



6a

**REGULAR MINUTES
January 17, 2024
ACTION MINUTES**

1. CALL TO ORDER: The meeting was called to order by Chairman Raymond at 6:00 p.m.

2. ROLL CALL: Via Phone

Director John Chapman
Director Karla Christensen
Director Roscoe Raymond
Director Eric Rewitzer

Candi Bingham, General Manager -Via Phone
Leslie Garrett, Office Manager
Gisele Wurzburger, Board Clerk – Via Phone

ABSENT: Director Anita Ebbinghausen

3. PLEDGE OF ALLEGIANCE: Chairman Raymond led the Pledge of Allegiance.

4. AGENDA:

General Manager Bingham stated Board Member Chapman requested an item be place on the Agenda as 9h. Tree Removal at the Townhall.

Motion by Chairman Raymond, seconded Board Member Chapman and carried by a 4 to 0 vote to add 9h. Tree Removal at the Townhall to the Agenda and approve the Regular Agenda dated January 17, 2024 as amended.

AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen

5. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:

Russel Robinson was present to introduce himself and to learn how the District Meetings are held.

6. MINUTES: Discussion / Approval.

a. November 15, 2023, Regular Meeting.

Motion by Board Member Rewitzer, seconded by Board Member Christensen, and carried by a 4 to 0 vote to approve the Minutes dated November 15, 2023 as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen

7. CONSENT ITEMS:

a. Monthly Financial Statements - Period Ending November 30,2023/December 31, 2023.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

b. Expenditure Report - Submitted Check Approval through November 30, 2023/December 31, 2023.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Chairman Raymond suggested Office Manager Garrett sent a letter to AT&T regarding the continued discrepancy on the phone bills.

Motion by Chairman Raymond, seconded by Board Member Christensen and carried by a 4 to 0 vote to approve the Monthly Financial Statements and Expenditure Report – Period Ending November 30, 2023 and Period Ending December 31, 2023. Motion passed by the following vote:

AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

a. Monthly Operations Report.

November 1, thru November 30, 2023 Water Production/Sold Information:

Well 2 - 230,500 gallons Total Produced - 750,747 gallons

Well 3R – 360,500 gallons Total Sold – 517,710 gallons

Well 6R – 159,474 gallons Unaccounted Loss - 31%

Staff Hours: Water 51.75 hours

November 1 thru November 30, 2023 Wastewater Production:

Influent flow: 1,104,900 gallons Effluent Discharged: 447,700 gallons

Staff Hours: Wastewater 23 hours

Monthly Operations Report.

December 1 thru December 31, 2023 Water Production/Sold Information:

Well 2 - 270,800 gallons Total Produced - 710,-22 gallons

Well 3R – 416,800 gallons Total Sold - 472,502 gallons

Well 6R - 22,422 gallons Unaccounted Loss – 33%

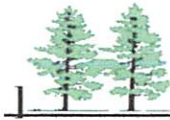
Staff Hours: Water 82.25 hours

December 1 thru December 31, 2023 Wastewater Production:

Influent flow: 950,100 gallons Effluent Discharged: 207,300 gallons

Staff Hours: Wastewater 97.5 hours

Board Member Christensen inquired about the leak at the Townhall. General Manager Bingham stated that a work order had been submitted and if there currently wasn't a leak then AWA had fixed it.



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NOES: None
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NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen

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- AYES: Chapman, Christensen, Raymond, Rewitzer**
- NOES: None**
- ABSTAIN: None**
- ABSENT: Ebbinghausen**

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 Staff Hours: Wastewater 97.5 hours

Board Member Christensen inquired about the leak at the Townhall. General Manager Bingham stated that a work order had been submitted and if there currently wasn't a leak then AWA had fixed it.

General Manager Bingham reported a customer had hit a water main line because they did not contact 1-800-Dig therefore they will be billed \$3,000 for the repair.

b. Monthly General Manager Report – Period Ending November/December 2023.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

General Manager Bingham reported although the easement and legal descriptions have been sent to the Title Company, they appear to have a problem with some of the information provided. She requested Chairman Raymond contact the Title Company to discuss this matter and stated she would email all the supporting document to him.

General Manager Bingham reported 5 Bid Packets for the sent to five different engineers for the Construction Manager positions for the Rehabilitation Project with a January 10, 2024 deadline. She noted for the record only one bid was received and will be discussed under Agenda Item 9f.

9. BOARD MATTERS: Discussion/Action.

a. Agreement Board Clerk. Discussion/Action

General Manager reported it had been determined Board Clerk Wurzburger's agreement was past due for renewal. Board Clerk Wurzburger submitted a new two-year agreement with no additional conditions and the monthly amount stayed the same.

Chairman Raymond opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion Vice-Chairman Rewitzer, seconded by Chairman Raymond and carried by a 4 to 0 vote to approve Agreement Board Clerk as presented. Motion passed by the following vote:

AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen

b. Appoint New Chairman and Vice-Chairman. Discussion/Action

Motion by Chairman Raymond, seconded by Board Member Chapman and carried by a 4 to 0 vote to appoint Eric Rewitzer as Chairman. Motion passed by the following vote:

AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen

Motion by Chairman Rewitzer, seconded by Board Member and carried by a 4 to 0 vote to appoint Roscoe Raymond as Vice-Chairman. Motion passed by the following vote:

AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen

c. **Amador County Vehicle Abatement Program and Associated Fees.** Discussion/Action.
General Manager Bingham stated no report had been submitted on this item.

Office Manager Garratt stated she had called Up Country Towing and if the vehicle can be moved it would be at the owner's expense.

General Manager Bingham if the vehicles are parking on District property, they have 30 to 60 days to move and would be notified by letter. She stated the District needs four no-parking/code signs towed at owner expense. The four locations are Townhall, Town Center, Record's Building and Slow Sand Filter.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Rewitzer, seconded by Vice-Chairman Raymond and carried by a 4 to 0 vote to purchase four no-parking/code signs, Townhall, Town Center, Record's Building and Slow Sand Filter.

Motion passed by the following vote:

AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen

d. **Additional Signage at River Pines Town Center.** Discussion/Action.
General Manager Bingham stated no report had been submitted on this item.

General Manager Bingham report Nell Raymond requested this item be placed back on the Agenda for consideration. She is requesting the same signage that was approved at the Slow Sand Filter be approved at River Pines Town Center. Vice-Chairman Raymond abstained from this item.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Rewitzer, seconded by Board Member Chapman and carried by a 2 to 0 vote to approve Additional Signage at River Pines Town Center Motion failed passed by the following vote:

AYES: Chapman, Rewitzer
NOES: Christensen
ABSTAIN: Raymond
ABSENT: Ebbinghausen

e. **Signage for the Distribution Project.** Discussion/Action
General Manager Bingham requested this item be tabled until the Construction Manager for the Rehabilitation Project has been appointed.

f. **Construction Management Bids for Rehabilitation Project.** Discussion/Action.
General Manager Bingham reported 5 Bid Packets for the sent to five different engineers for the Construction Manager positions for the Rehabilitation Project with a January 10, 2024 deadline. She noted for the record

only one bid was received from KASL Consulting Engineers, John Scroggs. She reported 3 other engineers had stated they would be submitting a bid, however no other bids were received by the deadline.

General Manager Bingham stated she did not believe there was enough time to go out for Bid again. She stated for the record KASL Consulting Engineers did all the planning for the Rehabilitation Project. The bid stated KASL is joined in this proposal by WGA Inc. Civil Engineers, San Andreas, who would provide construction inspection services, and by Frisch Engineering who would assist KASL in providing electrical engineering support service during construction.

Summary of Fee Proposal:

•	Project Bid Phase Services	\$ 10,500
•	Inspection During Project Construction	\$384,000
•	Construction Staking	\$ 44,750
•	Engineering Services During Construction	\$ 82,100
•	Close Out Services	\$ 11,500
	Total Proposed Fee	\$532,850

Board Member Christensen stated on page 6 under BASIC CHARGES it states:

UNDER PROVISION OF THIS AGREEMENT, a late payment finance charge will be computed at the periodic rate of 1.5% percent per month, which is an annual percentage rate of 18% percent, and will be applied to an unpaid balance commencing 30 days after the date of the original invoice.

General Manager Bingham stated she had not seen that late payment finance charge statement. She stated the State pays in 30 days and they would not except late fee charges. She will contact KASL about this late payment finance charge statement.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

Motion by Chairman Rewitzer, seconded by Board Member Christensen and carried by a 4 to 0 vote to except KASL Consulting Engineers Bid in the amount \$532,850 excluding the 2024 Standard Rate Schedule under Basic Charges "Late Payment Finance Charge". Motion passed by the following vote:

AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen

g. Money Transfer to Cover Large Expenses/Property Purchase. Discussion/Action.

General Manager Bingham stated she is recommending the Board approve a transfer for approximately \$70,000 from LAIF to help bring the District current with Amador Water Agency, most of this expense is sewer. She also is recommending the Board approve a transfer from the Capital Improvement Account in the amount of \$25,000 for the purchase of Circle Tank and to help with a few of those improvements on the expense summary supported in the report submitted.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

After considerable discussion the following motion was made:

Motion by Chairman Rewitzer, seconded by Board Member Christensen and carried by a 4 to 0 vote to transfer the following amounts to the General Fund Bank Account:

**LAIF Account - \$80,000
Capital Improvement Account - \$25,000**

Motion passed by the following vote:

**AYES: Chapman, Christensen, Raymond, Rewitzer
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen**

General Manager stated Vice-Chairman will have to perform these transfers. She requested that new Bank and LAIF Signature cards be placed on the next agenda.

h. Tree Removal at the Townhall. Discussion/Action.

General Manager Bingham stated no report had been submitted on this item.

Board Member Chapman requested permission to remove two trees on District property.

Chairman Rewitzer opened the public discussion. Hearing no comments from the public, Chairman Raymond closed the public discussion.

It was noted removal of these trees would be considered general maintenance and did not require a vote.

Board Member Chapman also requests the removal of an abandoned telephone pole and requests it be placed on the next agenda for consideration.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

a. Capital Improvements and general repairs necessary at the District. Continued Item.
Nothing to report.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

a. Water Rights Committee. Discussion/Possible Action.
Nothing to report.

12. FUTURE AGENDA TOPICS:

1. New Signature Cards for General Fund Bank and LAIF.
2. John Deere Tractor Status.
3. Website Update.
4. Distribution Project Update.

ADJOURNMENT: The meeting adjourned at 7:40 p.m. to the scheduled meeting on February 21, 2024.

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River Pines Public Utility District
Profit & Loss by Class
January 2024

	Sewer	Water	Unclassified	TOTAL
Ordinary Income/Expense				
Income				
Base Fee Income				
Maintenance Fees	330.00	330.00	0.00	660.00
Sewer	16,429.25	0.00	0.00	16,429.25
Voluntary Lock-Off	87.50	87.50	0.00	175.00
Water	0.00	13,091.08	0.00	13,091.08
Total Base Fee Income	16,846.75	13,508.58	0.00	30,355.33
Town Hall Rental	30.00	30.00	0.00	60.00
Variable Income				
Block Meter	0.00	50.00	0.00	50.00
Late Fees	272.45	299.50	0.00	571.95
Reconnection Fee	0.00	500.00	0.00	500.00
Water - Usage	0.00	2,869.61	0.00	2,869.61
Total Variable Income	272.45	3,719.11	0.00	3,991.56
Total Income	17,149.20	17,257.69	0.00	34,406.89
Gross Profit	17,149.20	17,257.69	0.00	34,406.89
Expense				
Board Members				
Salary	187.50	187.50	0.00	375.00
Total Board Members	187.50	187.50	0.00	375.00
Contracted Expenses				
Board Clerk	150.00	150.00	0.00	300.00
Manager	2,107.34	2,107.34	0.00	4,214.68
Total Contracted Expenses	2,257.34	2,257.34	0.00	4,514.68
Payroll				
Employee	605.57	605.57	0.00	1,211.14
Taxes	21.18	21.19	0.00	42.37
Total Payroll	626.75	626.76	0.00	1,253.51
Sewer Expenses				
Amador Water Agency				
Operation Repairs	0.00	0.00	81,700.00	81,700.00
Total Amador Water Agency	0.00	0.00	81,700.00	81,700.00
Electricity - Sewer	4,693.91	0.00	0.00	4,693.91
Emergency Services	16.40	0.00	0.00	16.40
Excavating	1,450.00	0.00	0.00	1,450.00
Repairs/Maintenance	709.93	0.00	0.00	709.93
SCADA Service	1,400.00	0.00	0.00	1,400.00
Testing - Sewer	202.00	0.00	0.00	202.00
Total Sewer Expenses	8,472.24	0.00	81,700.00	90,172.24
Water/Distribution Expenses				
Amador Water Agency				
Operation Repairs	0.00	0.00	0.00	0.00
Total Amador Water Agency	0.00	0.00	0.00	0.00
Electricity - Water	0.00	2,349.48	0.00	2,349.48
Emergency Services	0.00	16.40	0.00	16.40
Excavating	0.00	1,450.00	0.00	1,450.00
Permit Fees	0.00	4,359.25	0.00	4,359.25
SCADA Service	0.00	600.00	0.00	600.00
Water Testing	0.00	207.00	0.00	207.00
Total Water/Distribution Expenses	0.00	8,982.13	0.00	8,982.13

River Pines Public Utility District
Profit & Loss by Class
January 2024

	<u>Sewer</u>	<u>Water</u>	<u>Unclassified</u>	<u>TOTAL</u>
64900 · Office Expenses				
Equipment	104.50	104.50	0.00	209.00
Software	112.48	112.50	0.00	224.98
Supplies	35.59	35.59	0.00	71.18
Website Service	31.50	31.50	0.00	63.00
Total 64900 · Office Expenses	284.07	284.09	0.00	568.16
66700 · Professional Fees				
Security Service/Maintenance	198.50	198.50	0.00	397.00
Total 66700 · Professional Fees	198.50	198.50	0.00	397.00
68600 · Utilities				
Disposal	189.16	189.17	0.00	378.33
Electricity - Office	0.00	23.14	0.00	23.14
Electricity - Town Hall	23.13	0.00	0.00	23.13
Electricity - Street Lights	64.40	64.41	0.00	128.81
68100 · Telephone - Office	29.26	29.27	0.00	58.53
Total 68600 · Utilities	305.95	305.99	0.00	611.94
Total Expense	12,332.35	12,842.31	81,700.00	106,874.66
Net Ordinary Income	4,816.85	4,415.38	-81,700.00	-72,467.77
Other Income/Expense				
Other Income				
Wireless Site Lease	250.00	250.00	0.00	500.00
Total Other Income	250.00	250.00	0.00	500.00
Other Expense				
Distribution Project	0.00	2,674.62	0.00	2,674.62
Total Other Expense	0.00	2,674.62	0.00	2,674.62
Net Other Income	250.00	-2,424.62	0.00	-2,174.62
Net Income	5,066.85	1,990.76	-81,700.00	-74,642.39

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River Pines Public Utility District
Account QuickReport-Board Meetings
As of January 31, 2024

Type	Num	Date	Name	Memo	Amount
Bank Accounts					
EI Dorado Checking					
Check	debit	01/02/2024	Google Services	District Emails	-120.00
Deposit		01/02/2024		Deposit	144.75
Deposit		01/02/2024		Deposit	477.96
Deposit		01/02/2024		Deposit	1,055.28
Deposit		01/02/2024		Deposit	280.21
Bill Pmt -Check	14241	01/03/2024	Amador Fire Protection	Emergency Services for River Pines ...	-32.80
Bill Pmt -Check	14242	01/03/2024	Amador Water Agency	30018	-6,700.00
Bill Pmt -Check	14243	01/03/2024	Anita Ebbinghausen	Wage - January 2024	-75.00
Bill Pmt -Check	14244	01/03/2024	Brent Stewart, P.E.		-1,000.00
Bill Pmt -Check	14245	01/03/2024	California Bank & Trust	1030264749	-890.00
Bill Pmt -Check	14246	01/03/2024	California Department of ...	Voucher #583788711 Letter ID: L00...	-613.25
Bill Pmt -Check	14247	01/03/2024	california Laboratory Servi...		-409.00
Bill Pmt -Check	14248	01/03/2024	Colantuono, Highsmith & ...	Documents for the State for Circle ta...	-2,674.62
Bill Pmt -Check	14249	01/03/2024	Database Systems Corp.		-25.00
Bill Pmt -Check	14250	01/03/2024	Eric Rewitzer	Wage - January 2024	-75.00
Bill Pmt -Check	14251	01/03/2024	Gisele L. Wurzburger	January 2024 Board Clerk	-300.00
Bill Pmt -Check	14252	01/03/2024	John Chapman	Wage - January 2024	-75.00
Bill Pmt -Check	14253	01/03/2024	Kamps Propane		-709.93
Bill Pmt -Check	14254	01/03/2024	Karla Christensen	Wage - January 2024	-75.00
Bill Pmt -Check	14255	01/03/2024	Mission IT Solutions	Replace UPS device at WTP	-397.00
Bill Pmt -Check	14256	01/03/2024	Rocky Raymond	Wage - January 2024	-75.00
Bill Pmt -Check	14257	01/03/2024	Shenandoah Excavating	Water line installed to Chlorine storage	-2,900.00
Bill Pmt -Check	14258	01/03/2024	State Water Resources C...	Index NO. 553618 Invoice# WD 023...	-3,746.00
Bill Pmt -Check	14259	01/03/2024	Database Systems Corp.		-25.00
Deposit		01/03/2024		Deposit	454.11
Deposit		01/04/2024		Deposit	1,689.28
Check	debit	01/04/2024	GetStreamline	Website	-63.00
Check	debit	01/04/2024	RJPro	Computer and Server Maintenance/S...	-209.00
Check	debit	01/04/2024	Leslie Garrett		-300.12
Check	debit	01/04/2024	Candi Bingham		-2,107.34
Check	debit	01/04/2024	Adobe PDF		-19.99
Deposit		01/05/2024		Deposit	648.71
Check	debit	01/08/2024	Amazon	Office Supplies	-71.18
Check	debit	01/08/2024	Malwarebytes		-34.99
Check	debit	01/08/2024	Tax Impound		-42.37
Bill Pmt -Check	14239	01/09/2024	Brent Stewart, P.E.		-1,000.00
Deposit		01/09/2024		Deposit	82.55
Deposit		01/09/2024		Deposit	151.46
Deposit		01/09/2024		Deposit	260.86
Deposit		01/10/2024		Deposit	152.48
Deposit		01/11/2024		Deposit	4,826.52
Deposit		01/11/2024		Deposit	968.45
Deposit		01/12/2024		Deposit	829.04
Deposit		01/16/2024		Deposit	309.18
Deposit		01/16/2024		Deposit	152.95
Deposit		01/16/2024		Deposit	792.76
Deposit		01/16/2024		Deposit	1,286.77
Deposit		01/17/2024		Deposit	520.57
Deposit		01/18/2024		Deposit	5,167.83
Deposit		01/18/2024		Deposit	747.18
Transfer		01/18/2024		Funds Transfer	25,000.00
Check	DEBIT	01/19/2024	Candi Bingham		-2,107.34
Deposit		01/19/2024		Deposit	1,549.28
Deposit		01/19/2024		Deposit	80,000.00
Deposit		01/22/2024		Deposit	914.50
Bill Pmt -Check	14237	01/23/2024	Amador Water Agency	30018	-75,000.00
Deposit		01/23/2024		Deposit	915.43
Deposit		01/23/2024		Deposit	1,349.45
Deposit		01/23/2024		Deposit	477.97
Check	DEBIT	01/24/2024	Aces Waste Services, Inc.	3 MONTHS	-378.33
Check	debit	01/24/2024	Leslie Garrett		-911.02
Deposit		01/24/2024		Deposit	471.20
Deposit		01/25/2024		Deposit	4,513.54
Check	debit	01/25/2024	PG&E - Sewer	8721806002-5	-4,693.91
Check	debit	01/25/2024	PG&E - Water 2	2458584137-2	-1,720.08
Check	debit	01/25/2024	PG&E - Water	3357284549-4	-629.40

River Pines Public Utility District
Account QuickReport-Board Meetings
As of January 31, 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	debit	01/25/2024	PG&E - Office/Town Hall	6898952032-2	-46.27
Check	debit	01/25/2024	PG&E - Street Lights	7368064062-7	-128.81
Check	debit	01/25/2024	RingCentral		-58.53
Deposit		01/25/2024		Deposit	232.15
Deposit		01/26/2024		Deposit	623.29
Deposit		01/29/2024		Deposit	566.89
Deposit		01/30/2024		Deposit	159.29
Total El Dorado Checking					27,332.61
Total Bank Accounts					27,332.61
TOTAL					27,332.61

Ja

River Pines Department Report

January 2024

Water Production/Sold

Well 2:	353,300 gallons	Total Produced:	1,065,372 gallons
Well 3R:	530,300 gallons	Total Sold:	484,872 gallons
Well 6R:	181,772 gallons	Unaccounted Loss:	54%

Regulatory Compliance Specialist

- Monthly water and wastewater reporting

Wastewater

- Routine operation and maintenance
- Influent flow 746,700 gallons. Effluent Discharged 0 gallons.

Water Treatment / Distribution

- Routine sampling and maintenance
- Staff repaired 2 leaks on the 2/3R chlorine pump skid
- In January, staff received a positive bacti on the Well 6R filtrate indicating surface water infiltration into the aquifer, a normal winter occurrence for this site. Normally staff would flush and resample until it was negative, however due to cost and labor it was decided to take the facility offline indefinitely until late spring for summer when the aquifer contamination should be cleared. Long term ramifications of this is added demand of the 2/3R aquifer which has shown to be near or over the safe yield of production in summer months of previous years. District Engineer, Tahir Mansoor was notified and approved of this and the plan for when it is placed back in service.

Staff Hours: 73.5 Water hrs. 32 Wastewater hrs.

Prepared by: Operations Department Staff

Reviewed by: Rick Ferriera, Operations and Engineering Manager

GENERAL MANAGER REPORT

Subject

- **FERN LANE HOUSE** - spoke with AWA operations Supervisor and Distribution Supervisor - there is an illegal line going into the property and was leaking. AWA put a temporary stopper on it because they could not locate where the line is coming in from. The stopper that was installed had a slow drip, so the owner connected a hose to it which is what was causing the large amounts of water. His reasoning was the slow drip was destroying his garage and so the hose would divert the water away from the garage. After my conversation with AWA, we came to the conclusion that RP needed to contact the owner and let him know that the water line is an illegal connection and he needed to remove his hose and leave it alone until the issue could be resolved. Due to the large expense the district has had with AWA, I have asked AWA if they could cap the illegal line and move on.
- **CIRCLE TANK PROPERTY PURCHASE** - Orange County Title company was not happy with the legal descriptions that Toma & Associates did regarding the property and did not feel they could insure the escrow. They refused to do the purchase and recommended the district use a title company in Amador County. The escrow is now with Western Land Title in Jackson.
- **DISTRIBUTION PROJECT** - the state said they can make adjustments to the budget for KASL Engineering's bid. Also, the state required the circle tank plans be updated to include a spicket and also one to be added to Jaybird tank. KASL engineering took care of this request and the plans have been updated and resubmitted to the state. Once they approve them, we can put the project out to bid. We do have a March 31st deadline for finally budget approval. I am speaking with Oscar, state project manager, regularly to keep us on track. If for some reason the state cannot keep on track, then they will need to do an amendment to change the timelines.
- **FEMA** - projects from last winter damage are now under review. Hopefully we will be able to move on these shortly. These repairs include emigrant road and bridge, town hall parking lot and possibly inside town hall water damage (Leslie is working on this part).