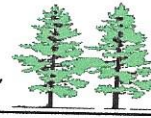


RIVER PINES PUBLIC UTILITY DISTRICT



12900 Canyon Avenue, P.O. Box 70, River Pines, CA. 95675
(209) 245-6723 Tel (209) 245-5710 Fax

www.rppud.org

REGULAR MEETING AGENDA

Wednesday, September 14, 2016 - 5:30 P.M.

Please Note: All River Pines Public Utility District Board of Directors meetings are tape recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodations to participate in this meeting, please contact the District office at 209-245-6723.

Requests must be made as early as possible, and at least two full business days before the start of the meeting.

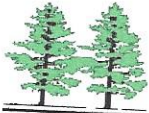
1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)
5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Board; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per topic**.
6. **MINUTES: Discussion / Approval.**
 - A. August 10, 2016 Regular Meeting
7. **MONTHLY FINANCIAL STATEMENTS** – Period Ending August 31, 2016
8. **EXPENDITURE REPORT: Discussion / Approval.** Submitted Check Approval through August 31, 2016.
9. **MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring action will be placed on an upcoming agenda for consideration.
 - A. Monthly Water and Wastewater Operations Report.
 - B. Monthly General Manager Report.
10. **BOARD MATTERS:** Discussion / Action / Direction to Staff.
 - A. Two Year Rate Increase Proposal – Possible Vote to Accept – Discussion and Possible Action
 - B. 2016/2017 District Budget – Possibly Vote to Accept – Discussion and Possible Action
 - C. Town Hall Key to Food Bank – Discussion and Possible Action
 - D. Approve District Tool Purchase (Approx. \$4,300) – Discussion and Possible Action
 - E. October Board Meeting Date – Discussion and Possible Action
 - F. Ground Maintenance Near Slow Sand Filter – Discussion and Possible Action
11. **BOARD OF DIRECTORS COMMENTS/REPORTS:** Discussion Only.
 - A. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

12. FUTURE AGENDA TOPICS: This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.

13. ADJOURNMENT – The next Regular Meeting Date to be Determined.

* * * * *



Wednesday, August 10, 2016
ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Landgraf at 5:30 p.m.

2. **ROLL CALL/MEMBERS PRESENT:**

- Chairman Cathy Landgraf
- Director Rene' Walden-Qualls
- Director Anita Ebbinghausen
- Director Michael Gardner
- Director Richard Miller

Candi Bingham, General Manager

ABSENT: None

3. **PLEDGE OF ALLEGIANCE:** Chairman Landgraf led the Pledge of Allegiance.

4. **AGENDA:** M/S Gardner/Miller approve the agenda.

Motion carried 5-0 with the following vote:

- AYES:** Ebbinghausen, Gardner, Landgraf, Walden-Qualls, Miller.
- NOES:** None.
- ABSTAIN:** None.
- ABSENT:** None

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Nell Raymond stated that she had attended a public information meeting regarding financial assistance that will be available to assist in removing dead and beetle infested trees. Flyers were given.

6. **MINUTES:** M/S Gardner/Walden-Qualls approve the minutes as amended with the following vote:
Item 10 (d) – add –/k to the October 2017 Water Usage Rates

Motion carried 5-0 with the following vote:

- AYES:** Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller.
- NOES:** None.
- ABSTAIN:** None.
- ABSENT:** None.

7. **Monthly Financial Report:** M/S Ebbinghausen/Gardner as submitted with the following vote:

Motion Carried 5-0 with the following Vote:

- AYES:** Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

8. EXPENDITURE REPORT: M/S Walden-Qualls/Gardner approve with following vote:

Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller.
NOES: None.
ABSTAIN: None.
ABSENT: None

9. MONTHLY OPERATIONS REPORT.

- A. Monthly Water and Wastewater Operations Report – See Report
- B. Monthly General Manager Report – See Report.

10. BOARD MATTERS:

- A. Emigrant Trail Project – Review Proposal from Briski, Review Liability of Project. Discussion and Possible Action
None of the homeowners were present. Item to be carried to the next Agenda September 14, 2016.
- B. Mailing Community Flyers with monthly billing. Discussion and Possible Action
Permission asked to insert Code Enforcement flyers with the next monthly billing pertaining to abandoned vehicles in the community.
After considerable discussion among residents and board members the conclusion was to allow these flyers with the next monthly billing.

Board of Directors stipulated that a Policy needs to be addressed on inserting flyers in the District's billing.

M/S Gardner, Miller motion 5-0 to approve with the following vote:

AYES: Landgraf, Gardner, Walden-Qualls, Miller
NOES: Ebbinghausen
ABSTAIN: None
ABSENT: None

- C. Signs for Town Hall and City Park Parking Lot. Discussion and Possible Action
Board of Directors approved the Parking Lot Signs with the removal of "limit 4 hour" parking.
- D. Approve Resolution 2016-8 Amador LAFCO – Annexation of El Dorado & Amador Current Customers. Discussion and possible action.
Following considerable discussion among Board Members and GM, it was the consensus of the Board to approve a deposit of \$1,000 to Amador LAFCO and Resolution 2016-8. Motion carried 5-0 with the following vote:

AYES: Ebbinghausen, Landgraf, Gardner, Walden-Qualls, Miller
NOES: None
ABSTAIN: None
ABSENT: None

- E. Approve Resolution 2016-9 Signer for LAFCO.

Motion carried 5-0, General Manager to be signer for LAFCO documents related to the annexation of El Dorado current customers, with the following vote:

AYES:	Landgraf, Ebbinghausen, Gardner, Walden-Qualls, Miller
NOES:	None
ABSTAIN:	None
ABSENT:	None

F. Update on CALFIRE Grant – mastication and dead tree removal.

GM Bingham reported Cal Fire approved SRAFPF Grant funds to cover the expense of CYA to remove all the brush and debris on the 30 acres of the sewer spray fields which is in line with the mastication project. GM Bingham also stated that she is in the process of getting an accurate estimate from Captain Agustin. Once the estimate is received the Project Budget will be revised and submitted to Cal Fire. In the revision, mastication funds will be shifted from the current contractor to CYA.

G. Workshop date for 2016-2017 District Budget – discussion and possible action

Members of the Board confirmed Budget Workshop date for August 17, 2016 at 5:00 p.m.

H. Set Workshop date for Bylaws & Administrative Policies.

Carried to the next meeting.

11. BOARD OF DIRECTORS COMMENTS/REPORTS:

A. Capital Improvements and general repairs necessary at the District. Continued Item.
None at this time

11. COMMITTEE COMMENTS/REPORTS: None.

12. FUTURE AGENDA TOPICS:

13. ADJOURNMENT: The meeting adjourned at 6:46 p.m.

Respectively submitted,
Candi Bingham, Acting Board Clerk

River Pines Public Utility District
Balance Sheet
As of August 31, 2016

River Pines Public Utility District
September 14, 2016 Meeting
Agenda Item 7

	Aug 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Bank Accounts	
El Dorado Checking	21,287.83
El Dorado Checking-5866 SRAFPF	44,984.45
El Dorado Checking - 3101 Laif	2,549.59
El Dorado Savings - Deposits	26,196.99
Total Bank Accounts	95,018.86
California Bank & Trust - Water	17,646.37
Change Till	75.00
LAIF Investment Fund - Sewer	320,497.69
Total Checking/Savings	433,237.92
Accounts Receivable	
11000 · Accounts Receivable	85,673.58
Total Accounts Receivable	85,673.58
Other Current Assets	
12000 · Undeposited Funds	739.39
12100 · Inventory Asset	100.00
Total Other Current Assets	839.39
Total Current Assets	519,750.89
Fixed Assets	
Accumulated Depreciation	-978,800.00
Fixed Assets	
Building - Sewer	3,139.93
Building - Water	80,441.78
Equipment - Sewer	17,498.77
Equipment - Water	79,545.23
Land - Sewer	1,952.12
Land - Water	13,310.51
Office Equipment - Sewer	4,676.99
Office Equipment - Water	5,115.26
System - Sewer	603,941.83
System - Water	792,643.61
Total Fixed Assets	1,602,266.03
Work In Progress - Sewer	4,512.37
Work In Progress - Water	8,380.13
Total Fixed Assets	636,358.53
Other Assets	
Utility Encroachment - Deposit	828.18
Total Other Assets	828.18
TOTAL ASSETS	1,156,937.60
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-1,748.16
Total Accounts Payable	-1,748.16
Other Current Liabilities	
Payroll Taxes	614.40
Security Deposits - 50/50 W/S	5,333.15
Vacation Payable - 50/50 W/S	8,162.31

River Pines Public Utility District
Balance Sheet
As of August 31, 2016

	<u>Aug 31, 16</u>
24000 · Payroll Liabilities	2,148.80
Total Other Current Liabilities	16,258.66
Total Current Liabilities	14,510.50
Long Term Liabilities	
Bank & Trust - Water	95,000.00
Total Long Term Liabilities	95,000.00
Total Liabilities	109,510.50
Equity	
32000 · Retained Earnings	999,413.49
Net Income	48,013.61
Total Equity	1,047,427.10
TOTAL LIABILITIES & EQUITY	<u>1,156,937.60</u>

River Pines Public Utility District
Profit & Loss
August 2016

	Aug 16
Ordinary Income/Expense	
Income	
Amador County Auditor's Warrant	
Secured Appointment	132.85
Secured Direct Charges	194.11
Secured Taxes	796.03
Unsecured Appointment	10.93
Total Amador County Auditor's Warrant	1,133.92
Base Fee Income	
Sewer	7,123.40
Stanby	739.67
Voluntary Lock-Off	210.00
Water	6,313.42
Total Base Fee Income	14,386.49
Interest Income	1.91
Town Hall Rental	80.00
Variable Income	
Door Hanger Fee	170.00
Late Fees	474.97
Reconnection Fee	180.00
Returned Check Fee	29.00
Service Connection Fee	197.25
Water - Usage	5,490.97
Total Variable Income	6,542.19
Total Income	22,144.51
Gross Profit	22,144.51
Expense	
Board Members	
Stipends	375.00
Total Board Members	375.00
Contracted Expenses	
Manager	4,166.66
Total Contracted Expenses	4,166.66
Employees	
Amador Water - Weekend Coverage	240.00
Medical Insurance	
Field	831.16
Total Medical Insurance	831.16
Payroll Expense	
Field Payroll	5,410.40
Payroll Taxes - Employer's	413.90
Total Payroll Expense	5,824.30
Reimbursements	
Phone	54.00
Total Reimbursements	54.00
Total Employees	6,949.46
Sewer Expenses	
Alarm Monitoring	388.50
Consulting - Engineer	390.00
Electricity - Sewer	1,516.61
Sewer - Parts/Supplies	38.51
Telephone - Sewer	77.90

River Pines Public Utility District
Profit & Loss
August 2016

	Aug 16
Testing - Sewer	40.00
Total Sewer Expenses	2,451.52
Town Hall Expenses	
Janitorial	270.00
Supplies	37.48
Total Town Hall Expenses	307.48
Void - Misprint	0.00
Water Expenses	
Alarm Monitoring	166.50
Electricity - Water	1,160.97
Supplies	8.76
Telephone - Water	76.04
Water Testing	586.00
Total Water Expenses	1,998.27
60200 · Automobile Expense	
District Vehicle - GPS	69.00
Gasoline	163.86
Total 60200 · Automobile Expense	232.86
64900 · Office Expenses	
Postage/Shipping	235.00
Software	14.99
Supplies	109.01
Website Service	50.00
Total 64900 · Office Expenses	409.00
66700 · Professional Fees	
Legal Fees	199.00
Security Service/Maintenance	280.00
Total 66700 · Professional Fees	479.00
68600 · Utilities	
Disposal	82.01
Electricity - Office	26.60
Electricity - Town Hall	26.59
Internet	170.00
68100 · Telephone - Office	60.00
Total 68600 · Utilities	365.20
Total Expense	17,734.45
Net Ordinary Income	4,410.06
Other Income/Expense	
Other Income	
Grant - SRAFPF(CAL FIRE)	60,097.91
Total Other Income	60,097.91
Other Expense	
Curb Side Chipping	7,225.80
Forester - Erik Jensen	7,889.48
Total Other Expense	15,115.28
Net Other Income	44,982.63
Net Income	49,392.69

River Pines Public Utility District
Account QuickReport-Board Meetings
 As of August 31, 2016

River Pines Public Utility District
 September 14, 2016 Meeting
 Agenda Item 8

Type	Date	Num	Name	Memo	Amount	Balance
Bank Accounts						
El Dorado Checking						
Deposit	07/31/2016			Interest	0.34	7,966.47
Deposit	08/01/2016			Deposit	295.13	7,966.81
Check	08/02/2016		USPS	Prop 218 Rate Increase Mailing	-94.00	8,261.94
Deposit	08/03/2016			Deposit	176.20	8,344.14
Deposit	08/04/2016			Deposit	4,539.45	12,883.59
Deposit	08/04/2016			Deposit	548.00	13,431.59
Deposit	08/04/2016			Deposit	4,933.60	18,365.19
Deposit	08/04/2016			Deposit	332.47	18,697.66
Check	08/08/2016		Adobe PDF	Monthly Software Fee	-347.28	19,044.94
Check	08/08/2016		Rocky Ridge Wireless	Internet Service - July 2016	-14.99	19,029.95
Deposit	08/08/2016			Deposit	140.00	18,859.95
Check	08/09/2016		Gregory Guina	Payroll Ending - 8/6/16	-1,923.31	18,999.95
Check	08/09/2016		Tax Impound - State	Bank Fee for Non-Sufficient Fun...	-164.57	16,912.07
Check	08/09/2016		Meyer, Loni Lane	Returned Check	-789.11	16,122.96
Invoice	08/10/2016		Meyer, Loni Lane	Bank Fee for Non-Sufficient Fun...	-5.00	16,117.96
Invoice	08/10/2016		Meyer, Loni Lane	Returned Check	-5.00	16,112.96
Invoice	08/10/2016		Meyer, Loni Lane	Returned Check	-57.75	16,055.21
Invoice	08/10/2016		Meyer, Loni Lane	Returned Check	-92.25	15,962.96
Invoice	08/10/2016		Aces Waste Services, Inc.	1175	-82.01	15,880.95
Bill Pmt -Check	08/10/2016	12313	Amador Water Agency	Stipend - August 2016	-240.00	15,640.95
Bill Pmt -Check	08/10/2016	12314	Anita Ebbinghausen	Services - August 2016	-75.00	15,565.95
Bill Pmt -Check	08/10/2016	12315	Anthem Blue Cross	208217	-831.16	14,734.79
Bill Pmt -Check	08/10/2016	12316	AT&T - Sewer	209 245-3984 701 9	-77.90	14,656.89
Bill Pmt -Check	08/10/2016	12317	california Laboratory Services	Testing Service - July 2016	-626.00	14,030.89
Bill Pmt -Check	08/10/2016	12318	Candi Bingham	Services - August 2016	-2,083.33	11,947.56
Bill Pmt -Check	08/10/2016	12319	Cathy Landgraf	Stipend - August 2016	-75.00	11,872.56
Bill Pmt -Check	08/10/2016	12320	Lernieux & O'Neill	Legal Service - July 2016	-199.00	11,673.56
Bill Pmt -Check	08/10/2016	12321	Michael Gardner	Stipend - August 2016	-75.00	11,598.56
Bill Pmt -Check	08/10/2016	12322	Missison IT Solutions	Security Camera Maintenance - ...	-280.00	11,318.56
Bill Pmt -Check	08/10/2016	12323	Mt. Aukum Store	Supplies/Gasoline - July 2016	-211.13	11,107.43
Bill Pmt -Check	08/10/2016	12324	PG&E - Water 2	2458584137-2	-1,025.24	10,082.19
Bill Pmt -Check	08/10/2016	12325	Ragg Mopp Janitorial	Janitorial - July 2016	-270.00	9,812.19
Bill Pmt -Check	08/10/2016	12326	Rene Walden-Qualls	Stipend - August 2016	-75.00	9,737.19
Bill Pmt -Check	08/10/2016	12327	Richard Miller	Stipend - August 2016	-75.00	9,662.19
Bill Pmt -Check	08/10/2016	12328	SEIU	Period Ending 8/6/16	-35.17	9,627.02
Bill Pmt -Check	08/10/2016	12329	USPS	Postage - August 2016 - 3 Rolls	-141.00	9,486.02
Bill Pmt -Check	08/10/2016	12330	AT&T - Water	209 245-4011 722 0	-76.04	9,409.98
Bill Pmt -Check	08/10/2016	12331	PG&E - Office/Town Hall	6898952032-2	-63.19	9,356.79
Bill Pmt -Check	08/10/2016	12332	PG&E - Water	3357284549-4	-246.71	9,110.08
Bill Pmt -Check	08/10/2016	12333	PG&E - Sewer	8721806002-5	-1,516.61	7,593.47
Check	08/10/2016	12346			0.00	7,593.47
Check	08/10/2016	12345			0.00	7,593.47
Check	08/10/2016	12344			0.00	7,593.47
Check	08/10/2016	12343			0.00	7,593.47
Check	08/10/2016	12342			0.00	7,593.47
Check	08/10/2016	12341			0.00	7,593.47

River Pines Public Utility District
Account QuickReport-Board Meetings
As of August 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Check	08/10/2016	12340			0.00	7,593.47
Check	08/10/2016	12339			0.00	7,593.47
Check	08/10/2016	12338			0.00	7,593.47
Check	08/10/2016	12337			0.00	7,593.47
Check	08/10/2016	12336			0.00	7,593.47
Check	08/10/2016	12335			0.00	7,593.47
Bill Pmt -Check	08/10/2016	12347	Brent Stewart	State Creek Electrical - Replace ...	-390.00	7,203.47
Bill Pmt -Check	08/10/2016	12348	Brent Stewart	Alarm Monitoring - July 2016	-555.00	6,648.47
Deposit	08/11/2016			Deposit	107.65	6,756.12
Deposit	08/16/2016			Deposit	6,189.57	12,945.69
Deposit	08/17/2016			Deposit	164.43	13,110.12
Deposit	08/17/2016			Deposit	115.77	13,225.89
Deposit	08/17/2016			Deposit	126.47	13,352.36
Check	08/17/2016		Costco	Town Hall - Bath Tissue	-21.59	13,330.77
Check	08/17/2016		Costco	Note Pads/ Town Hall Trash Bags	-38.87	13,291.90
Check	08/17/2016		Costco	1 Case Copy Paper/ Invoicing E...	-86.03	13,205.87
Deposit	08/18/2016			Deposit	5,146.78	18,352.65
Deposit	08/18/2016			Deposit	143.02	18,495.67
Check	08/18/2016		Digital Deployment	District Website	-50.00	18,445.67
Deposit	08/19/2016			Deposit	107.65	18,553.32
Bill Pmt -Check	08/22/2016	12349	California Bank & Trust	1030264749	-890.00	17,663.32
Bill Pmt -Check	08/22/2016	12350	Cardi Bingham	Services for September 2016	-2,083.33	15,579.99
Bill Pmt -Check	08/22/2016	12351	Gregory Guina	Phone Reimbursement - Septe...	-54.00	15,525.99
Check	08/22/2016		Gregory Guina	Period Aug. 7 - Aug. 20, 2016	-1,923.32	13,602.67
Check	08/22/2016				-164.58	13,438.09
Check	08/22/2016		Tax Impound - State		-789.07	12,649.02
Check	08/22/2016		Tax Impound - Federal		225.49	12,874.51
Deposit	08/23/2016			Deposit	352.66	13,227.17
Deposit	08/24/2016			Deposit	146.59	13,373.76
Deposit	08/24/2016			Deposit	107.65	13,481.41
Deposit	08/24/2016			Deposit	107.65	13,573.76
Check	08/25/2016	12352	Gomez Family Living Trust	88-001 - Overpayment by Title Co.	-107.65	12,466.11
Deposit	08/25/2016			Deposit	8,042.73	21,416.49
Check	08/29/2016		GPS Tracking	GPS - Sept. Oct. Nov - 2016	-69.00	21,347.49
Check	08/29/2016		RingCentral	Office Phone	-60.00	21,287.49
Deposit	08/31/2016			Interest	0.34	21,287.83
Total EI Dorado Checking						
Total Bank Accounts						
TOTAL						
					13,321.36	21,287.83
					13,321.36	21,287.83
					13,321.36	21,287.83

**River Pines Public Utility Dist
 Operations Report**

For Month of: August 2016

Water System

<u>Water Production</u>	<u>SOURCE</u>	<u>Gallons</u>
	Well 2	662,200
	Well 3R	587,000
	Well 6R	78,457
Total Produced		1,327,657
Total Metered/Sold		1,024,690
Net Loss		22.8%

- Did Monthly report for California Dept. of health.
- Replaced broken meter on Emigrant trl.
- Ordered 4 30 gal drums of CL2
- Replaced new rubber lines inside CL-17 units at 6R
- Trained AWA crew for when I am gone
- Located lines for USA tickest
- Removed all pine needles from roof of shop
- More water meters were ordered by GM

Major or Significant Activities

Wastewater System

Wastewater Flows

(Gal.)

Influent Treated	783,200
Effluent Discharged	930,000

Major or Significant Activities

- Replaced exhaust pipe on generator at east side lift station
- Rebuild carb and replaced vacuum lines on portable generator. Also changed oil
- Got in contact with cooper controls, so they can come out to calibrate influent controls at head works
- Brent finished up with rain sensors at waste plant and added it to SCADA



RIVER PINES PUBLIC UTILITY DISTRICT

22900 Canyon Ave., PO BOX 70, River Pines, CA 95973
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

River Pines Public Utility District

September 14, 2016 Meeting

Agenda Item 9b

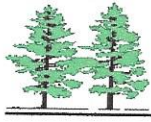
GENERAL MANAGER'S REPORT

For the Month of: August 2016

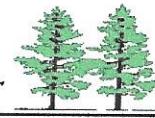
1. Planning Grant for Environmental & Specs/Plans – Currently in Corporate Hands waiting for signatures – Was informed by Pete Stamos this could take one to two months.
2. Dave Remick contacted me in regards to Rehabilitation of Well 6R and Dedicated Line to Circle Tank – See Attached
3. Completed a walk around with Greg – Inventory of tools & equipment
4. Lots of Miscellaneous Items
5. Monthly Service Billing
6. Monthly Late Notices
7. Monthly 48 Hour Notices
8. Typed Board Minutes
9. Agenda & Packets

Work in Progress:

1. Amador LAFCO Project (ongoing) – working with Roseanne Chamberlain, Amador LAFCO Executive Officer
2. Working on Maintenance Schedule – Weekly, Monthly, Quarterly, Yearly for Plant Operator – required for staff to know what to do
3. Working on Office Manual – required for anyone who works the office
4. Working on Capital Improvement Plan – required by state
5. Submitting Grant for Town Hall improvements – Rotary timeline is unknown.



RIVER PINES PUBLIC UTILITY DISTRICT



MEETING DATE: September 14, 2016
FROM: Candi Bingham, General Manager
SUBJECT: Rehabilitation of Well 6R & Funding/Refurbishing Jaybird Tank
AGENDA TYPE: Regular Meeting
ATTACHMENTS: No

BACKGROUND:

KASL Engineering, in their study, recommended that Well 6R be rehabilitated and have a direct line to Circle Tank.

Well 6R requires treatment because of the direct influence of surface water. KASL Engineering, in their study, included a method that would allow the District, with funding, to rehabilitate Well 6R which would result in a high probability treatment would no longer be needed. KASL Engineering, also in their study, included a direct line from Well 6R to Circle Tank which would alter the way in which the water enters the Distribution System.

Following the submittal of the KASL Engineering report to California State Water Resource Board, I received a phone call from Dave Remick. He phoned to advise me that the State will not approve now, or in the future, any funding for the rehabilitation to Well 6R. The State will also not approve any funding for a direct line to Circle Tank.

Dave Remick also informed me that even if the District were to rehabilitate Well 6R with other forms of funding, the state will not change the Well's classification. Dave stated that there have been enough funds disbursed for Well 6R.

I asked Dave about funding for a new Well location. He stated that there is no reason for the District to drill a new Well. He stated that the existing Wells are currently recharging as they should. I reminded him that Well 2 has been dry during the summers and it is only because of the extra drill that it is operating; however, we do not know with the continued drought how long this will be the case. I also explained to Dave that Well3R is only a year in operation and we do not know the longevity of its' performance. He explained to me that this does not matter, it is the present that matters.

So, based on this information, I will not be applying for any grant to rehabilitate Well6R.

Spoke with Pete Stamos with California State Water Resource Board in regards to separating Jaybird Tank from the current project (Distribution System) so that the District could obtain other funding in order to refurbish Jaybird Tank sooner. He let me know that the District could do this, however, to extract Jaybird Tank from the current project would delay the current Planning Grant which is currently at the corporate level for signature. I told him we will move on as is.

PROPOSED RATE INCREASES

The District's water service fees are billed on a monthly basis.

CURRENT AND PROPOSED RATES

	CURRENT	FY 16-17	FY 17-18
Monthly Base Rate	\$49.90	\$54.89	\$60.38
1-3,000 gallons - Usage	\$3.00	\$3.24	\$3.50
3,001-5,000 gallons - Usage	\$4.00	\$4.32	\$4.67
5,001-7,000 gallons - Usage	\$5.25	\$5.67	\$6.12
7,001-9,000 gallons - Usage	\$6.5	\$7.02	\$7.58
9,001-12,000 gallons - Usage	\$7.75	\$8.37	\$9.04
12,001-15,000 gallons - Usage	\$9.00	\$9.72	\$10.50
15,001-20,000 gallons - Usage	\$10.25	\$11.07	\$11.96
Above 20,000 gallons - Usage	\$11.50	\$12.42	\$13.41

River Pines Public Utility District
Profit & Loss Budget Overview River Pines Public Utility District
 July 2016 through June 2017
 September 14, 2016 Meeting
 Agenda Item 10b

Ordinary Income/Expense	Sewer	Water	
	Jul '16 - Jun 17	Jul '16 - Ji	
Income			
Amador County Auditor's Warrant			
Direct Charges - Tax Roll	3,017.00	3,017.00	6,034.00
HO & Timber Tax	12.00	12.00	24.00
Homeowners Exemption	29.00	29.00	58.00
Secured Appointment	3,010.00	3,010.00	6,020.00
Secured Direct Charges			
Unitary Tax	121.00	121.00	242.00
Unsecured Appointment	126.00	126.00	252.00
Total Amador County Auditor's Warrant	<u>6,315.00</u>	<u>6,315.00</u>	<u>12,630.00</u>
Base Fee Income			
Sewer	132,844.00		132,844.00
Stanby	4,508.00	4,508.00	9,016.00
Voluntary Lock-Off	1,100.00	1,100.00	2,200.00
Water	0.00	126,788.00	126,788.00
Total Base Fee Income	<u>138,452.00</u>	<u>132,396.00</u>	<u>270,848.00</u>
Interest Income	293.00	11.28	304.28
Meter Damage			0.00
Town Hall Rental	360.00	360.00	720.00
Variable Income			
Call-Out		0.00	0.00
Door Hanger Fee		1,400.00	1,400.00
Late Fees	5,595.00	5,595.00	11,190.00
Reconnection Fee		1,200.00	1,200.00
Service Connection Fee	525.00	525.00	1,050.00
Water - Usage		25,276.00	25,276.00
Total Variable Income	<u>6,773.00</u>	<u>34,367.28</u>	<u>41,140.28</u>
Wireless Site Lease	0.00	665.00	665.00
Total Income	<u>151,540.00</u>	<u>173,743.28</u>	<u>325,283.28</u>
Gross Profit	151,540.00	173,743.28	325,283.28
Bank Charges			
Collection Fees	42.84	42.84	85.68
Loan Service Charge		180.00	180.00
Retirement Fee	17.50	17.50	35.00
Total Bank Charges	60.34	240.34	300.68
Board Members			
Stipends	2,250.00	2,250.00	4,500.00
Total Board Members	<u>2,370.68</u>	<u>2,730.68</u>	<u>5,101.36</u>
Contracted Expenses			
Amador Water Agency	0.00	3,598.00	3,598.00
CALFIRE - Culverts	300.00	300.00	600.00
Manager	29,000.00	29,000.00	58,000.00
Total Contracted Expenses	<u>29,300.00</u>	<u>32,898.00</u>	<u>62,198.00</u>

River Pines Public Utility District Profit & Loss Budget Overview

July 2016 through June 2017

	Sewer	Water	TOTAL
	Jul '16 - Jun 17	Jul '16 - Jun 17	Jul '16 - Jun 17
Depreciation Expense			
Sewer	10,208.00		10,208.00
Water		16,655.00	16,655.00
Total Depreciation Expense	10,208.00	16,655.00	26,863.00
Employees			
Amador Water - Weekend Coverage	1,377.00	1,377.00	2,754.00
Medical Insurance			
Field	6,786.00	6,786.00	13,572.00
Total Medical Insurance	6,786.00	6,786.00	13,572.00
Payroll Expense			
Field Payroll	35,362.44	35,362.44	70,724.88
Payroll Taxes - Employer's	3,600.00	3,600.00	7,200.00
Total Payroll Expense	38,962.44	38,962.44	77,924.88
Reimbursements			
Phone	324.00	324.00	648.00
Total Reimbursements	324.00	324.00	648.00
Retirement - Field	1,740.00	1,740.00	3,480.00
Uniform	150.00	150.00	300.00
Total Employees	49,339.44	49,339.44	98,678.88
Sewer Expenses			
Alarm Monitoring	3,163.00		3,163.00
Amador Water Agency	900.00		900.00
Chemicals	472.00		472.00
Consulting - Engineer	390.00		390.00
Electricity - Sewer	13,258.00		13,258.00
Inspections	4,600.00		4,600.00
Permit/Fees	0.00		0.00
Repairs/Maintenance	2,500.00		2,500.00
Sewage - Pump Service	2,120.00		2,120.00
Sewer - Parts/Supplies	1,200.00		1,200.00
Sm. Tools	4,300.00		4,300.00
Telephone - Sewer	554.00		554.00
Testing - Sewer	720.00		720.00
Total Sewer Expenses	34,177.00		34,177.00
Town Hall Expenses			
Janitorial	1,620.00	1,620.00	3,240.00
Landscape/Cleanup	0.00	0.00	0.00
Repairs/Maintenance	1,000.00	1,000.00	2,000.00
Supplies	126.00	126.00	252.00
Total Town Hall Expenses	2,746.00	2,746.00	5,492.00
Water Expenses			
Alarm Monitoring		1,356.00	1,356.00
Amador Water Agency		2,422.00	2,422.00
Certification Fees		325.00	325.00

River Pines Public Utility District Profit & Loss Budget Overview

July 2016 through June 2017

	<u>Sewer</u>	<u>Water</u>	<u>TOTAL</u>
	<u>Jul '16 - Jun 17</u>	<u>Jul '16 - Jun 17</u>	<u>Jul '16 - Jun 17</u>
Chlorine		2,704.00	2,704.00
Consulting - Engineer		1,200.00	1,200.00
Electricity - Water		15,740.00	15,740.00
Permit Fees		6,278.00	6,278.00
Repair/Maintenance		3,000.00	3,000.00
Sm. Tools		4,300.00	4,300.00
Supplies		3,600.00	3,600.00
Telephone - Water		738.00	738.00
Water Testing		13,781.00	13,781.00
Total Water Expenses		55,444.00	55,444.00
60000 · Advertising and Promotion		0.00	0.00
60200 · Automobile Expense			
Gasoline	1,200.00	1,200.00	2,400.00
John Deere - Tractor	600.00	600.00	1,200.00
Repairs/Maintenance	1,200.00	1,200.00	2,400.00
Total 60200 · Automobile Expense	3,000.00	3,000.00	6,000.00
63300 · Insurance Expense			
Insurance - Property/Liability	2,600.00	2,600.00	5,200.00
Workers' Compensation	1,900.00	1,900.00	3,800.00
Total 63300 · Insurance Expense	4,500.00	4,500.00	9,000.00
64900 · Office Expenses			
Admin Cost - Tax Roll	193.00	193.00	386.00
Equipment	0.00		0.00
Filing Fees	75.00	75.00	150.00
Maintenance/Improvements	0.00	0.00	0.00
Membership Dues	1,200.00	1,200.00	2,400.00
Postage/Shipping	1,000.00	1,000.00	2,000.00
Printing			0.00
Software	25.00	25.00	50.00
Supplies	900.00	900.00	1,800.00
Website Service	300.00	300.00	600.00
61700 · Computer and Internet Expense	0.00		0.00
Total 64900 · Office Expenses	3,693.00	3,693.00	7,386.00
66700 · Professional Fees			
Legal Fees	1,250.00	1,250.04	2,500.04
Security Service/Maintenance	1,680.00	1,680.00	3,360.00
Yearly Audit	1,900.00	1,899.60	3,799.60
Total 66700 · Professional Fees	4,830.00	4,829.64	9,659.64
68600 · Utilities			
Disposal	500.00	500.00	1,000.00
Electricity - Office	200.00	200.00	400.00
Electricity - Town Hall	38.00	38.00	76.00
Electricity - Street Lights	1,013.00	1,013.00	2,026.00
Internet	1,020.00	1,020.00	2,040.00

River Pines Public Utility District Profit & Loss Budget Overview

July 2016 through June 2017

	Sewer	Water	TOTAL
	Jul '16 - Jun 17	Jul '16 - Jun 17	Jul '16 - Jun 17
68100 · Telephone - Office	342.00	342.00	684.00
Total 68600 · Utilities	3,113.00	3,113.00	6,226.00
Total Expense	147,337.46	179,189.10	326,526.56
Net Ordinary Income	4,202.54	-5,445.82	-1,243.28
Other Income/Expense			
Other Income			
Other Income	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00
Net Income	4,202.54	-5,445.82	-1,243.28

DISTRICT NEEDED EQUIPMENT

Column1	Column2	Column3	Column4
Equipment/Tools		Est. Cost	
Chlorine Injector		\$650	
Pipe Wrenches		\$300	
Deep Sockets		\$100	
Vehicle Tool Chest		\$500	
Carry Tool Box		\$50	
Chainsaw		\$500	
Eyewash Station (2)		\$1,700	
Sewer Chlorine Pump			
Steehle		\$530	
TO PURCHASE NOW:		\$4,330	
Jack Hammer - Gas		\$4,000	