

REGULAR MINUTES

**Wednesday, July 15, 2020
ACTION MINUTES**

**In Compliance with Executive Department State of California
Executive Order N-29-20**

**Join Hangouts Meet: meet.google.com/xhx-btmk-dxr
Join by Phone: +1 617-675-4444 PINL 889-632-292-5758#**

1. CALL TO ORDER: The meeting was called to order by Chairman Henry at 6:00 p.m.

2. ROLL CALL: Via Phone

Director Roscoe Raymond
Director Anita Ebbinghausen
Director Patrick Henry
Director John Chapman
Director Karla Christensen

Candi Bingham, General Manager
Gisele Wurzbarger, Board Clerk

3. PLEDGE OF ALLEGIANCE: Chairman Henry led the Pledge of Allegiance.

4. AGENDA:

Motion by Board Member Ebbinghausen, seconded by Vice-Chairman Christensen, and carried by a 5 to 0 vote to approve the Regular Agenda dated July 15, 2020 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Vice-Chairman Christensen inquired if staff had received the new estimate for A-TEEM SCADA Contract. General Manager Bingham stated she would report on this item during the General Manager's Report.

6. MINUTES: Discussion / Approval.

A. June 17, 2020 Regular Meeting.

Motion by Vice-Chairman Christensen, seconded by Board Member Raymond, and carried by a 5 to 0 vote to approve the Minutes dated June 17, 2020 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending June 30, 2020.
- b. Expenditure Report - Submitted Check Approval through June 30, 2020.

Chairman Henry opened the public discussion. Hearing no further comments from the public, Chairman Henry closed the public discussion.

Motion by Board Member Raymond, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve the Consent Items - Period Ending June 30, 2020. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

June 1 thru June 30, 2020 Water Production/Sold Information:

Well 2 - 862,100 gallons Total Produced – 1,189,188 gallons
Well 3R – 286,600 gallons Total Sold – 733,489 gallons
Well 6R - 40,788 gallons Unaccounted Loss - 38%
Staff Hours: Water 52.75 hours

June 1 thru June 30, 2020 Wastewater Production:

Influent flow: 1,152,100 gallons Effluent Discharged: 1,389,700 gallons
Staff Hours: Wastewater 26 hours

Chairman Henry opened the public discussion. Hearing no comments from the public, Chairman Henry closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham provided an update on the A-TEEM SCADA Contract, radio purchase, 10-year license and an additional phone line.

Chairman Henry requested an item be placed on the agenda regarding the new pump's warranty that was installed by Fred Waters Well Drilling. He wants staff to research if this warranty can be extended.

General Manager Bingham reported she hoped to be in the office in August. Waiting on Coronavirus Home Order update.

Chairman Henry opened the public discussion. Hearing no comments from the public, Chairman Henry closed the public discussion.

9. BOARD MATTERS: Discussion/Action.

a. River Access. Discussion/Action.

General Manager Bingham reported during the month of June, the tubs located in the Consumnes River were flooded with out of town individuals. Facebook and the District phones received an abundance of questions regarding the RPPUD's responsibility in keeping the people from accessing the river. Some of the concerns were regarding trespassing on private property, signage, trash and COVID-10 being transmitted.

Tonight's discussion is to determine the District's responsibility to fence and post signs keeping people from trespassing. The District's lift stations are fenced and already protected. The District hold the recreational permit, which allows the water to be dammed for swimming. However, the District has NOT exercised its' recreational powers through LAFCO to oversee the use of the river.

Chairman Henry opened the public discussion. The following individuals were present for this item: Serenity Nelson, Carolyn Adamson, Tina Jarvis, Dena ??, Nick McLean and Denise Callisterio. Leon Weber III spoke about his concerns regarding this item and noted for the record there would be a meeting to further discuss this matter Saturday in the park. Hearing no further comments from the public, Chairman Henry closed the public discussion.

Board Member Ebbinghausen noted for the record that any signage posted in the District has to be a Board decision and requested an item on the agenda to discuss District Signage Requirements in the District.

After considerable discussion on the District's responsibility for the River Access, the Board requested an item on the agenda to appoint a new committee called "River Access Dam Committee". The action will be to appoint two Board Members and several members of the public to service on this committee.

b. 2020/2021 Budget. Discussion/Action.

General Manager Bingham provided the Profit & Loss Budget Overview July 2020 through June 2021.

Chairman Henry and Board Member Chapman did not receive a copy of the Profit & Loss Budget Overview July 2020 through June 2021 prior to the meeting. General Manager Bingham suggested this item be continued to the next meeting.

Chairman Henry opened the public discussion. Hearing no further comments from the public, Chairman Henry closed the public discussion.

After considerable discussion amongst the Board, the following motion was made:

Motion by Board Member Raymond, seconded by Vice-Chairman Christensen, and carried by a 5 to 0 vote to continue the approval of the 2020/2021 Budget to the August meeting. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

c. Well 3R Well Driller Update. Discussion/Action.

No written report was submitted on this item. General Manager Bingham stated this item was discussed during the General Manager's Report and had nothing further to discussion.

Chairman Henry opened the public discussion. Hearing no further comments from the public, Chairman Henry closed the public discussion.

No action taken at this time.

d. Community Clean Up Committee. Discussion.

No written report was submitted on this item. General Manager Bingham reported CalFire was still trying to access the culvert. No update from CalFire on clearing the culvert. She felt the District will have to table this until fire season is over.

Chairman Henry opened the public discussion. Hearing no comments from the public, Chairman Henry closed the public discussion.

Chairman Henry suggested the District hire someone to perform this cleanup.

Chairman Henry and Board Member Chapman stated they would meet to discuss what type of cleanup would be required. Vice-Chairman Christensen stated she would provide them with additional information that she had already obtained for the Community Clean Up Committee.

After considerable discussion amongst the Board, the following motion was made:

Motion by Chairman Henry, seconded by Board Member Raymond, and carried by a 5 to 0 vote to hire someone to perform the culvert cleanup in an amount not to exceed \$800.00. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

General Manager Bingham requested a proper invoice be submitted for District records.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

A. Capital Improvements and general repairs necessary at the District. Continued Item.
No action taken.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

a. Solar Panel Committee. Discussion/Possible Action.
No action taken.

b. Water Rights Committee. Discussion/Possible Action.
No action taken.

12. FUTURE AGENDA TOPICS:

- a. 2020/2021 Budget. Discussion/Action.
- b. Fred Waters Well Drilling - Pump Warranty Extension. Discussion/Action.
- c. District Signage Requirements. Discussion/Action.
- d. Appoint River Access Dam Committee. Discussion/Action.
- e. Community Clean Up Committee Update. Continued Discussion.

13. ADJOURNMENT: The meeting adjourned at 7:46 p.m.

DRAFT