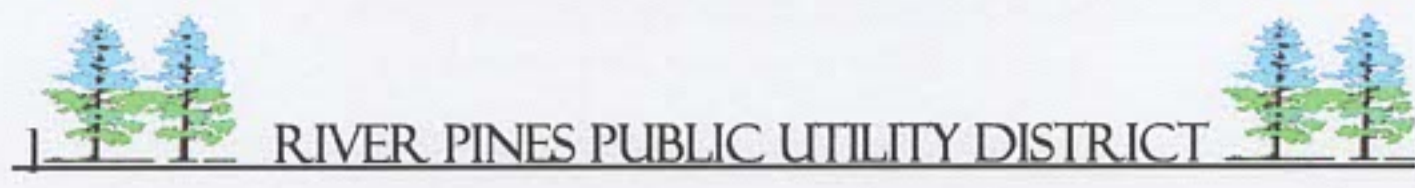


6a



**REGULAR MINUTES**

**Wednesday, January 20, 2021  
ACTION MINUTES**

**In Compliance with Executive Department State of California  
Executive Order N-29-20**

**Join Hangouts Meet: [meet.google.com/xhx-btmk-dxr](https://meet.google.com/xhx-btmk-dxr)  
Join by Phone: +1 223-213-5281 PINL 569 172 483 3260#**

**1. CALL TO ORDER:** The meeting was called to order by Chairman Christensen at 6:30 p.m.

**2. ROLL CALL: Via Phone**

- Director Karla Christensen
- Director Anita Ebbinghausen
- Director Patrick Henry
- Director John Chapman
- Director Roscoe Raymond

Candi Bingham, General Manager  
Gisele Wurzbarger, Board Clerk – Google Meet

**3. PLEDGE OF ALLEGIANCE:** Chairman Christensen led the Pledge of Allegiance.

**4. AGENDA:**

General Manager Bingham request Resolution No. 2021-01 Adopting the Amador County Local Hazard Mitigation Plan Update and Board Meeting scheduled for February 17, 2021 be rescheduled to February 24, 2021 be added to the agenda for consideration.

**Motion by Board Member Henry seconded by Board Member Chapman and carried by a 5 to 0 vote to approve the Regular Agenda dated January 20, 2021 as amended. Motion passed by the following vote:**

- AYES:** Chapman, Christensen, Ebbinghausen, Henry, Raymond
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

**5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

None.

**6. MINUTES: Discussion / Approval.**

A. December 16, 2020 Regular Meeting.

Motion by Board Member Chapman, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve the Minutes dated December 16, 2020 as amended. Motion passed by the following vote:

**AYES:** Chapman, Christensen, Ebbinghausen, Henry, Raymond  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**7. CONSENT ITEMS:**

- a. Monthly Financial Statements - Period Ending December 31, 2020.
- b. Expenditure Report - Submitted Check Approval through December 31, 2020.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve the Consent Items - Period Ending December 31, 2020. Motion passed by the following vote:

**AYES:** Chapman, Christensen, Ebbinghausen, Henry, Raymond  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**8. MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.

**A. Monthly Operations Report.**

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

**December 1 thru December 31, 2020 Water Production/Sold Information:**

Well 2 - 236,700 gallons      Total Produced – 821,632 gallons  
Well 3R – 362,700 gallons      Total Sold – 625,110 gallons (estimated no meter reads)  
Well 6R – 222,232 gallons      Unaccounted Loss - 24%  
Staff Hours: Water 91.00 hours

**December 1 thru December 31, 2020 Wastewater Production:**

Influent flow: 1,145,400 gallons      Effluent Discharged: 102,800 gallons  
Staff Hours: Wastewater 25.50 hours

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

**B. Monthly General Manager Report.**

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported District Auditor Robert Johnson has passed away due to COVID complications. Mr. Johnson has been doing the District's audits for the past ten (10) years. The Company's partner will be completing the District's audits. The 2020 audit, due to COVID, has not yet been completed. She noted she was currently working with the auditor to get this scheduled. This audit will more than likely be a remote audit due to COVID.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

**9. BOARD MATTERS: Discussion/Action.**

**a. Public Hearing Rate Increase – Count Protest Letter and Vote on Effective Date.** Discussion/Action. No written report was submitted on this item. Board Member Wurzbarger noted for the record a public notice regarding the public hearing needs to be posted 10 days prior to the meeting in the local newspaper and at the Town Hall and General Store.

After considerable discussion amongst the Board, it was decided the Public Hearing Rate Increase and count of the protest votes that will be held at the February Board Meeting. Chairman Christensen and Board Member Henry will get additional word out for the Public Hearing on Facebook, Town Hall and General Store.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

**Motion by Vice-Chairman Raymond, seconded by Board Member Henry, and carried by a 5 to 0 vote to direct staff to publish a Public Notice regarding Public Hearing Rate Increase – Count Protest Letter and Vote on Effective Date and to reschedule the Public Hearing for the February meeting. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**b. Paymentus Fees Continue Extension of Customer Credit.** Discussion/Action.

No written report was submitted on this item. General Manager reported the Paymentus Fee was in effect until December 2020. General Manager Bingham reported with the COVID-10 "Stay-at-Home Order" (except for those essential services), there is an inconvenience for customers to pay their bills. Paymentus, the District's online payment service which allows customers to pay their utility bill using a credit card, debit card or e-check, charges the customers \$2.95 per transaction. It is recommended this credit would be extended through June 2021.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

After considerable discussion amongst the Board, the following motion was made:

**Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to continue the Issuance of a Monthly Credit in the amount of \$2.95 to Customers using Paymentus Online Payment Service to make their District Online Payments thru June 2021. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond**

**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**c. RPPUD Water System Improvement Project Update. Discussion.**

No written report was submitted on this item. General Manager Bingham reported Legal is looking into the Jay Bird Tank easement issue that was discussed at the last meeting. KASL is waiting to get documentation from the State on this matter because the State funds cannot be used on leased property. The Bid Packets for the RPPUD Water System Improvement Project for only the Distribution System will be sent out in January.

General Manager Bingham will continue researching additional funding through USDA and CDBG Grants for the Circle Tank because the USDA will not give the District the \$1.3 million loan as previously discussed.

This item was continued to the February meeting. No action taken.

**d. River Access Dam Committee Update. Continued Discussion.**

No written report was submitted on this item. Chairman Christensen report no action taken regarding the purchase of the concrete for River Access Dam.

**e. Resolution No. 2021-01 Adopting the Amador County Local Hazard Mitigation Plan Update. Discussion/Action.**

No written report was submitted on this item. General Manager Bingham reported Amador County requested the District approve Resolution 2021-01 adopting the Amador County Local Hazard Mitigation Plan Update.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

After considerable discussion amongst the Board, the following motion was made:

**Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve Resolution No. 2021-01 Adopting the Amador County Local Hazard Mitigation Plan Update. Motion passed by the following vote:**

**AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond**  
**NOES: None**  
**ABSTAIN: None**

**f. Board Meeting scheduled for February 17, 2021 be rescheduled to February 24, 2021. Discussion/Action.**

No written report was submitted on this item. General Manager Bingham reported she would be at the District on February 24 and requested the February 17<sup>th</sup> meeting be rescheduled during her visit.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

After considerable discussion amongst the Board, the following motion was made:

Motion by Chairman Christensen, seconded by Board Member Henry, and carried by a 5 to 0 vote to reschedule Board Meeting scheduled for February 17, 2021 be rescheduled to February 24, 2021 to be held at 6:00 p.m. in person at the Town Hall. Motion passed by the following vote:

**AYES:** Chapman, Christensen, Ebbinghausen, Henry, Raymond  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**10. BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.  
a. Capital Improvements and general repairs necessary at the District. Continued Item.

**11. COMMITTEE COMMENTS/REPORTS:** Continued Item.

- a. Solar Panel Committee. Discussion/Possible Action.  
No action taken.
- b. Water Rights Committee. Discussion/Possible Action.  
No action taken.

Board Member Henry stated at the last meeting he was directed to speak to Brent Stewart regarding the SCADA system. He stated Brent Stewart informed him that he owns all of the District's radios. General Manager Bingham reported she has all the supporting paperwork that shows the District owns the radios. She reported she took this paperwork to the Amador County Sheriff Department. She reported the District owns the tower and there is a \$500 agreement with Brent Stewart. She stated none of the District's cameras work and were last updated in 2015, so she has contracted with Abe to recap the District's camera system. ATEEM will update the SCADA system with new modulars.

This item was continued to the February meeting. No action taken.

**12. FUTURE AGENDA TOPICS:**

- a. Public Hearing Rate Increase – Count Protest Letter and Vote on Effective Date. Discussion/Action.
- b. Maintenance at Town Hall/Office. Discussion/Action.
- c. A-TEEM SCADA Contract Update. Discussion/Action.
- d. River Access Dam Committee Update. Continued Discussion.

**13. ADJOURNMENT:** The meeting adjourned at 7:21 p.m. to the rescheduled meeting on February 24, 2021.

**River Pines Public Utility District**  
**Profit & Loss by Class**  
 January 2021

7a

	Sewer	Water	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Amador County Auditor's Warrant			
Secured Direct Charges	3,341.20	3,341.21	6,682.41
Unitary Tax	145.19	145.19	290.38
<b>Total Amador County Auditor's Warrant</b>	<b>3,486.39</b>	<b>3,486.40</b>	<b>6,972.79</b>
<b>Base Fee Income</b>			
Maintenance Fees	335.00	335.00	670.00
Sewer	16,006.55	0.00	16,006.55
Voluntary Lock-Off	122.50	122.50	245.00
Water	0.00	12,620.86	12,620.86
<b>Total Base Fee Income</b>	<b>16,464.05</b>	<b>13,078.36</b>	<b>29,542.41</b>
Interest Income	0.03	0.00	0.03
Repair Labor	0.00	1,221.61	1,221.61
Town Hall Rental	80.00	80.00	160.00
<b>Variable Income</b>			
Water - Usage	0.00	2,204.94	2,204.94
<b>Total Variable Income</b>	<b>0.00</b>	<b>2,204.94</b>	<b>2,204.94</b>
<b>Total Income</b>	<b>20,030.47</b>	<b>20,071.31</b>	<b>40,101.78</b>
<b>Gross Profit</b>	<b>20,030.47</b>	<b>20,071.31</b>	<b>40,101.78</b>
<b>Expense</b>			
<b>Bank Charges</b>			
Paymentus Fees	118.00	100.30	218.30
<b>Total Bank Charges</b>	<b>118.00</b>	<b>100.30</b>	<b>218.30</b>
<b>Board Members</b>			
Stipends	187.50	187.50	375.00
<b>Total Board Members</b>	<b>187.50</b>	<b>187.50</b>	<b>375.00</b>
<b>Contracted Expenses</b>			
Board Clerk	150.00	150.00	300.00
Manager	2,416.66	2,416.68	4,833.34
<b>Total Contracted Expenses</b>	<b>2,566.66</b>	<b>2,566.68</b>	<b>5,133.34</b>
<b>Sewer Expenses</b>			
Amador Water Agency			
After Hour On-Call	247.00	0.00	247.00
Mandated State Reporting	74.12	0.00	74.12
Routine Service	3,562.92	0.00	3,562.92
<b>Total Amador Water Agency</b>	<b>3,884.04</b>	<b>0.00</b>	<b>3,884.04</b>
Excavating	845.80	0.00	845.80
SCADA Service	1,400.00	0.00	1,400.00
Telephone - Sewer	173.61	0.00	173.61
Testing - Sewer	62.00	0.00	62.00
<b>Total Sewer Expenses</b>	<b>6,365.45</b>	<b>0.00</b>	<b>6,365.45</b>
<b>Water/Distribution Expenses</b>			
Amador Water Agency			
After Hour On-Call	0.00	494.00	494.00
Customer Service	0.00	33.80	33.80
Mandatory State Reporting	0.00	74.12	74.12
Meter Reading	0.00	384.83	384.83
Routine Service	0.00	2,346.92	2,346.92
<b>Total Amador Water Agency</b>	<b>0.00</b>	<b>3,333.67</b>	<b>3,333.67</b>
Permit Fees	0.00	6,418.20	6,418.20

**River Pines Public Utility District**  
**Profit & Loss by Class**  
January 2021

	Sewer	Water	TOTAL
SCADA Service	0.00	600.00	600.00
Telephone - Water	0.00	177.70	177.70
Water Testing	0.00	320.00	320.00
<b>Total Water/Distribution Expenses</b>	<b>0.00</b>	<b>10,849.57</b>	<b>10,849.57</b>
<b>64900 · Office Expenses</b>			
Filing Fees	108.00	108.00	216.00
Membership Dues	75.00	75.00	150.00
Postage/Shipping	40.47	40.48	80.95
Software	63.95	63.98	127.93
Supplies	100.28	100.30	200.58
<b>Total 64900 · Office Expenses</b>	<b>387.70</b>	<b>387.76</b>	<b>775.46</b>
<b>66700 · Professional Fees</b>			
Legal Expenses	0.00	520.00	520.00
<b>Total 66700 · Professional Fees</b>	<b>0.00</b>	<b>520.00</b>	<b>520.00</b>
<b>68600 · Utilities</b>			
Disposal	45.83	45.83	91.66
68100 · Telephone - Office	29.27	29.27	58.54
<b>Total 68600 · Utilities</b>	<b>75.10</b>	<b>75.10</b>	<b>150.20</b>
<b>Total Expense</b>	<b>9,700.41</b>	<b>14,686.91</b>	<b>24,387.32</b>
<b>Net Ordinary Income</b>	<b>10,330.06</b>	<b>5,384.40</b>	<b>15,714.46</b>
<b>Other Income/Expense</b>			
Other Income			
Wireless Site Lease	250.00	250.00	500.00
<b>Total Other Income</b>	<b>250.00</b>	<b>250.00</b>	<b>500.00</b>
Other Expense			
Distribution Project	0.00	7,067.50	7,067.50
<b>Total Other Expense</b>	<b>0.00</b>	<b>7,067.50</b>	<b>7,067.50</b>
<b>Net Other Income</b>	<b>250.00</b>	<b>-6,817.50</b>	<b>-6,567.50</b>
<b>Net Income</b>	<b>10,580.06</b>	<b>-1,433.10</b>	<b>9,146.96</b>

76

**River Pines Public Utility District**  
**Account QuickReport-Board Meetings**  
 As of January 31, 2021

Type	Date	Num	Name	Memo	Amount
<b>Bank Accounts</b>					
<b>El Dorado Checking</b>					
Check	01/01/2021	debit	Candi Bingham	Deposit	-2,416.67
Deposit	01/04/2021				801.19
Check	01/04/2021	eft	Google Services		-48.00
Deposit	01/05/2021				147.43
Deposit	01/05/2021				1,060.65
Deposit	01/05/2021				299.49
Deposit	01/05/2021				571.77
Deposit	01/06/2021				602.15
Check	01/07/2021	debit	Aces Waste Services, Inc.	1175	-91.66
Deposit	01/07/2021				2,337.96
Deposit	01/07/2021				200.00
Check	01/07/2021	eft	Adobe PDF		-14.99
Deposit	01/08/2021				2,145.19
Check	01/08/2021	debit	Malwarebytes		-24.95
Deposit	01/11/2021				350.38
Deposit	01/12/2021				596.47
Deposit	01/12/2021				518.17
Deposit	01/13/2021				146.34
Deposit	01/15/2021				280.89
Check	01/15/2021	debit	Candi Bingham		-2,416.67
Check	01/15/2021	debit	AT&T - Sewer	209 245-3984 701 9	-173.61
Check	01/15/2021	debit	AT&T - Water	209 245-4011 722 0	-177.70
Deposit	01/16/2021				16,442.39
Deposit	01/19/2021				360.00
Deposit	01/19/2021				449.80
Deposit	01/19/2021				735.76
Deposit	01/19/2021				148.04
Check	01/19/2021	debit	USPS		-73.00
Bill Pmt -Check	01/20/2021	13519	Anita Ebbinghausen	Stipend - January 2021	-75.00
Bill Pmt -Check	01/20/2021	13520	Brent Stewart, P.E.		-1,000.00
Bill Pmt -Check	01/20/2021	13521	CAL FIRE	Spray Fields	-845.80
Bill Pmt -Check	01/20/2021	13522	California Bank & Trust	1030264749	-890.00
Bill Pmt -Check	01/20/2021	13523	california Laboratory Serv...	Testing - December	-382.00
Bill Pmt -Check	01/20/2021	13524	Colantuono, Highsmith & ...	Counsel for Rate Increase via Go...	-520.00
Bill Pmt -Check	01/20/2021	13525	Gisele L. Wurzbarger	Board Clerk - January 2021	-300.00
Bill Pmt -Check	01/20/2021	13526	John Chapman	Stipend - January 2021	-75.00
Bill Pmt -Check	01/20/2021	13527	Karla Christensen	Stipend - January 2021	-75.00
Bill Pmt -Check	01/20/2021	13528	KASL Consulting Engineers	Bid Phase Services - Distributio...	-7,497.50
Bill Pmt -Check	01/20/2021	13529	Patrick Henry	Stipend - January 2021	-75.00
Bill Pmt -Check	01/20/2021	13530	Rocky Raymond	Stipend - January 2021	-75.00
Bill Pmt -Check	01/20/2021	13531	Staples	Printer Ink	-79.47
Bill Pmt -Check	01/20/2021	13532	SWRCB		-3,205.00
Bill Pmt -Check	01/20/2021	13533	SWRCB Fees		-365.20
Bill Pmt -Check	01/20/2021	13534	USA North 811		-150.00
Bill Pmt -Check	01/20/2021	13535	Brent Stewart, P.E.		-1,000.00
Bill Pmt -Check	01/20/2021	13536	SWRCB		-2,848.00
Deposit	01/20/2021			Deposit	364.84



**River Pines Public Utility District**  
**Account QuickReport-Board Meetings**  
 As of January 31, 2021

Type	Date	Num	Name	Memo	Amount
Deposit	01/21/2021			Deposit	3,653.55
Deposit	01/21/2021			Deposit	912.55
Check	01/21/2021	debit	Goin Postal	Notary - Liens Filed	-120.00
Check	01/21/2021	13518	Amador Co. Recorder	Filing Fee - Liens	-96.00
Check	01/21/2021	debit	Malwarebytes		-39.99
Deposit	01/22/2021			Deposit	1,462.25
Deposit	01/25/2021			Deposit	760.37
Deposit	01/26/2021			Deposit	1,104.28
Deposit	01/26/2021			Deposit	155.02
Bill Pmt -Check	01/27/2021	13611	Amador Water Agency	30018	-7,217.71
Deposit	01/27/2021			Deposit	336.55
Check	01/27/2021	eft	RingCentral		-58.54
Deposit	01/28/2021			Deposit	300.00
Check	01/28/2021	debit	USPS		-7.95
Check	01/28/2021	debit	Amazon		-121.11
Deposit	01/29/2021			Envelopes - Billing	2,656.94
Deposit	01/29/2021			Deposit	765.69
Total El Dorado Checking					8,109.59
Total Bank Accounts					8,109.59
<b>TOTAL</b>					<b>8,109.59</b>

8a

## River Pines Department Report

January 1 – January 31, 2021

### Water Production/Sold

Well 2	201,700 gallons	Total Produced:	661,409 gallons
Well 3R:	290,600 gallons	Total Sold:	461,189 gallons
Well 6R:	169,109 gallons	Unaccounted Loss:	30%

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### **Regulatory Compliance Specialist-**

- Submitted December monthly and 4<sup>th</sup> quarter water report
- Submitted December monthly Wastewater report

### **Wastewater-**

- Influent flow **1,043,300 gallons**. Effluent Discharged **150,600 gallons**.
- Continue to monitor collection system.
- Worked on irrigation system (rebuilt valve).
- De-sludged all lift stations with the assistance of Sweet Pea.
- Continued to keep storage pond as low as possible.
- Continue to monitor plant and lift stations as well as grinder pumps and pedestals.
- Replaced, with the assistance of the Electrical Department, the failed grinder pump at Horseshoe.

### **Water Treatment –**

- Staff completed well and plant operational and maintenance.
- Staff successfully completed training of new operator and he is now running all River Pines.

Staff Hours: 79.00 Water      22.50 WW

Prepared by: Linda Nafus, Administrative Assistant II

Reviewed by: Rick Ferriera, Operations and Maintenance Manager



# RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675  
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

## AGENDA ITEM – 8B

### GENERAL MANAGER'S REPORT

#### For the Month of January/February 2021

1. **Distribution Project** – State has everything (hopefully). Hopefully, contract will be sent to me any day. Once received, project will go out to bid. State would not let project go to bid BEFORE District receives the contract 😞.
2. **Eight Liens Filed** – Liens were filed during my January visit. Used Goin' Postal for the notary. Cost was \$120 to notarize and \$96 to file liens. Lien fees were added to each customers lien total.
3. **Quiet Month** – besides working on distribution project and legal, things have been quiet. Sewer and water operations are all running smoothly (knock on wood).
4. **Office Not Open** – until May or June. I will be switching from Google Meet to Webex. Much better clarity and easier to hear. Links will be sent to your email boxes soon. Please download the simple App. Webex is free and may have up to 100 people in attendance.
5. Bank Deposits
6. Monthly Billing & Monthly Late Notices
7. Monthly 48 Hour Notices – Currently No 48 Hour Notices being done
8. Agenda & Packets

9a

**Parcel Rates – Year 1 Increase – Beginning April 1, 2020 (Postponed – due to COVID-19)**

~~The proposed change to the~~ RPPUD Rate and Fee Schedule:

**WATER RATES:**

Residential Monthly Base Service Rate	\$64.60
Commercial Monthly Base Service Rate	\$64.60

**WATER USAGE RATES:**

1 - 3,000 gallons per month usage	\$3.74/K
3,001 - 5,000 gallons per month usage	\$4.99/K
5,001 - 7,000 gallons per month usage	\$6.54/K
7,001 - 9,000 gallons per month usage	\$8.11/K
9,001 - 999,999 gallons per month usage	\$14.34/K

**Parcel Rates – Year 2 Increase – Beginning April 1, 2021**

The proposed change to the RPPUD Rate and Fee Schedule:

**WATER RATES:**

Residential Monthly Base Service Rate	\$69.12
Commercial Monthly Base Service Rate	\$69.12

**WATER USAGE RATES:**

1-3,000 gallons per month usage	\$4.00
3,001 – 5,000 gallons per month usage	\$5.33
5,001 – 7,000 gallons per month usage	\$6.99
7,001 – 9,000 gallons per month usage	\$8.67
9,001 – 999,999 gallons per month usage	\$15.34

**Parcel Rates – Year 3 Increase – Beginning April 1, 2022**

The proposed change to the RPPUD Rate and Fee Schedule:

**WATER RATES:**

Residential Monthly Base Service Rate	\$73.95
Commercial Monthly Base Service Rate	\$73.95

**WATER USAGE RATES:**

1 - 3,000 gallons per month usage	\$4.28/K
3,001 - 5,000 gallons per month usage	\$5.70/K
5,001 - 7,000 gallons per month usage	\$7.47/K
7,001 - 9,000 gallons per month usage	\$9.27/K
9,001 - 999,999 gallons per month usage	\$16.41/K

**Parcel Rates – Year 4 Increase – Beginning April 1, 2023**

The proposed change to the RPPUD Rate and Fee Schedule:

**WATER RATES:**

Residential Monthly Base Service Rate	\$79.12
---------------------------------------	---------

Commercial Monthly Base Service Rate \$79.12

**WATER USAGE RATES:**

1 - 3,000 gallons per month usage	\$4.57/K
3,001 - 5,000 gallons per month usage	\$6.09/K
5,001 - 7,000 gallons per month usage	\$7.99/K
7,001 - 9,000 gallons per month usage	\$9.91/K
9,001 - 999,999 gallons per month usage	\$17.55/K

**Parcel Rates – Year 5 Increase – Beginning April 1, 2024**

The proposed change to the RPPUD Rate and Fee Schedule:

**WATER RATES:**

Residential Monthly Base Service Rate	\$84.65
Commercial Monthly Base Service Rate	\$84.65

**WATER USAGE RATES:**

1 - 3,000 gallons per month usage	\$4.88/K
3,001 - 5,000 gallons per month usage	\$6.51/K
5,001 - 7,000 gallons per month usage	\$8.54/K
7,001 - 9,000 gallons per month usage	\$10.60/K
9,001 - 999,999 gallons per month usage	\$18.77/K

THIS INDEPENDENT CONTRACT AGREEMENT  
DATED – February 20, 2021

River Pines Public Utility District (Client)  
22900 Canyon Ave.  
River Pines, CA 95675

AND

Gisele Wurzburger (Contractor)  
78 Dorsey Lane  
Coleville, CA 96170

**BACKGROUND:**

The Client is of the opinion that the Contractor has the necessary qualifications, experience and abilities to provide service to the Client.

The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

**IN CONSIDERATION OF** the matters described above and the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

**Services Provided:**

- a. The Client hereby agrees to engage the Contractor to provide services (the "Services") consisting of: **REMOTE BOARD CLERK.**
- b. The Services will also include any other tasks which the Parties may agree on. The Contractor hereby agrees to provide such Service to the Client: **COMPLETE AGENDA AND PREPARE MINUTES OF BOARD FOR SAID MEETING.**

**Terms of Agreement:**

The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect until February 28, 2022, subject to earlier termination as provided in this Agreement. The Terms of this Agreement may be extended by mutual written agreement to the other Party. In the event either Party chooses to terminate this Agreement prior to February 28, 2022, that Party will be required to provide at least 30 days' notice to the other Party.

**Compensation:**

For the services rendered by the Contractor as required by this Agreement, the Client will provide compensation "the Compensation") to the Contractor at the rate of **\$300.00** per month.

The Compensation will be payable, while this Agreement is in force, according to the following payment terms: **Pay upon completion of Monthly Minutes.**

The Contractor will not be reimbursed for expenses incurred by the Contractor in connection with providing the Agenda and Minutes of said meetings.

**Confidentiality:**

The Contractor agrees that it will not disclose, divulge, reveal, report or use, for the purpose, any Confidential Information which the Contractor has obtained, except as authorized by the Client. The obligation will survive the expiration or termination of this Agreement and will continue indefinitely.

**Indemnification:**

The Client agrees to hold the Contractor hold harmless for any loss or damage for services provided under this Agreement.

**IN WITNESS WHEREOF** the Parties have duly affixed their signatures under hand and seal on this 24<sup>th</sup> day of February 2021.

River Pines Public Utility District

Signed: \_\_\_\_\_  
Chairman

Signed: \_\_\_\_\_  
Gisele Wurzbarger