

REGULAR MINUTES

Wednesday, May 09, 2018
ACTION MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Chairman Miller at 5:35 p.m.

2. **ROLL CALL:**

Director Richard Miller
Director Patrick Henry
Director Rosco Raymond

Candi Bingham, General Manager – Via Phone
Gisele Wurzburger, Board Clerk

Absent: Director Anita Ebbinghausen arrived 5:55 p.m.
Absent: Director Mark Etter

3. **PLEDGE OF ALLEGIANCE:** Chairman Miller led the Pledge of Allegiance.

4. **AGENDA:**

Motion by Board Member Henry, seconded by Vice-Chairman Raymond, and carried by a 3 to 0 vote (Board Member Ebbinghausen and Board Member Etter absent) to approve the Regular Agenda dated May 09, 2018 as presented. Motion passed by the following vote:

AYES: Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Ebbinghausen, Etter

5. **PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA:**

Nell Raymond reported on May 30, 2018 at 9:00 at the River Pines Town/Hall the Amador County Veteran Service Officer Terry Sanders will be present to make a presentation regarding Veteran's Services Outreach for Veteran services and benefits.

Dina D'Agostini inquired if the residents would be responsible for the new lines when the meter boxes are moved.

Chairman Miller stated the project has not been funded yet. Vice-Chairman Raymond stated the USDA has funding for individual over 60 and there will be applications available.

6. **MINUTES: Discussion / Approval.**

A. April 11, 2018 Regular Meeting.

Motion by Vice-Chairman Raymond, seconded by Board Member Henry, and carried by a 4 to 0 vote to approve the Minutes dated April 11, 2018 as amended. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Etter

Chairman Miller reopened the Public Comment period per Karla Christensen requested.

Karla Christensen requested the Board provide more information regarding General Manager Bingham's situation.

Chairman Miller reported General Manager Bingham's contract was a Personnel matter and discussed in Closed Session. General Manager Bingham's contract ends at the end of the year and the Board moved to continue her contract because of her involvement with the RPPUD Water System Improvement Project DWSRF Project No. 0310006-002P. Since General Manager Bingham has been so closely involved with the new water distribution project and to keep continuity within the office she will be working for the District remotely. Beginning in May, the office will only be open for one week each month.

Gabriel Stewart inquired if customer could still use the drop box for payment.

Dina D'Agostini felt General Manager Bingham should be made to stay locally and her moving to Utah has created an inconvenience to the RPPUD customers.

General Manager Bingham stated she would be at the office the week of late notices so there should not be any inconvenience to those customers that pay their bill late. This should alleviate customer's concern for lock off because of nonpayment. She reiterated Chairman Miller's statement that the Board agreed to continue her contract in order to complete this project. She stated a list of District grants would be provided for future reference. As a contracted individual I receive no employee benefits and there are no "living restrictions" associated with her contract. She explained the District phones have been transferred to her current location and the District matters have been handled remotely as needed.

Cathy Landgraf stated although this situation may be an inconvenience to some customers, the District determined to honor her contract because General Manager Bingham has done an exceptional job with the grant associated with the RPPUD Water System Improvement Project DWSRF Project. She requested everyone keep true focus of the District's water distribution needs because RPPUD is close to implementing this project.

Jeff Smith stated it was an inconvenience for him and he won't mail his payment.

Julienne Hiatt stated the citizens of River Pines elected this Board to manage the District. Some individuals need to get over these minor concerns. We the customers need to recognize the District desperate need for the updated water distribution system. General Manager Bingham has been the best contracted General Manager. The Board made the right decision to honor her contract in order to bring the project to completion.

Nell Raymond reiterated General Manager Bingham is contracted and receives no employee benefits. She reiterated the concerns of others and suggested we just get through this project and put all this confusion aside.

Chairman Miller closed the public discussion.

7. CONSENT ITEMS:

- a. Monthly Financial Statements - Period Ending April 30, 2018.

b. Expenditure Report - Submitted Check Approval through April 30, 2018.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Chairman Miller, seconded by Vice-Chairman Raymond, and carried by a 4 to 0 vote (Board Member Etter absent) to approve the Consent Items - Period Ending April 30, 2018.

Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Etter

8. MONTHLY OPERATIONS REPORT: Discussion. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Monthly Operations Report.

The report included updates from AWA staff, construction, wastewater and water – see report for complete details.

April Water Production/Sold Information:

Well 2 - 365,900 gallons	Total Produced – 805,080 gallons
Well 3R - 408,500 gallons	Total Sold – 529,460 gallons
Well 6R - 30,680 gallons	Total Lost - 34%

April Wastewater Production:

Influent flow: 1,171,900 gallons Effluent 674,800 gallons

Chairman Miller opened the public discussion. The following individuals spoke, Cathy Landgraf, Richard _____ and Karla Christensen. Hearing no further comments from the public, Chairman Miller closed the public discussion.

B. Monthly General Manager Report.

The Monthly General Manager Report included updates from the General Manager – see report for complete details.

Chairman Miller opened the public discussion. Hearing no further comments from the public, Chairman Miller closed the public discussion.

9. BOARD MATTERS: Discussion / Action / Direction to Staff.

a. Community Service Award Presentation. Discussion/Possible Action.

Vice-Chairman Raymond stated the individual was not present. This item was continued and no action was taken on this item.

b. LAFCO Annexation Approve Resolution AB – 8 Agreement. Discussion/Possible Action.

No written report was submitted on this item. Vice-Chairman Raymond provided a verbal report. He stated Roseanne Chamberlain, LAFCO had reported the application for annexation has been properly submitted to LAFCO and requests consideration and approval of Resolution 2018-06 Annexation Amador County LAFCO AB-8 Agreement.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Chairman Miller, seconded by Board Member Ebbinghausen, and carried by a 4 to 0 vote (Board Member Etter absent) to approve Resolution 2018-06 Annexation Amador County LAFCO AB-8 Agreement. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Etter

c. Town Hall Bathroom Deposit Requirement by all Parties who use. Discussion/Possible Action.

No written report was submitted on this item. Vice-Chairman Raymond provided a verbal report. He reported there has been complaints that the Town Hall facilities have not been clean after usage and requests all parties renting facilities be required to pay a Bathroom Deposit.

Chairman Miller opened the public discussion. Juliene Hiatt stated the Garden Club has a \$100.00 cleaning deposit on the books for use of the facilities. Hearing no comments from the public, Chairman Miller closed the public discussion.

It was the consensus of the Board to direct General Manager Bingham to revise the Use of Facilities Application to add the \$50.00 cleaning deposit requirement for consideration and approval at the next meeting.

d. Amador Water Agency – Collection of Payment. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham provided a verbal report. She reported the Amador Water’s HR Manager has been getting payments once a week and sending her copies. She also takes the deposits to the bank and there has been no problem matching payments to deposits.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Henry, seconded by Chairman Miller, and carried by a 4 to 0 vote (Board Member Etter absent) to continue accepting RPPUD’s water and sewer payments (cash or check) at their office at no cost to District customers. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Etter

e. Approve Initial Approval for KASL Engineering – LAFCO Map and Legal Description. Discussion/Possible Action.

No written report was submitted on this item. General Manager Bingham provided a verbal report. She reported this item was to approve the Initial Approval for KASL Engineering – LAFCO map and legal description to be filed with Amador County and the State.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Etter, seconded by Board Member Henry, and carried by a 4 to 0 vote (Board Member Etter absent) to approve Initial Approval for KASL Engineering – LAFCO Map and Legal Description to be filed with Amador County and the State. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Etter

f. Surplus Item Sale – LP Wedgewood Gas Stove. Discussion/Possible Action.

No written report was submitted on this item. Board Member Henry provided a verbal report. He requested the sale of a surplus item sale – LP Wedgewood gas stove.

Board Clerk Wurzburger reported the sale of District surplus items requires the approval of a resolution declaring the item surplus before it can be sold.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

It was the consensus of the Board to direct General Manager Bingham to prepare a resolution to approve the sale of District surplus items for consideration and approval at the next meeting.

g. John Deer Tractor – Purchase 6ft. Box Scraper. Discussion/Possible Action.

No written report was submitted on this item. Vice-Chairman provided a verbal report. He requested the purchase of a 6-foot box scraper for the John Deer tractor.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Motion by Board Member Ebbinghausen, seconded by Board Member Henry, and carried by a 4 to 0 vote (Board Member Etter absent) to approve the purchase of 6-foot box scraper for the John Deer tractor not to exceed \$1,000. Motion passed by the following vote:

AYES: Ebbinghausen, Henry, Miller, Raymond
NOES: None
ABSTAIN: None
ABSENT: Etter

h. Town Hall Cleanup. Discussion/Possible Action.

No written report was submitted on this item. Vice-Chairman provided a verbal report.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

It was the consensus of the Board to direct General Manager Bingham to review the ACRA Recreation Agreement with regards to RPPUD Park and Supervisor Oneto regarding Amador County Tree Mortality Task Force.

i. Lowes Grant. Discussion/Possible Action.

No written report was submitted on this item. Nell Raymond provided a verbal report. She reported she has completed the grant process for the Lowe's grant application. The grant is in the amount of \$44,313 and will be submitting to Lowes tomorrow for consideration.

Chairman Miller opened the public discussion. Hearing no comments from the public, Chairman Miller closed the public discussion.

Chairman Miller thanked Nell Raymond for all her assistance in preparing and submittal of the Lowes Grant application for the District.

No action was taken on this item.

10. BOARD OF DIRECTORS COMMENTS/REPORTS: Discussion Only.

- A. Capital Improvements and general repairs necessary at the District. Continued Item.

11. COMMITTEE COMMENTS/REPORTS: Continued Item.

No written report was submitted on this item. Vice-Chairman Raymond provided a brief update on the committee meetings and no action was taken.

- a. Standby Fee Determination Committee. Discussion/Possible Action.
- b. Town Hall Improvement Committee. Discussion/Possible Action.
- c. Solar Panel Committee. Discussion/Possible Action.
- d. Water Rights Committee. Discussion/Possible Action.

12. FUTURE AGENDA TOPICS:

- a. 2018/2019 Budget.
- b. Surplus Item Sale – LP Wedgewood Gas Stove.
- b. Community Service Award Presentation.
- c. Bylaws.
- d. Board Clerk Contract.

13. ADJOURNMENT: The meeting adjourned at 7:25 p.m.

Respectively submitted,
Gisele Wurzbarger, Board Clerk