31.30
Amador Water Agency - Electric	1,564.49
Consulting - Engineer	540.00
Sewer - Parts/Supplies	1,198.70
Sm. Tools	623.52
Telephone - Sewer	84.37
Total Sewer Expenses	5,866.38
Water Expenses	
Amador Water Agency-Electrical	67.79
Amador Water Agency-Meter Read	486.19
Amador Water Agency-Routine	2,048.76
Amador Water Agency-State Repor	89.21
Amador Water Agency - Engineer	1,175.72
Amador Water Agency - Repairs	1,280.70
Electricity - Water	1,254.68
Supplies	2,450.27
Telephone - Water	86.04
Total Water Expenses	8,939.36

River Pines Public Utility District
Profit & Loss
October 2017

	Oct 17
63300 · Insurance Expense	
Insurance - Property/Liability	-33.00
Total 63300 · Insurance Expense	-33.00
64900 · Office Expenses	
Postage/Shipping	147.00
Software	14.99
Supplies	196.26
Training	55.00
Website Service	50.00
Total 64900 · Office Expenses	463.25
66700 · Professional Fees	
Security Service/Maintenance	280.00
Total 66700 · Professional Fees	280.00
68600 · Utilities	
Disposal	
Electricity - Office	100.92
Electricity - Town Hall	27.31
Electricity - Street Lights	27.31
68100 · Telephone - Office	169.29
	60.84
Total 68600 · Utilities	385.67
Total Expense	24,769.67
Net Ordinary Income	2,791.46
Other Income/Expense	
Other Income	
Grant Income - DWSRF	28,243.00
Wireless Site Lease	500.00
Total Other Income	28,743.00
Other Expense	
DWSRF - Environmental Study	8,932.00
DWSRF Grant - Surveying	21,637.00
Total Other Expense	30,569.00
Net Other Income	-1,826.00
Net Income	965.46

River Pines Public Utility District
Balance Sheet
As of October 31, 2017

	Oct 31, 17
ASSETS	
Current Assets	
Checking/Savings	
Bank Accounts	
El Dorado Checking	35,982.21
El Dorado Checking-5866 SRAFPF	0.46
El Dorado Checking - 3101 Laif	813.14
El Dorado Savings - Deposits	30,493.80
El Dorado Savings - DWSRF 7714	29.67
Total Bank Accounts	67,319.28
California Bank & Trust - Water	20,393.67
Change Till	75.00
LAIF Investment Fund - Sewer	296,817.07
Total Checking/Savings	384,605.02
Accounts Receivable	
11000 - Accounts Receivable	67,486.98
Total Accounts Receivable	67,486.98
Other Current Assets	
12000 - Undeposited Funds	-5,194.13
Total Other Current Assets	-5,194.13
Total Current Assets	446,897.87
Fixed Assets	
Accumulated Depreciation	-1,015,908.00
Fixed Assets	
Building - Sewer	5,789.94
Building - Water	80,441.78
Equipment - Sewer	42,219.85
Equipment - Water	104,650.92
Land - Sewer	1,952.12
Land - Water	13,310.51
Office Equipment - Sewer	4,676.99
Office Equipment - Water	5,115.26
System - Sewer	603,941.83
System - Water	792,643.61
Total Fixed Assets	1,654,742.81
Work In Progress - SRAFPF	28,253.57
Total Fixed Assets	667,088.38
Other Assets	
Utility Encroachment - Deposit	828.18
Total Other Assets	828.18
TOTAL ASSETS	1,114,814.43
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	2,083.33
Total Accounts Payable	2,083.33
Other Current Liabilities	
Payroll Taxes	-5,368.57
Security Deposits - 50/50 W/S	3,633.15

River Pines Public Utility District
Balance Sheet
As of October 31, 2017

	<u>Oct 31, 17</u>
Total Other Current Liabilities	<u>-1,735.42</u>
Total Current Liabilities	347.91
Long Term Liabilities	
Bank & Trust - Water	85,500.00
Deferred Grant Income	<u>28,252.50</u>
Total Long Term Liabilities	<u>113,752.50</u>
Total Liabilities	114,100.41
Equity	
32000 · Retained Earnings	1,000,531.84
Net Income	<u>182.18</u>
Total Equity	<u>1,000,714.02</u>
TOTAL LIABILITIES & EQUITY	<u>1,114,814.43</u>

River Pines Public Utility District
Account QuickReport-Board Meetings
 As of October 31, 2017

AGENDA ITEM 8

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
EI Dorado Checking						
Check	10/01/2017		Candi Bingham	October Services - 2017	-2,416.67	35,130.25
Check	10/02/2017	eft	USPS		-147.00	35,130.25
Deposit	10/02/2017	debit		Deposit	121.78	32,713.58
Deposit	10/04/2017			Deposit	255.00	32,566.58
Deposit	10/04/2017			30018	158.42	32,688.36
Bill Pmt -Check	10/05/2017	12815	Amador Water Agency	Stipend - October 2017	-11,359.39	33,101.78
Bill Pmt -Check	10/05/2017	12816	Anita Ebbinghausen	209 245-4011 722 0	-75.00	21,667.39
Bill Pmt -Check	10/05/2017	12817	AT&T - Water	1030264749	-86.04	21,581.35
Bill Pmt -Check	10/05/2017	12818	California Bank & Trust	Stipend - October 2017	-890.00	20,691.35
Bill Pmt -Check	10/05/2017	12819	Cathy Landgraf	Stipend - October 2017	-75.00	20,616.35
Bill Pmt -Check	10/05/2017	12820	Michael Gardner	Stipend - October 2017	-75.00	20,541.35
Bill Pmt -Check	10/05/2017	12821	Mission IT Solutions	October Services - 2017	-280.00	20,261.35
Bill Pmt -Check	10/05/2017	12822	PG&E - Street Lights	7368064062-7	-169.29	20,092.06
Bill Pmt -Check	10/05/2017	12823	Rene Walden-Qualls	Stipend - October 2017	-75.00	20,017.06
Bill Pmt -Check	10/05/2017	12824	Richard Miller	Stipend - October 2017	-75.00	19,942.06
Bill Pmt -Check	10/05/2017	12825	Staples	Office - File Folders, Filing Supplies	-82.41	19,859.65
Bill Pmt -Check	10/05/2017	12826	Toma & Associates, Inc.	Sewer - Monitoring Wells	-540.00	19,319.65
Bill Pmt -Check	10/05/2017	12827	USA Bluebook	Meter Locks & Lock Keys	-380.33	18,939.32
Bill Pmt -Check	10/05/2017	12828	AT&T - Sewer	209 245-3984 701 9	-84.37	18,854.95
Bill Pmt -Check	10/05/2017	12829	USA Bluebook	10 Water Meters	-769.49	18,085.46
Bill Pmt -Check	10/05/2017	12830	Gisele L. Wurzbarger	October 2017 Board Clerk Services	-300.00	17,785.46
Bill Pmt -Check	10/05/2017	12831	Gisele L. Wurzbarger	September 2017 Board Clerk Services	-300.00	17,485.46
Deposit	10/05/2017			Deposit	4,802.94	22,288.40
Deposit	10/05/2017			Deposit	129.88	22,418.28
Deposit	10/06/2017			Deposit	371.28	22,789.56
Check	10/09/2017	eft	Adobe PDF	No Dumping Sign/Folders/Restroom Si...	-14.99	22,774.57
Check	10/09/2017	debit	Amazon	Deposit	-113.85	22,660.72
Deposit	10/10/2017			1175 - Extra Garbage - WWV Shed	175.95	22,836.67
Bill Pmt -Check	10/12/2017	12832	Aces Waste Services, ...	October Services	-100.92	22,735.75
Bill Pmt -Check	10/12/2017	12833	Candi Bingham	6898952032-2	-2,416.67	20,319.08
Bill Pmt -Check	10/12/2017	12834	PG&E - Office/Town Hall	3357284549-4	-54.62	20,264.46
Bill Pmt -Check	10/12/2017	12835	PG&E - Water	2458584137-2	-181.08	20,083.38
Bill Pmt -Check	10/12/2017	12836	PG&E - Water 2	Deposit	-1,073.60	19,009.78
Deposit	10/12/2017			Deposit	6,143.77	25,153.55
Deposit	10/12/2017			Deposit	40.00	25,193.55
Check	10/13/2017	debit	C.S.D.A.	Webinar - New Board Member Orientat...	-55.00	25,138.55
Check	10/18/2017	debit	Hach Company	pH Kit - Sewer	-623.52	24,515.03
Check	10/18/2017	deb it	Digital Deployment	District Website	-50.00	24,465.03
Deposit	10/19/2017			Deposit	7,108.08	31,573.11
Deposit	10/19/2017			Deposit	136.55	31,709.66
Deposit	10/20/2017			Deposit	1,048.51	32,758.17
Bill Pmt -Check	10/23/2017	12837	Baracco & Associates	Amendment No. 1 - Project Modification	-2,326.00	30,432.17
Bill Pmt -Check	10/23/2017	12838	California Bank & Trust	1030264749	-890.00	29,542.17
Bill Pmt -Check	10/23/2017	12839	Candi Bingham	November Services	-2,416.67	27,125.50
Bill Pmt -Check	10/23/2017	12840	USA Bluebook	Account # 69752 - Master Locks	-350.92	26,774.58
Deposit	10/23/2017			Deposit	715.00	27,489.58
Deposit	10/24/2017			Deposit	407.96	27,897.54

River Pines Public Utility District
Account QuickReport-Board Meetings
 As of October 31, 2017

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	10/25/2017			Deposit	174.33	28,071.87
Deposit	10/25/2017			Deposit	223.01	28,294.88
Check	10/26/2017			Office Phone	-60.84	28,234.04
Deposit	10/26/2017	eft	RingCentral	Deposit	6,203.07	34,437.11
Deposit	10/31/2017			Deposit	1,544.50	35,981.61
Deposit	10/31/2017			Interest	0.60	35,982.21
Total El Dorado Checking						
Total Bank Accounts					851.96	35,982.21
TOTAL					851.96	35,982.21

River Pines Dept. October Report

September Water Production/Sold

Well 2: 457,700 gallons

Total Produced: 813,466 gallons

Well 3R: 326,200 gallons

Total Sold: 699,939 gallons

Well 6R: 29,566 gallons

Total Lost: 14%

Operations Manager-

- Reviewed a consultant's proposal for a "monitoring well installation plan" as required by the Central Valley Regional Water Quality Control Board as a result of the February storm discharges.

Admin Assist III-

- Completed September monthly reporting for water and wastewater.

Wastewater-

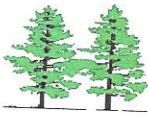
- Influent flow: 724,600 gallons. Effluent Discharged: 630,000 gallons. Flow test to be conducted. Working to understand if storage pond is percolating. Pond is actually empty and discharging is equal to or greater than influent flow.
- Continued to maintain the wastewater system

Water-

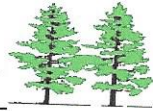
- Coordinated with RLK Locksmith to rekey Wells 2, 3R, 6R, Jaybird pump station and the main office.
- Completed routine sampling for Wells 2/3R and 6R.
- Met with customer on Circle Drive about a leak on service connection.

Distribution-

- Leak Detection activities



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

A AGENDA ITEM 9B }

GENERAL MANAGER'S REPORT

For the Month of: October 2017

1. No monthly payment request for DWSRF Grant – waiting for approval from state on the 90% plans that were submitted
2. Income Survey Update – submitted requested information and letter to RCAC – surveys have been mailed – need a 61% return rate
3. Construction Grant Application ready to be submitted – still waiting for Environmental Report & approval of the Specs and Plans
4. Put together Orientation Packets for new Board Members
5. Changed out all padlocks on District property – there is now a new “master key” for access. AWA has been given the new key
6. Locksmith – rekeyed locks on the Well 2, Well 3R, Well 6R and Jaybird building – now one “master key” for all locations
7. Locksmith – rekeyed office door – all keys created by the Locksmith are stamped with “Do Not Duplicate.”
8. Tuff Shed has been installed – wiring is also completed
9. Requested AWA to cleanup around Jaybird tank ASAP – high weeds, broken branches, etc. – also asked them to include eastside lift station
10. Requested AWA to put RPPUD on a schedule for Fire Hydrant and Dead-End flushing
11. Received Work Plan for monitoring wells – sent to AWA for review
12. Working on Office Manual – continued project
13. Weekly Bank Deposits
14. Monthly Service Billing
15. Monthly Late Notices
16. Monthly 48 Hour Notices
17. Agenda & Packets

AMENDMENT NO 1

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE RIVER PINES PUBLIC UTILITY DISTRICT AND
BARACCO AND ASSOCIATES**

THIS AGREEMENT for professional services ("Agreement") between the River Pines Public Utility District ("District"), and Baracco and Associates, a Professional Consulting Firm ("Consultant") is hereby amended as of October 2, 2017 as follows:

Section 1. SERVICES. In addition to those services set forth in the Agreement dated December 14, 2016, additional services are required related to changes in the project, and as more particularly described in the attached Contract Modification, attached hereto as Exhibit 1 and incorporated herein by reference.

Section 2. COMPENSATION. District hereby agrees to pay Consultant, an additional sum of \$6,188.00 for services to be performed to address changes to the environmental document caused by changes to the project. Total payment to Consultant is now a not-to-exceed amount of \$54,148.

Section 3. TERM OF THE AGREEMENT. The term of this agreement shall be extended from July 27, 2017 to December 31, 2017, unless terminated earlier in accordance with Paragraph 9 (Termination for Cause), Paragraph 10 (Termination for Convenience, or Paragraph 22(a) (Covenant of No Disclosed Conflict) as spelled out in the Agreement.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1 to the Agreement as of the day and year first set forth above, which date shall be considered by the Parties to be the effective date of this Amendment.

River Pines Public Utility District,
an independent special district

Baracco and Associates,
a professional consulting firm

BY: _____
Candi Bingham, General Manager

BY: _____
Bruce C. Baracco, Principal Planner

Date: _____

Date: October 2, 2017

Attachment:
Exhibit 1: Contract Modification

**RIVER PINES PUD WATER REHABILITATION PROJECT
MITIGATED NEGATIVE DECLARATION
CONTRACT MODIFICATION
October 2, 2017**

Exhibit 1

Description	Labor Category	Hourly Rate	Man Hours	Total Labor
TASK 1				
Edit applicable sections of IS	Sr. Environmental Planner/PM	\$106.00	34	\$3,604.00
Edit sections of Federal Cross Cutter Repot	Reg Specialist/SR EDITOR	\$76.00	8	\$608.00
	Project Admin	\$70.00	2	\$140.00
			Subtotal	\$4,352.00
TASK 2				
Coordination: PUD, KASL, subs, state, feds	Sr. Environmental Planner/PM	\$106.00	6	\$636.00
Resource Field Studies, Reports				
			Subtotal	\$636.00
TASK 3 - No Change				
Prepare MND and Address Comments				
			Subtotal	\$0.00
TASK 4 - No Change				
Prepare Mitigation, Monitoring, Reporting				
			Subtotal	\$0.00
TASK TOTALS				Subtotal
				\$4,988.00
REIMBURSABLE COSTS				
ESR, Inc, Biological Resources Evaluation - return to new tank site; edit report				\$1,200.00
TOTAL REIMBURSABLE COSTS				\$1,200.00
TOTAL COST ESTIMATE				\$6,188.00

AMENDMENT NO 1

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE RIVER PINES PUBLIC UTILITY DISTRICT AND
BARACCO AND ASSOCIATES**

THIS AGREEMENT for professional services ("Agreement") between the River Pines Public Utility District ("District"), and Baracco and Associates, a Professional Consulting Firm ("Consultant") is hereby amended as of October 2, 2017 as follows:

| **Section 1. SERVICES.** In addition to those services set forth in the Agreement dated December 14, 2016, additional services are required related to changes in the project, and as more particularly described in the attached Contract Modification, attached hereto as Exhibit 1 and incorporated herein by reference.

| **Section 2. COMPENSATION.** District hereby agrees to pay Consultant, an additional sum of \$6,188.00 for services to be performed to address changes to the environmental document caused by changes to the project. Total payment to Consultant is now a not-to-exceed amount of \$54,148.

| **Section 3. TERM OF THE AGREEMENT.** The term of this agreement shall be extended from July 27, 2017 to December 31, 2017, unless terminated earlier in accordance with Paragraph 9 (Termination for Cause), Paragraph 10 (Termination for Convenience, or Paragraph 22(a) (Covenant of No Disclosed Conflict) as spelled out in the Agreement.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1 to the Agreement as of the day and year first set forth above, which date shall be considered by the Parties to be the effective date of this Amendment.

River Pines Public Utility District,
an independent special district

BY: Candi Bingham
Candi Bingham, General Manager

Date: 10/3/2017

Baracco and Associates,
a professional consulting firm

BY: Bruce C. Baracco
Bruce C. Baracco, Principal Planner

Date: October 2, 2017

Attachment:
Exhibit 1: Contract Modification