



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Avenue, P.O. Box 70, River Pines, CA. 95675
(209) 245-6723 Tel (209) 245-5710 Fax

www.rppud.org

REGULAR AGENDA Wednesday, April 21, 2021 - 6:00 P.M.

In Compliance with Executive Department State of California Executive Order N-29-20

Join Hangouts Meet: meet.google.com/jnm-bizk-tvj

Join by Phone:) +1 617-675-4444 PIN: 461 550 390 9368#

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. **AGENDA:** Approval of agenda for this date; all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)
5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board now upon any subject within the jurisdiction of the Board; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per topic.**
6. **MINUTES: Discussion / Approval.**
 - a. February 24, 2021 Regular Meeting.
 - b. March - Cancelled.
7. **CONSENT ITEMS:**
 - a. Monthly Financial Statements – Period Ending February 28, 2021.
 - b. Monthly Financial Statements – Period Ending March 31, 2021.
 - c. Expenditure Report – Submitted Check Approval through February 28, 2021.
 - d. Expenditure Report – Submitted Check Approval through March 31, 2021.
8. **MONTHLY OPERATIONS REPORT: Discussion.** Any matter requiring Action will be placed on and upcoming agenda for consideration.
 - a. Monthly Operations Report.
 - b. Monthly General Manager Report.
9. **BOARD MATTERS:** Discussion / Action / Direction to Staff.
 - a. Public Hearing Rate Increase – Count Protest Letter and Vote on Effective Date. Discussion/Action.
 - b. AA Town Hall Facility Usage – Option Charge/Clean Up Duties. Discussion/Action.
 - c. Rescind Resolution 2021-02 – Drinking Water State Revolving Fund Financial Security Package (Construction). Discussion/Action.

- d. Approve Resolution 2021-03 – Drinking Water State Revolving Fund Financial Security Package (Construction). Discussion/Action.
- e. Update on Distribution Project Funding. Discussion/Action.
- f. Approve Resolution 2021-04 – Adopting Changes to Rate and Fee Schedule. Discussion/Action.
- g. River Access Dam Committee Update. Continued Discussion.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

- a. Capital Improvements and general repairs necessary at the District. Continued Item.

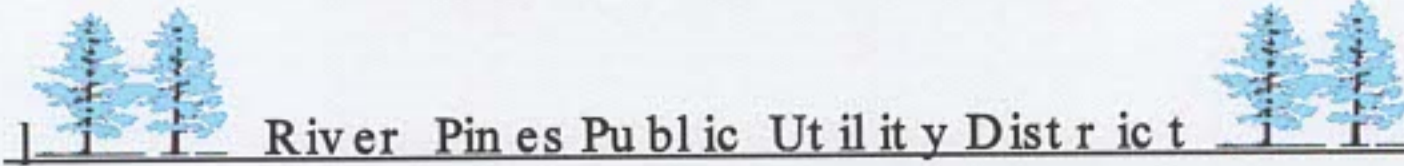
11. COMMITTEE COMMENTS/REPORTS: Continued Item.

None

12. FUTURE AGENDA TOPICS: This is an opportunity for Board Members and District Staff to request matters to be placed on upcoming agendas.

13. ADJOURNMENT – The next Regular Meeting – May 19, 2021 at 6:00 p.m.

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REGULAR MINUTES

**Wednesday, February 24, 2021
ACTION MINUTES**

**In Compliance with Executive Department State of California
Executive Order N-29-20**

**Join Hangouts Meet: meet.google.com/xuu-djir-afw
Join by Phone: +1 617-674-4444 PINL 569 172 483 3260#**

1. CALL TO ORDER: The meeting was called to order by Chairman Christensen at 6:0030 p.m.

2. ROLL CALL: Via Phone

Director Karla Christensen
Director Anita Ebbinghausen
Director John Chapman
Director Roscoe Raymond

Candi Bingham, General Manager
Gisele Wurzburger, Board Clerk – Google Meet

Director Patrick Henry arrived 6:05 p.m.

3. PLEDGE OF ALLEGIANCE: Chairman Christensen led the Pledge of Allegiance.

4. AGENDA:

General Manager Bingham requested the following revisions to the Agenda:

Removal of 9a. Public Hearing Rate Increase – Count Protest and Vote on Effective Date. Removal was recommended by the District Attorney due to customer’s complaint to Howard Jarvis regarding Proposition 218 noticing and potential legal action.

Add 9a. Authorization to Prepare New Proposition 218 Notification to Property Owners of Public Hearing On Proposed Water Rate Increases.

Motion by Board Member Ebbinghausen seconded by Vice-Chairman Raymond and carried by a 4 to 0 vote (Board Member Henry absent) to approve the Regular Agenda dated February 24, 2021 as amended. Motion passed by the following vote:

**AYES: Chapman, Christensen, Ebbinghausen, Raymond
NOES: None
ABSTAIN: None
ABSENT: Henry**

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

None.

6. MINUTES: Discussion / Approval.

A. January 20, 2021 Regular Meeting.

Motion by Chairman Christensen, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve the Minutes dated January 20, 2021 as amended. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending January 31, 2021.
- b. Expenditure Report - Submitted Check Approval through January 31, 2021.

Chairman Christensen opened the public discussion. Hearing no further comments from the public, Chairman Christensen closed the public discussion.

Motion by Chairman Christensen, seconded by Board Member Ebbinghausen, and carried by a 5 to 0 vote to approve the Consent Items - Period Ending January 31, 2021. Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details for Regulatory Compliance Specialist, Wastewater, Water, Distribution and Electrical.

January 1 thru January 31, 2021 Water Production/Sold Information:

Well 2 - 201,700 gallons Total Produced – 661,409 gallons
Well 3R – 290,600 gallons Total Sold – 461,189 gallons
Well 6R – 169,109 gallons Unaccounted Loss - 30%
Staff Hours: Water 79.00 hours

January 1 thru January 31, 2021 Wastewater Production:

Influent flow: 1,043,300 gallons Effluent Discharged: 150,600 gallons
Staff Hours: Wastewater 22.50 hours

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

Vice-Chairman Raymond reported Amador County Sheriff's Department inquired if the District could add more street lighting. Board Member Ebbinghausen reported PG&E is responsible for the street lighting. Vice-Chairman Raymond stated he would research this matter and requested this item be placed on the next agenda for discussion.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

9. BOARD MATTERS: Discussion/Action.

a. Authorization to Prepare New Proposition 218 Notification to Property Owners of Public Hearing On Proposed Water Rate Increases. Discussion/Action.

No written report was submitted on this item. General Manager Bingham reported the Public Hearing Rate Increase – Count Protest and Vote on Effective Date was removal from the agenda as recommended by the District Attorney due to customer's complaint to Howard Jarvis regarding Proposition 218 noticing and potential legal action. Tonight's action would be to only approve the initiate the new Proposition 218 procedure and authorize staff to draft the new Proposition 218 Notification to Property Owners of Public Hearing On Proposed Water Rate Increases.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to Approve a New Proposition 218 Procedure and Authorize Staff to Draft the New Proposition 218 Notification to Property Owners of Public Hearing On Proposed Water Rate Increases at April's meeting. Motion passed by the following vote:

AYES:	Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES:	None
ABSTAIN:	None
ABSENT:	None

b. Board Clerk Independent Contract Agreement. Discussion/Action.

General Manager Bingham reported Board Clerk Wurzburger had submitted a request to renew her out-of-date Board Clerk Independent Contract Agreement. A copy of the revised one-year agreement was provided.

General Manager Bingham suggested this agreement be renewed for 2 years. Board Clerk Wurzburger noted she was not requesting a pay increase it would remain at \$300.00 per month as previously agreed upon.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

After considerable discussion amongst the Board, the following motion was made:

Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 5 to 0 vote to approve Board Clerk Wurzburger's Board Clerk Independent Contract Agreement for a term of 2 years (February 24, 2023). Motion passed by the following vote:

AYES: Chapman, Christensen, Ebbinghausen, Henry, Raymond
NOES: None
ABSTAIN: None
ABSENT: None

c. Maintenance at Town Hall/Office. Discussion/Action.

No written report was submitted on this item. General Manager Bingham reported maintenance at the Town Hall/Office was still required. She reported she would be looking into USDA Community Grant and CDBG funding for the Town Hall necessary refurbish work.

Chairman Christensen opened the public discussion. Hearing no comments from the public, Chairman Christensen closed the public discussion.

Board Member Ebbinghausen recommended posting a notice for a local maintenance person to work around the Town Hall and Office.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

- a. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

None.

12. FUTURE AGENDA TOPICS:

- a. Update Regarding Amador County Sheriff's Department Request for Additional Street Lighting. Discussion/Action.
b. AA Town Hall Facility Usage – Option Charge/Clean Up Duties. Discussion/Action.

13. ADJOURNMENT: The meeting adjourned at 7:00 p.m. to the rescheduled meeting on March 17, 2021.

7a/7b

River Pines Public Utility District
Profit & Loss by Class
February through March 2021

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Amador County Auditor's Warrant			
Homeowners Exemption	0.00	59.87	59.87
Secured Appointment	0.00	137.77	137.77
Total Amador County Auditor's Warrant	0.00	197.64	197.64
Base Fee Income			
Maintenance Fees	670.00	670.00	1,340.00
Sewer	32,344.10	0.00	32,344.10
Voluntary Lock-Off	280.00	280.00	560.00
Water	0.00	25,480.36	25,480.36
Total Base Fee Income	33,294.10	26,430.36	59,724.46
Town Hall Rental	40.00	40.00	80.00
Variable Income			
Water - Usage	0.00	4,091.45	4,091.45
Total Variable Income	0.00	4,091.45	4,091.45
Total Income	33,334.10	30,759.45	64,093.55
Gross Profit	33,334.10	30,759.45	64,093.55
Expense			
Bank Charges			
Paymentus Fees	184.37	213.88	398.25
60400 - Bank Service Charges	5.50	5.50	11.00
Total Bank Charges	189.87	219.38	409.25
Board Members			
Stipends	375.00	375.00	750.00
Total Board Members	375.00	375.00	750.00
Contracted Expenses			
Board Clerk	150.00	150.00	300.00
Manager	4,833.32	4,833.36	9,666.68
Total Contracted Expenses	4,983.32	4,983.36	9,966.68
Sewer Expenses			
Amador Water Agency			
After Hour On-Call	246.00	0.00	246.00
Mandated State Reporting	37.07	0.00	37.07
Routine Service	2,058.32	0.00	2,058.32
Total Amador Water Agency	2,341.39	0.00	2,341.39
Electricity - Sewer	5,153.95	0.00	5,153.95
P&O Study - Salt	135.00	0.00	135.00
SCADA Service	2,100.00	0.00	2,100.00
Sewage - Pump Service	640.00	0.00	640.00
Sewer - Parts/Supplies	3,142.16	0.00	3,142.16
Telephone - Sewer	356.90	0.00	356.90
Testing - Sewer	62.00	0.00	62.00
Total Sewer Expenses	13,931.40	0.00	13,931.40
Water/Distribution Expenses			
Amador Water Agency			
After Hour On-Call	0.00	492.00	492.00
Customer Service	0.00	33.80	33.80
Mandatory State Reporting	0.00	74.12	74.12
Meter Reading	0.00	310.90	310.90
Routine Service	0.00	1,711.32	1,711.32

River Pines Public Utility District
Profit & Loss by Class
February through March 2021

	Sewer	Water	TOTAL
Total Amador Water Agency	0.00	2,622.14	2,622.14
Chlorine	0.00	38.70	38.70
Electricity - Water	0.00	2,454.26	2,454.26
Permit Fees	0.00	1,852.22	1,852.22
SCADA Service	0.00	900.00	900.00
Sm. Tools	0.00	580.39	580.39
Telephone - Water	0.00	348.04	348.04
Water Testing	0.00	2,059.00	2,059.00
Total Water/Distribution Expenses	0.00	10,854.75	10,854.75
60000 · Advertising and Promotion	0.00	86.28	86.28
64900 · Office Expenses			
Membership Dues	174.99	175.00	349.99
Postage/Shipping	153.39	153.42	306.81
Software	89.38	89.40	178.78
Website Service	75.00	75.00	150.00
Total 64900 · Office Expenses	492.76	492.82	985.58
66700 · Professional Fees			
Security Service/Maintenance	225.00	225.00	450.00
Total 66700 · Professional Fees	225.00	225.00	450.00
68600 · Utilities			
Disposal	54.42	54.42	108.84
Electricity - Office	0.00	43.38	43.38
Electricity - Town Hall	43.38	0.00	43.38
Electricity - Street Lights	116.47	116.47	232.94
68100 · Telephone - Office	58.54	58.54	117.08
Total 68600 · Utilities	272.81	272.81	545.62
Total Expense	20,470.16	17,509.40	37,979.56
Net Ordinary Income	12,863.94	13,250.05	26,113.99
Other Income/Expense			
Other Income			
Wireless Site Lease	250.00	250.00	500.00
Total Other Income	250.00	250.00	500.00
Other Expense			
Monitor Wells - Sewer	2,275.50	0.00	2,275.50
Total Other Expense	2,275.50	0.00	2,275.50
Net Other Income	-2,025.50	250.00	-1,775.50
Net Income	10,838.44	13,500.05	24,338.49

7c/7d

River Pines Public Utility District Account QuickReport-Board Meetings As of March 31, 2021

Type	Date	Num	Name	Memo	Amount
Bank Accounts					
El Dorado Checking					
Check	02/01/2021	debit	Digital Deployment	Website	-50.00
Check	02/01/2021	debit	Database Systems ...	Emergency Phone System	-51.20
Deposit	02/01/2021			Deposit	587.67
Check	02/01/2021	debit	Candi Bingham		-2,416.67
Deposit	02/02/2021			Deposit	964.12
Deposit	02/02/2021			Deposit	302.01
Deposit	02/03/2021			Deposit	1,077.89
Check	02/03/2021	eft	Google Services		-36.00
Check	02/03/2021	eft	Adobe PDF		-14.99
Deposit	02/04/2021			Deposit	700.18
Deposit	02/08/2021			Deposit	174.80
Deposit	02/09/2021			Deposit	140.18
Deposit	02/09/2021			Deposit	577.09
Deposit	02/10/2021			Deposit	160.00
Deposit	02/11/2021			Deposit	742.15
Check	02/15/2021	debit	Candi Bingham		-2,416.67
Deposit	02/16/2021			Deposit	9,271.53
Deposit	02/16/2021			Deposit	436.55
Deposit	02/16/2021			Deposit	898.22
Deposit	02/16/2021			Deposit	934.35
Deposit	02/16/2021			Deposit	892.52
Check	02/16/2021	debit	AT&T - Sewer	209 245-3984 701 9	-178.63
Check	02/16/2021	debit	AT&T - Water	209 245-4011 722 0	-174.11
Check	02/17/2021	debit	Aces Waste Servic...	1175	-108.84
Deposit	02/17/2021			Deposit	175.52
Check	02/17/2021	debit	USPS		-7.96
Check	02/17/2021	debit	Digital Deployment		-50.00
Deposit	02/18/2021			Deposit	344.65
Deposit	02/19/2021			Deposit	1,488.23
Deposit	02/19/2021			Deposit	165.59
Deposit	02/22/2021			Deposit	150.42
Check	02/23/2021	debit	PG&E - Street Lights	7368064062-7	-232.94
Check	02/23/2021	debit	PG&E - Office/Tow...	6898952032-2	-86.76
Check	02/23/2021	debit	PG&E - Water	3357284549-4	-1,155.80
Check	02/23/2021	debit	PG&E - Water 2	2458584137-2	-1,298.46
Check	02/23/2021	debit	PG&E - Sewer	8721806002-5	-5,153.95
Deposit	02/23/2021			Deposit	1,821.44
Deposit	02/23/2021			Deposit	445.11
Deposit	02/23/2021			Deposit	1,305.78
Bill Pmt -Check	02/24/2021	13537	Anita Ebbinghausen	Stipend - February 2021	-75.00
Bill Pmt -Check	02/24/2021	13538	Brent Stewart, P.E.		-1,000.00
Bill Pmt -Check	02/24/2021	13539	California Bank & T...	1030264749	-890.00
Bill Pmt -Check	02/24/2021	13540	california Laborator...	Testing	-1,575.00
Bill Pmt -Check	02/24/2021	13541	Gisele L. Wurzbarger	Board Clerk - February 2021	-300.00
Bill Pmt -Check	02/24/2021	13542	John Chapman	Stipend - February 2021	-75.00
Bill Pmt -Check	02/24/2021	13543	Karla Christensen	Stipend - February 2021	-75.00
Bill Pmt -Check	02/24/2021	13544	Patrick Henry	Stipend - February 2021	-75.00

River Pines Public Utility District
Account QuickReport-Board Meetings
As of March 31, 2021

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	02/24/2021	13545	Rocky Raymond	Stipend - February 2021	-75.00
Bill Pmt -Check	02/24/2021	13546	Signa Mechanical	Backup Pump for Grinders	-3,137.46
Bill Pmt -Check	02/24/2021	13547	Ledger Dispatch	Public Notice	-86.28
Bill Pmt -Check	02/24/2021	13548	Sweet Pea Venture...		-640.00
Deposit	02/25/2021			Deposit	4,286.03
Bill Pmt -Check	02/25/2021	13549	Amador Water Age...	30018	-5,587.32
Check	02/25/2021	debit	California Departm...	Water Rights	-315.65
Check	02/25/2021	debit	California Departm...	Water Rights	-305.00
Check	02/25/2021	debit	California Departm...	Water Rights	-305.46
Deposit	02/25/2021			Deposit	1,379.08
Deposit	03/01/2021			Deposit	349.21
Check	03/01/2021	debit	RingCentral		-58.54
Check	03/01/2021	debit	USPS	Rolls of Stamps	-275.00
Check	03/01/2021	debit	Eldorado Savings B...		-2.00
Check	03/01/2021	debit	Candi Bingham		-2,416.67
Deposit	03/02/2021			Deposit	454.66
Check	03/02/2021	eft	Google Services		-36.00
Check	03/02/2021	debit	Database Systems ...		-25.60
Check	03/02/2021	debit	Streamline		-50.00
Deposit	03/03/2021			Deposit	300.40
Deposit	03/04/2021			Deposit	1,889.92
Deposit	03/05/2021			Deposit	353.20
Deposit	03/08/2021			Deposit	299.59
Deposit	03/09/2021			Deposit	178,974.35
Deposit	03/09/2021			Deposit	461.07
Deposit	03/09/2021			Deposit	126.80
Deposit	03/09/2021			Deposit	352.45
Check	03/10/2021	debit	USPS		-7.95
Deposit	03/10/2021			Deposit	287.15
Check	03/11/2021	eft	Adobe PDF		-14.99
Check	03/11/2021	debit	AT&T - Water		-173.93
Check	03/11/2021	debit		209 245-4011 722 0	1,099.18
Deposit	03/12/2021			Deposit	427.75
Deposit	03/12/2021			Deposit	911.13
Deposit	03/15/2021			Deposit	-2,416.67
Check	03/15/2021	debit	Candi Bingham		-157,500.00
Bill Pmt -Check	03/16/2021	13613	Atty John Crowley i...	Stipend - March 2021	-75.00
Bill Pmt -Check	03/16/2021	13614	Anita Ebbinghausen	Services for February 2021	-1,000.00
Bill Pmt -Check	03/16/2021	13615	Brent Stewart, P.E.	1030264749	-890.00
Bill Pmt -Check	03/16/2021	13616	California Bank & T...	Testing - February 2021	-546.00
Bill Pmt -Check	03/16/2021	13617	california Laborator...	CV-SALTS ID: 2441	-135.00
Bill Pmt -Check	03/16/2021	13618	Central Valley Salin...	Stipend - March 2021	-75.00
Bill Pmt -Check	03/16/2021	13619	John Chapman	Stipend - March 2021	-75.00
Bill Pmt -Check	03/16/2021	13620	Karla Christensen	Monitoring Well Testing and Quarterl...	-2,275.50
Bill Pmt -Check	03/16/2021	13621	NV5, Inc.	Stipend - March 2021	-75.00
Bill Pmt -Check	03/16/2021	13622	Patrick Henry	Stipend - March 2021	-75.00
Bill Pmt -Check	03/16/2021	13623	Rocky Raymond	November 2020 Services	-1,000.00
Bill Pmt -Check	03/16/2021	13624	Brent Stewart, P.E.	Camera's	-450.00
Check	03/16/2021	debit	Mission IT Solutions	Deposit	562.86
Deposit	03/16/2021				

River Pines Public Utility District
Account QuickReport-Board Meetings
As of March 31, 2021

Type	Date	Num	Name	Memo	Amount
Deposit	03/16/2021			Deposit	436.87
Deposit	03/16/2021			Deposit	146.24
Check	03/16/2021	13612	Gregory Guina	Wages	-8,265.99
Deposit	03/17/2021			Deposit	300.00
Check	03/17/2021	debit	USPS		-7.95
Check	03/17/2021	debit	AT&T - Sewer	209 245-3984 701 9	-178.27
Deposit	03/18/2021			Deposit	732.28
Deposit	03/19/2021			Deposit	955.85
Deposit	03/22/2021			Deposit	903.19
Deposit	03/23/2021			Deposit	741.71
Deposit	03/23/2021			Deposit	1,499.15
Deposit	03/23/2021			Deposit	1,703.64
Deposit	03/25/2021			Deposit	153.13
Deposit	03/26/2021			Deposit	300.00
Deposit	03/29/2021			Deposit	292.98
Check	03/29/2021	eft	RingCentral		-58.54
Check	03/29/2021	debit	LogMeIn	Yearly Membership	-349.99
Deposit	03/30/2021			Deposit	8,981.13
Deposit	03/31/2021			Deposit	300.00
Check	03/31/2021	debit	USPS		-7.95
Check	03/31/2021	debit	Eldorado Savings B...		-9.00
Total EI Dorado Checking					27,240.31
Total Bank Accounts					27,240.31
TOTAL					27,240.31

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River Pines Department Report

February 1 – February 28, 2021

Water Production/Sold

Well 2	164,436 gallons	Total Produced: 714,877 gallons
Well 3R:	223,100 gallons	Total Sold: 463,712 gallons
Well 6R:	327,341 gallons	Unaccounted Loss: 35%

Regulatory Compliance Specialist-

- Submitted February monthly water report
- Submitted February monthly Wastewater report
- Attended webinar on up-coming CV Salts regulation
- Working on NPDES permit

Wastewater-

- Influent flow **1,043,800 gallons**. Effluent Discharged **226,100 gallons**.
- Responded to a call for sewage coming out of a manhole at the intersection of Pigeon and Holly. Located a root ball in the manhole obstruction the flow, removed and cleaned up the area.
- Normal routines.

Water Treatment –

- All operations at the 6R and 2/3R facility appear to be ok. Yard light was destroyed at Jaybird tank site last winter and has not been replaced yet. Electrical Staff is aware.
- Sodium hypochlorite bulk tank remains empty and not in use in the old firehouse below city hall. The last we heard was that somebody was supposed to dig a trench and install a water line to supply the required eyewash station. The tank cannot be filled/used until this has been completed, a permanent eyewash station is installed and it has been inspected by the chemical provider.

Staff Hours: 48.50 Water 71.50 WW

Prepared by: Linda Nafus, Administrative Assistant II

Reviewed by: Rick Ferriera, Operations and Maintenance Manager

River Pines Department Report

March 1 – March 31, 2021

Water Production/Sold

Well 2	308,100 gallons	Total Produced:	1,129,438 gallons
Well 3R:	766,500 gallons	Total Sold:	479,382 gallons
Well 6R:	362,938 gallons	Unaccounted Loss:	58%

Regulatory Compliance Specialist-

- Submitted February monthly water report
- Submitted February monthly wastewater report and no spill report for CIWQS
- Created (with Wastewater Supervisor) and submitted a Report of Waste Discharge Waterboards.
- Enrolled in Central Valley Salinity Study (CVSalts)

Wastewater-

- Influent flow **1,136,900 gallons**. Effluent Discharged **566,400 gallons**.
- Continue to monitor collection system.
- Jetted system as needed.
- Replaced solenoid in Spray Field #3.
- Worked with Regulatory Compliance Specialist to update Waste Discharge Report.

Water Treatment –

- Staff has completed operational and maintenance tasks with no major problems at the wells/plants to report.
- Staff cleared a large oak tree which fell across the fence into the Jaybird pump station. All brush was burned and site cleaned up, however, the yard light was destroyed by the fallen tree. Amador Water Agency electrical staff has been notified of the needed replacement as well as needed repair of lighting inside the pump station and 6R facility.

Staff Hours: 40 Water 48 WW

Prepared by: Linda Nafus, Administrative Assistant II

Reviewed by: Rick Ferriera, Operations and Maintenance Manager



RIVER PINES PUBLIC UTILITY DISTRICT



22900 Canyon Ave., PO BOX 70, River Pines, CA 95675
Phone: (209) 245-6723 Fax: (209) 245-5710 Email: RPPUD@RPPUD.org

AGENDA ITEM – 8B

GENERAL MANAGER’S REPORT

For the Month of March/April 2021

1. **Distribution Project** – Agenda Item
2. **District Audit** – working with auditors to get the District’s year end 2020 audit completed. Audit will be done remotely. Everything the auditor’s request will be scanned and emailed due to COVID.
3. **Security Cameras** – camera system was serviced. There were replacement parts needed. Because District no longer has monthly service contract, one time cost was approx. \$2,100.
4. **New State Requirement** – state is requesting that the District have their WDR (Waste Discharge Requirements) be reviewed and possible revised. This is for our sewer operations. Because the District discharges to “land” which could contaminate local waterways, the state frequently updates the WDR requirements and reviews District’s WDR’s to insure that they are compliant with State law.
5. **New State Requirement** – state passed Resolution approving new Salt and Nitrate Control Program. This program was created to address the issues of salt accumulation in surface and groundwater. Under this new program, new permit requirements will be established and go into effect at our next permit renewal period.
6. **New Grant Application** – currently working on an application with USDA for grant funding to repair the Town Hall. In early stages.
7. **Operations** – March Department Report – unaccounted loss was 58%. AWA believes this is due to the meters not accurately metering. Meters were not calibrated in 2020. I instructed AWA to have them calibrated.
8. Bank Deposits
9. Monthly Billing & Monthly Late Notices
10. Monthly 48 Hour Notices – Currently No 48 Hour Notices being done
11. Agenda & Packets

9a

To: River Pines Public Utility District Record Property Owners/Renters

From: River Pines Public Utility District Board of Directors

NOTICE OF INTENDED WATER AND WATER USAGE RATE CHANGE

This notice is intended to inform you that the River Pines Public Utility District (RPPUD) will hold a public hearing regarding proposed changes to the utility rate and fee schedule for properties receiving RPPUD water services. The proposed changes will be considered by the RPPUD Board of Directors at the date, time and location specified below.

Consistent with the requirements of Proposition 218, this notice also provides the changes in utility rates and fees, basis for the changes and how to protest the proposed changes.

Affected Parcels

The proposed fee will apply to all parcels that have immediate access to or currently receive District water services.

Parcel Rates - Year 1 Increase - Beginning September 1, 2021

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$64.60
Commercial Monthly Base Service Rate	\$64.60

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$3.74/K
3,001- 5,000 gallons per month usage	\$4.99/K
5,001 - 7,000 gallons per month usage	\$6.54/K
7,001- 9,000 gallons per month usage	\$8.11/K
9,001- 999,999 gallons per month usage	\$14.34/K

Parcel Rates - Year 2 Increase - Beginning September 1, 2022

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$69.12
Commercial Monthly Base Service Rate	\$69.12

WATER USAGE RATES:

1-3,000 gallons per month usage	\$4.00
3,001 - 5,000 gallons per month usage	\$5.33
5,001- 7,000 gallons per month usage	\$6.99

7,001-9,000 gallons per month usage	\$8.67
9,001-999,999 gallons per month usage	\$15.34

Parcel Rates - Year 3 Increase - Beginning September 1, 2023

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$73.95
Commercial Monthly Base Service Rate	\$73.95

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$4.28/K
3,001- 5,000 gallons per month usage	\$5.70/K
5,001- 7,000 gallons per month usage	\$7.47/K
7,001 - 9,000 gallons per month usage	\$9.27/K
9,001- 999,999 gallons per month usage	\$16.41/K

Parcel Rates - Year 4 Increase - Beginning September 1, 2024

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$79.12
Commercial Monthly Base Service Rate	\$79.12

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$4.57/K
3,001- 5,000 gallons per month usage	\$6.09/K
5,001- 7,000 gallons per month usage	\$7.99/K
7,001- 9,000 gallons per month usage	\$9.91/K
9,001- 999,999 gallons per month usage	\$17.55/K

Parcel Rates - Year 5 Increase - Beginning September 1, 2025

The proposed change to the RPPUD Rate and Fee Schedule:

WATER RATES:

Residential Monthly Base Service Rate	\$84.65
Commercial Monthly Base Service Rate	\$84.65

WATER USAGE RATES:

1 - 3,000 gallons per month usage	\$4.88/K
3,001- 5,000 gallons per month usage	\$6.51/K
5,001- 7,000 gallons per month usage	\$8.54/K
7,001 - 9,000 gallons per month usage	\$10.60/K
9,001- 999,999 gallons per month usage	\$18.77/K

AUTHORIZING RESOLUTION/ORDINANCE

RESOLUTION NO: 2021 03

WHEREAS _____
(insert appropriate findings)

RESOLVED BY THE Board of Directors OF THE
(insert name of Governing Board of the Entity)

River Pines Public Utility District (the "Entity"), AS FOLLOWS:
(insert Entity name)

The General Manager (the "Authorized Representative") or designee is
(insert Title of Authorized Representative)

hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of Water System Improvement Project (the "Project").
(insert Project Name)

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Directors held
(insert name of Governing Board of the Entity)

on April 21, 2021
(Date)

(Name, Signature, and Seal of the Clerk or Authorized Record Keeper of the Governing Board of the Agency)

REIMBURSEMENT RESOLUTION

WHEREAS, the River Pines Public Utility District (the "Agency") desires to finance the costs of
(Agency Name)
 constructing and/or reconstructing certain public facilities and improvements relating to its water system, including certain treatment facilities, pipelines and other infrastructure (the "Project"); and
 WHEREAS, the Agency intends to finance the construction and/or reconstruction of the Project or portions of the Project with moneys ("Project Funds") provided by the State of California, acting by and through the State Water Resources Control Board (State Water Board); and
 WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"), and
 WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds the Agency desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the Agency; and
 WHEREAS, the Agency has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Agency for the Expenditures from the proceeds of the Obligations.

NOW, THEREFORE, THE AGENCY DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The Agency hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.

SECTION 2. The reasonably expected maximum principal amount of the Project Funds is \$5,000,000.

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the Agency will expend moneys for the construction portion of the Project costs to be reimbursed with Project Funds.

SECTION 4. Each Agency expenditure will be of a type properly chargeable to a capital account under general federal income tax principles.

SECTION 5. To the best of our knowledge, this Agency is not aware of the previous adoption of official intents by the Agency that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 6. This resolution is adopted as official intent of the Agency in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Project costs.

SECTION 7. All the recitals in this Resolution are true and correct and this Agency so finds, determines and represents.

AYES: _____

NOES: _____

ABSENT: _____

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Directors held on April 21, 2021.
(Governing Board of the Agency) *(Date)*

(Name, Signature, and Seal of the Clerk or Authorized Record Keeper of the Governing Board of the Agency)

PLEDGED REVENUES AND FUND(S) RESOLUTION

WHEREAS _____
(insert appropriate findings regarding intent, authority, and procedure)

THEREFORE BE IT RESOLVED, the River Pines Public Utility District (the "Entity") hereby
(insert Entity name)
dedicates and pledges Base Service Rate & Usage Charges in the Water Account
(insert exact name of revenue stream and designated fund containing those revenues)

to payment of any and all Drinking Water State Revolving Fund and/or Water Recycling Funding
Program financing for Water System Improvement Project (the "Project").
The Water System Improvement Project (DWSRF Project # _____)
(insert Project name and DWSRF Project number)

Entity commits to collecting such revenues and maintaining such fund(s) throughout the term of such
financing and until the Entity has satisfied its repayment obligation thereunder unless modification or
change is approved in writing by the State Water Resources Control Board. So long as the financing
agreement(s) are outstanding, the Entity's pledge hereunder shall constitute a lien in favor of the State
Water Resources Control Board on the foregoing fund(s) and revenue(s) without any further action
necessary. So long as the financing agreement(s) are outstanding, the Entity commits to maintaining
the fund(s) and revenue(s) at levels sufficient to meet its obligations under the financing agreement(s).

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly
adopted at a meeting of the Board of Directors held
(insert name of Governing Board of the Entity)

on April 21, 2021
(Date)

(Name, Signature, and Seal of the Clerk or Authorized Record Keeper of the Governing Board of the Agency)

RESOLUTION NO. 2021-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIVER PINES PUBLIC UTILITY DISTRICT ADOPTING CHANGES TO THE RIVER PINES PUBLIC UTILITY DISTRICT RATE AND FEE SCHEDULE

WHEREAS, the Board of Directors of the River Pines Public Utility District (RPPUD) desires to operate the water treatment and distribution and wastewater (sewer) treatment and collection systems in the most efficient and cost effective manner while protecting public health; and

WHEREAS, cumulative increases in the cost of testing, professional services, supplies, repairs, adherence to regulations, etc. required in the operation of the systems necessitates that rates be adjusted accordingly from time to time, pursuant to Section 2.01.010, Section 1.05.101 and Section 3.01.240 of the RPPUD Bylaws, Rules and Procedures; and

WHEREAS, the RPPUD Rate and Fee Schedule was evaluated and it was determined that increases were necessary to meet financial requirements of the District and to continue to encourage water conservation set forth by the Department of Water Resources; and

WHEREAS, in accordance with Article XIID, Section 6 of the California Constitution, the District provided written notice by mail to the record owner of each serviced property upon which Rate and Fee Schedule changes would be imposed; and

WHEREAS, not less than 45 days after mailing the notice described above, the District held a public hearing to consider the proposed Rate and Fee Schedule changes, to consider public input and to determine whether a majority of affected rate payers protested the proposed rate changes, and determined that no such majority protest was made; and

WHEREAS, the RPPUD Rate and Fee Schedule will reflect a 6% increase in water base rate and an adjusted rate to the water usage monthly service rates; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the River Pines Public Utility District hereby adopts and sets the following changes to the RPPUD Rate and Fee Schedule:

1. Parcel Rates: Year 1 Increase – Beginning September 1, 2021

Water Rates:

Residential Monthly Base Service Rate	\$64.60
Commercial Monthly Base Service Rate	\$64.60

Water Usage Rates:

1-3,000 gallons per month usage	\$3.74/k
3,001-5,000 gallons per month usage	\$4.99/k
5,001-7,000 gallons per month usage	\$6.54/k
7,001-9,000 gallons per month usage	\$8.11/k
9,001-999,999 gallons per month usage	\$14.34/k

2. Parcel Rates: Year 2 Increase – Beginning September 1, 2022

Water Rates:

Residential Monthly Base Service Rate	\$69.12
Commercial Monthly Base Service Rate	\$69.12

Water Usage Rates:

1-3,000 gallons per month usage	\$4.00/k
3,001-5,000 gallons per month usage	\$5.33/k
5,001-7,000 gallons per month usage	\$6.99/k
7,001-9,000 gallons per month usage	\$8.67/k
9,001-999,999 gallons per month usage	\$15.34/k

3. Parcel Rates: Year 3 Increase – Beginning September 1, 2023**Water Rates:**

Residential Monthly Base Service Rate	\$73.95
Commercial Monthly Base Service Rate	\$73.95

Water Usage Rates:

1-3,000 gallons per month usage	\$4.28/k
3,001-5,000 gallons per month usage	\$5.70/k
5,001-7,000 gallons per month usage	\$7.47/k
7,001-9,000 gallons per month usage	\$9.27/k
9,001-999,999 gallons per month usage	\$16.41/k

4. Parcel Rates: Year 4 Increase – Beginning September 1, 2024**Water Rates:**

Residential Monthly Base Service Rate	\$79.12
Commercial Monthly Base Service Rate	\$79.12

Water Usage Rates:

1-3,000 gallons per month usage	\$4.57/k
3,001-5,000 gallons per month usage	\$6.09/k
5,001-7,000 gallons per month usage	\$7.99/k
7,001-9,000 gallons per month usage	\$9.91/k
9,001-999,999 gallons per month usage	\$17.55/k

5. Parcel Rates: Year 5 Increase – Beginning September 1, 2025**Water Rates:**

Residential Monthly Base Service Rate	\$84.65
Commercial Monthly Base Service Rate	\$84.65

Water Usage Rates:

1-3,000 gallons per month usage	\$4.88/k
3,001-5,000 gallons per month usage	\$6.51/k
5,001-7,000 gallons per month usage	\$8.54/k
7,001-9,000 gallons per month usage	\$10.60/k
9,001-999,999 gallons per month usage	\$18.77/k

If any section, subsection, sentence, clause or phrase in this Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Resolution or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board of Directors hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases of the application thereof to any person or circumstance by held invalid.

The foregoing Resolution was duly passed and adopted by the Board of Directors of the River Pines Public Utility District at a Regular meeting on the 21st of April, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

River Pines Public Utility District

Karla Christensen, Chairman

ATTEST:

Gisele L. Wurzburgur Board Clerk