



RIVER PINES PUBLIC UTILITY DISTRICT



Wednesday, September 14, 2016
ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 5:30 p.m.

2. **ROLL CALL/MEMBERS PRESENT:**

Chairman Cathy Landgraf
Director Rene' Walden-Qualls
Director Anita Ebbinghausen
Director Michael Gardner
Director Richard Miller

Candi Bingham, General Manager

ABSENT: None

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA: M/S Gardner/Ebbinghausen approve the agenda.**

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Gardner, Landgraf, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None

6. **MINUTES: M/S Gardner/Miller with the following vote:**

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None.

7. **Monthly Financial Report: M/S Gardner/Walden-Qualls as submitted with the following vote:**

Motion Carried 5-0 with the following Vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

8. EXPENDITURE REPORT: M/S Gardner/Walden-Qualls approve with following vote:

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None

9. MONTHLY OPERATIONS REPORT.

- A. Monthly Water and Wastewater Operations Report – See Report
- B. Monthly General Manager Report – See Report.

10. BOARD MATTERS:

- A. Two Year Rate Increase Proposal – Possible Vote to Accept – Discussion and Possible Action.
Patrick Henry addressed the Board in regards to his concerns with the Rate Increase. Mr. Henry noted that with the District’s marginal profits and with the grants available, he does not understand why the need for rate increases.

Board of Directors explained to Mr. Henry that in order to be considered for the grants the District needs to show that they will be able to maintain what the state improves; otherwise, the chance for a grant could diminish. Board of Directors also explained to Mr. Henry that the Rate Increase amounts were considered using the Rate Study that was performed for the District in 2014. Rate Study is posted on the District’s Website for review.

Motion carried 5-0 to increase the Water Rates October 2016 and October 2017 according to the proposed rate schedule with the following vote:

AYES Landgraf, Gardner, Ebbinghausen, Miller, Walden-Qualls
NOES None
ABSTAIN: None
ABSENT: None

- B. 2016/2017 District Budget – Possible Vote to Accept – Discussion and possible action.

Motion carried 5-0 to accept the proposed 2016/2017 District Budget with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

- C. Town Hall Key to Food Bank – Discussion and Possible Action
Following discussion of the GM and Board of Directors, it was decided that should the GM need to leave before the Food Bank, then the GM will give a key to Lee King so that he can properly close up the Town Hall. Lee King, following lockup of the Town Hall, will immediately place the key into the drop box.
- D. Approve the Purchase of District tools in the amount of \$4,300 for the Plant Operator – Discussion and Possible Action.
Board of Directors approved the purchase of the items on the Tool List with the exception of the Chainsaw and Jack Hammer. See Agenda Packet for items approved.

Motion carried 5-0 with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Miller, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: None

E. October Board Meeting Date – Discussion and Possible Action

GM stated that she will be on vacation and will not be able to formulate the Agenda Packets to include the Financial Reports before she leaves if the Board Meeting is held on October 12, 2016.

Board of Directors, after discussing, voted to hold the October Board Meeting on October 19, 2016 at 5:30 pm. to include the District's Financial Reports.

Motion carried 5-0 with the following vote:

AYES: Landgraf, Gardner, Ebbinghausen, Miller, Walden-Qualls
NOES: None
ABSTAIN: None
ABSENT: None

F. Ground Maintenance near Slow Sand Filter – Discussion and Possible Action.

Board of Directors discussed contracting backhoe service to remove the debris alongside the Consumnes River near the Slow Sand Filter. Following discussion, the Board of Directors agreed on the urgency of this matter and asked the GM to receive local bids and hire the most reasonable and schedule the project as soon as possible.

11. BOARD OF DIRECTORS COMMENTS/REPORTS:

- A. Capital Improvements and general repairs necessary at the District. Continued Item.
None at this time

11. COMMITTEE COMMENTS/REPORTS: None.

12. FUTURE AGENDA TOPICS:

13. ADJOURNMENT: The meeting adjourned at 6:46 p.m.

Respectively submitted,
Candi Bingham, Acting Board Clerk