

REGULAR MINUTES

Wednesday, August 18, 2021
ACTION MINUTES

1. CALL TO ORDER: The meeting was called to order by Chairman Christensen at 6:02 p.m.

2. ROLL CALL: Via Phone

Gisele Wurzburger, Board Clerk – Via Phone

Director Karla Christensen
Director John Chapman
Director Anita Ebbinghausen
Director Rocky Raymond

ABSENT: Director Patrick Henry
Candi Bingham, General Manager

3. PLEDGE OF ALLEGIANCE: Chairman Christensen led the Pledge of Allegiance.

4. AGENDA:

Board Clerk Wurzburger noted the Ordinance was not provided for 9.b Ordinance – Conservation an Agricultural Water Usage Guidelines therefor this item will be pulled and placed on the September Agenda for consideration.

Motion by Chairman Christensen, seconded by Vice-Chairman Raymond and carried by a 4 to 0 vote to approve the Regular Agenda dated August 18, 2021 as amended. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: Henry

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

None.

6. MINUTES: Discussion / Approval.

A. July 21, 2021 Regular Meeting.

Motion by Vice-Chairman Raymond, seconded by Chairman Christensen, and carried by a 4 to 0 vote to approve the Minutes dated July 21, 2021 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: Henry

7. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending July 31, 2021.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

Motion by Vice-Chairman Raymond, seconded by Chairman Christensen, and carried by a 4 to 0 vote to approve the Monthly Financial Statements - Period Ending July 31, 2021. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: Henry

b. Expenditure Report - Submitted Check Approval through July 31, 2021.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

Motion by Vice-Chairman Raymond, seconded by Chairman Raymond, and carried by a 4 to 0 vote to approve the Expenditure Report - Period Ending July 31, 2021. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: Henry

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

July 1 thru July 31, 2021 Water Production/Sold Information:

Well 2 - 338,200 gallons Total Produced – 1,279,164 gallons
Well 3R – 611,700 gallons Total Sold – 955,755 gallons
Well 6R – 329,264 gallons Unaccounted Loss - 25%
Staff Hours: Water 24.5 hours

July 1 thru July 31, 2021 Wastewater Production:

Influent flow: 1,145,300 gallons Effluent Discharged: 223,500 gallons
Staff Hours: Wastewater 46.5 hours

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

Board Member Ebbinghausen request a Personnel Issue be placed on the agenda regarding General Manager Bingham remaining amount owed on credit card.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

9. BOARD MATTERS: Discussion/Action.

a. Debt Management Policy. Discussion/Action.

The Debt Management Policy was provided for consideration. Chairman Christensen noted for the record the policy verbiage was provided by the District's Attorney.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

Motion by Chairman Christensen, seconded by Board Member Chapman, and carried by a 4 to 0 vote to approve Debt Management Policy and approval placement of a resolution on the September Agenda for consideration. Motion passed by the following vote:

| | |
|-----------------|--|
| AYES: | Chapman, Christensen, Ebbinghausen, Raymond |
| NOES: | None |
| ABSTAIN: | None |
| ABSENT: | Henry |

b. Ordinance – Conservation and Agricultural Water Usage Guidelines. Discussion/Action.

Board Clerk Wurzburger noted the Ordinance was not provided therefor this item was pulled and will be placed on the September Agenda for consideration.

No action taken.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

Board Member Ebbinghausen suggested the District apply for the Ford Foundation Grant. She noted she will provide General Manager Bingham the Ford Foundation Grant link for further investigation.

Chairman Christensen inquired if any Board Member read the information provided in an email dated August 9th regarding FEMA building infrastructure.

12. FUTURE AGENDA TOPICS:

a. Ordinance - Conservation and Agricultural Water Usage Guidelines. Discussion/Action.

b. Personnel Issue Credit Card Usage. Discussion/Action.

13. ADJOURNMENT: The meeting adjourned at 6:24 p.m. to the scheduled meeting on September 15, 2021.